



**2021-2022 Summer Career and Technical Education Grant
Letter of Interest (LOI) Application Due 11:59 p.m. CT, March 28, 2022**

NOGA ID

Authorizing legislation

General Appropriations Act, House Bill 1, Article IX, Section 18.114(c)(v)

This LOI application must be submitted via email to loiapplications@tea.texas.gov.

The LOI application may be signed with a digital ID or it may be signed by hand. Both forms of signature are acceptable.

TEA must receive the application by **11:59 p.m. CT, March 28, 2022**.

Grant period from **April 29, 2022-September 30, 2022**

Pre-award costs permitted from **Award Announcement Date**

Application stamp-in date and time

Required Attachments

1. Excel workbook with the grant's budget schedules (linked along with this form on the TEA Grants Opportunities page)

See the Program Guidelines for for additional attachment information.

Select Focus Area (Applicants May Select One or Both Focus Areas)

- Focus Area 1: Career and Technical Education Course
- Focus Area 2: Work-Based Learning Experiences

Amendment Number

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds):

Applicant Information

Organization JUBILEE ACADEMIES CDN 015822 Campus 001 ESC 20 DUNS 085672652

Address 4434 ROLAND RD City SAN ANTONIO ZIP 78222 Vendor ID 1742939346

Primary Contact KEVIN PHILLIPS Email kevin.phillips@jubileeacademic.org Phone 210-333-6227

Secondary Contact CHRISTINE SANCHEZ Email christine.sanchez@jubileeacademic.org Phone 219-393-8355

Certification and Incorporation

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the LOI application, as applicable, and that these documents are incorporated by reference as part of the LOI application and Notice of Grant Award (NOGA):

- LOI application, guidelines, and instructions Debarment and Suspension Certification
- General and application-specific Provisions and Assurances Lobbying Certification

Authorized Official Name KEVIN PHILLIPS Title SUPERINTENDENT

Email kevin.phillips@jubileeacademic.org Phone 210-333-6227

Signature *Kevin Phillips* Date 3-28-2022

Shared Services Arrangements

Shared services arrangements (SSAs) are permitted for this grant. **Check the box below if applying as fiscal agent.**

The LEA or ESC submitting this application is the fiscal agent of a planned SSA. All participating agencies will enter into a written SSA agreement describing the fiscal agent and SSA member responsibilities. All participants understand that the "Shared Services Arrangement Attachment" must be completed and signed by all SSA members, and submitted to TEA before the NOGA is issued.

Statutory/Program Assurances

The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances.

Check each of the following boxes to indicate your compliance.

- 1. The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this LOI will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
- 2. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
- 3. The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the 2021-2022 Summer Career and Technical Education Grant Program Guidelines.
- 4. The applicant provides assurance to adhere to all the Performance Measures, as noted in the 2021-2022 Summer Career and Technical Education Grant Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
- 5. The applicant provides assurance that curriculum will be appropriately aligned to regional labor market supported CTE programs of study.
- 6. The applicant provides assurance to provide data to TEA on student completion of courses through a special collection process run by TEA.
- 7. The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 TAC 206, 1 TAC Chapter 213, Federal Section 508 standards, and the WCAG 2.0 AA Accessibility Guidelines.

Summary of Program

Provide an overview of the program to be implemented with grant funds. Include the overall mission and specific needs of the organization. Describe how the program will address the mission and needs. **NOTE: If applying for both Focus Areas, applicant must CLEARLY distinguish between the two in your response.**

Jubilee Academies will grow the Career and Technical Education (CTE) programs, and work-based learning opportunities in collaboration with business industry partners. The Jubilee CTE Program provides work-based learning opportunities for students, and offers end of program industry certifications along with recognized postsecondary credentials. Jubilee Academies needs to enhance and develop more robust work-based opportunities. Due to COVID limitations in the workforce, the number of work-based learning opportunities have been extremely restricted. By enhancing the current CTE programs partnerships, Jubilee Academies will increase student interest and enrollment to enhance program alignment, internships, practicums and job shadow opportunities for high-skill, high-wage, and in-demand industry sectors and occupations. By providing more robust work-based learning opportunities, it is expected that there will be: (1) increased access and opportunity for all students to participate in career awareness and exploration activities in early grades (2) Increase access and opportunity for all students to participate in high-quality capstone work based learning experiences aligned to regional labor market conditions (3) Encourage deeper connections between business and education by developing an intermediary network (4) Students will develop and demonstrate employable skills as defined by the Employability Skills Rubric.

Currently Jubilee Academies has 10 students enrolled in Animation and Graphic Design Practicum courses. The summer program will help increase enrollment in this specific programs of study.

Qualifications and Experience for Key Personnel

Outline the required qualifications and experience for primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program. Include whether the position is existing or proposed.

Title and Responsibilities of Position	Required Qualifications and Experience
Existing CTE Teacher-will provide curriculum aligned practicum experiences.	CTE teacher must be certified and completed required practicum teacher training.
Industry Partner will assist with project-based learning model in multimedia hybrid educational setting.	Industry Partner will provide certified personal in the area of Arts, Audio Visual and Technology. Proven record of support in these areas.

Goals, Objectives, and Strategies

Describe the major goals/objectives of the proposed program. What activities/strategies will be implemented to meet those goals/objectives? **NOTE: If applying for both Focus Areas, applicant must CLEARLY distinguish between the two in your response.**

Enrollment in the 2022 summer CTE work-based learning program will increase by 50% compared to the regular 2021-22 academic year and 25% of the participants in the CTE summer project based learning program will test in an industry-based certification recognized by TEA. Jubilee Academies will provide work-based learning opportunities and aligned curriculum with the programs of study requirements, while expanding opportunities for CTE concentrators to participate in accelerated learning opportunities. All students will have an opportunity to earn an industry certification with the programs of study that meet the needs of high-skill, high-wage, and in-demand occupations. During the summer program, high school students will collaborate with industry partners from The Arts, Audio Visual and Technology clusters focused on project-based learning projects utilized in local businesses. Through partnership with local industry-based providers, like The Alamo Arts Academy, students will create marketing materials using industry-aligned software programs and provide students with a global awareness of post-secondary opportunities within the industry-based field of study provided during this summer program

Performance and Evaluation Measures

Describe the performance measures identified for this program which are related to student outcomes and are consistent with the purpose of the program. Include the tools used to measure performance, as well as the processes that will be used to ensure the effectiveness of project objectives and strategies. **NOTE: If applying for both Focus Areas, applicant must CLEARLY distinguish between the two in your response.**

Students will have access to industry aligned software to assist in skills attainment to successfully develop marketing materials. Performance measurement will be defined and scored by the industry-based partner using a capstone product at the conclusion of the summer program. Also, measures using the TEA data from the Employability Rubric will be analyzed. Additionally, students will also have access to test prep material focused on industry-based credentials recognized by the TEA. Industry - based certification completion rate will be monitored using Jubilee Academies College, Career and Military readiness Tracking Tool increasing CCMR Accountability. Summer enrollment targets will be measured based on completion of the summer CTE program in the grant funded areas of study.

Budget Narrative

Describe how the proposed budget will meet the needs and goals of the program, including for staffing, supplies and materials, contracts, travel, etc. If applicable, include a high-level snapshot of funds currently allocated to similar programs. Include a short narrative describing how adjustments will be made in the future to meet needs. **NOTE: If applying for both Focus Areas, applicant must CLEARLY distinguish between the two in your response.**

The CTE summer program will require funds for staffing position (teacher) to support increased work-based learning opportunities. Supplies and materials purchased will increase access and opportunities for students to participate in the capstone experience. Additionally, travel expenses will support transportation needs to and from the business industry facilities. Lastly, the budget does include capital outlay items, poster printers, to increase skill set and student engagement. During the 2022 summer program, Jubilee Academies will be using stacked funding sources to include Perkins funding, , ESSER III funding, and State Comp Education funds. In the future, Jubilee Academies plans to continue to grow the CTE programs and create a more robust summer program by increasing student interest and success.

Program Requirements

1. **Focus Area 1:** Applicants must specify which program(s) of study and the CTE course(s) in the program(s) of study that will be offered (see <https://tea.texas.gov/academics/college-career-and-military-prep/career-and-technical-education/cte-programs-of-study> for a list of the approved statewide programs of study). Include the number of students who be engaged and supported in this focus area.

2. **Focus Area 2:** Applicants must specify business and industry partners who will be involved in the program. Additionally, specify the work-based learning model(s) which will be utilized and the number of students who will be engaged and supported.

Jubilee Academies will provide practicum in Animation and in Graphic Design for Design and Multimedia Arts Programs of study. Jubilee Academies will partner with work-based learning framework industry partners, The Alamo Arts Academy, to provide 25 students with opportunities that align with the state-wide objectives for work-based learning framework. Through this model, Jubilee Academies will provide increased access for all students to participate in high quality capstone work-based learning experiences that are aligned to regional labor market needs.

Appendix I: Amendment Description and Purpose (leave this section blank when completing the initial application for funding)

An amendment must be submitted when the program plan or budget is altered for the reasons described in the "When to Amend the Application" document posted on the [Administering a Grant](#) page. The following are required to be submitted for an amendment: (1) Page 1 of the application with updated contact information and current authorized official's signature and date, (2) Appendix I with changes identified and described, (3) all updated sections of the application or budget affected by the changes identified below, and, if applicable, (4) Amended Budget Request. Amendment Instructions with more details can be found on the last tab of the budget template.

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Amended Section

Reason for Amendment






2021-2022 Summer Career and Technical Education Grant (1)

Final Audit Report

2022-03-29

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"2021-2022 Summer Career and Technical Education Grant (1)" History

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