



**2023-2025 Title I, 1003 ESF-Focused Support Grant
Letter of Interest (LOI) Application Due 11:59 p.m. CT, April 21, 2023**

NOGA ID

Authorizing legislation

This LOI application must be submitted via email to **loiapplications@tea.texas.gov**.
The LOI application may be signed with a digital ID or it may be signed by hand. Both forms of signature are acceptable.

TEA must receive the application by **11:59 p.m. CT, April 21, 2023**.

Grant period from

Pre-award costs permitted from

Required Attachments

1. Excel workbook with the grant's budget schedules (linked along with this form on the TEA Grants Opportunities page)
2. Pathway 1: Pathway 1 Supplemental Attachment
3. Pathway 2: Pathway 2 Supplemental Attachment
4. Memo of Discussion

NOTE: All applicants MUST submit an appropriate Supplemental Pathway Attachment for EACH CAMPUS on behalf of which the applicant is applying.

Amendment Number

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds):

Applicant Information

Organization CDN Campus ESC EIN

Address City ZIP Vendor ID

Primary Contact Email Phone

Secondary Contact Email Phone

Certification and Incorporation

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the LOI application, as applicable, and that these documents are incorporated by reference as part of the LOI application and Notice of Grant Award (NOGA):

- LOI application, guidelines, and instructions
- Debarment and Suspension Certification
- General and application-specific Provisions and Assurances
- Lobbying Certification

Authorized Official Name Title

Email Phone

Signature Date

Shared Services Arrangements

Shared services arrangements (SSAs) are NOT permitted for this grant.

Number of Campuses Included in this Application

Pathway 1	<input type="text" value="1"/>
Pathway 2	<input type="text" value="0"/>

Statutory/Program Assurances

The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances.

Check each of the following boxes to indicate your compliance.

- 1. The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this LOI will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
- 2. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
- 3. The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the 2023-2025 Title I, ESF-Focused Support Grant Program Guidelines.
- 4. The applicant provides assurance to adhere to all the Performance Measures, as noted in the 2023-2025 Title I, ESF-Focused Support Grant Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
- 5. The applicant provides assurance that they accept and will comply with the requirements of [Every Student Succeeds Act Provisions and Assurances](#).
- 6. The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 TAC 206, 1 TAC Chapter 213, Federal Section 508 standards, and the WCAG 2.0 AA Accessibility Guidelines.
- 7. Title I served Federally Identified campuses awarded this grant will engage in the Effective Schools Framework (ESF) continuous improvement process and create a plan to be submitted to TEA that addresses the selected pathway aligned to the Essential Actions (EA) from the ESF.
- 8. The applicant ensures it will notify the Vetted Improvement Program provider of intent to apply and, if awarded, will work in good faith with the Vetted Improvement Program.
- 9. The applicant will identify a campus leader, on each awarded campus, who will be responsible for managing the grant project.

Statutory/Program Assurances, cont'd.

- 10. The applicant will provide access to TEA and its Vetted Improvement Partners for on-site visits to the district and campus(es) as appropriate.
- 11. The applicant provides assurance it will participate in all grant requirements including but not limited to an ESF Self-Assessment and ESF Diagnostic, developing a Targeted Improvement Plan, and submission of funding and pathway progress reports.
- 12. The applicant provides assurance it will provide awarded campuses access to grant funding and funding information in a timely manner, so that funding can be used to meet the needs and action steps of the campus during the grant period.

Summary of Program

1. Describe how the LEA will support campus(es) in carrying out school improvement activities, including how the LEA will help develop a Targeted Improvement Plan for the eligible campus(es) selected for this grant.

At Perryton ISD, we believe that every day, every student should be engaged, educated, and empowered. As we strive to follow through with this vision statement, Perryton ISD has engaged in previous ESF planning, Targeted Improvement Plans, and previous District and support center feedback, in order to create a deep support impact for Perryton Junior High. The District will work alongside the campus to ensure all action steps are mastered with a 75% success criteria to wrap up 2023-2024 school year. If awarded the grant, Perryton Junior High will immediately engage in unpacking the new ESF to build our 2023-2024 Targeted Improvement Plan (TIP). As Perryton Junior High implements the TIP on their campus, it will focus on campus administration led systems, monitoring for adjustments and implementation based on the essential actions of 1.1 and 5.1 that were previously identified in the campus diagnostic. District and campus leadership will continuously work collectively to refine and change according to the diagnostic and TIP. Our district understands the collaborative approach and need for central office leaders to support the work at the campus level to elevate every student to high levels of accomplishment.

2. Describe how the LEA will monitor schools receiving the ESF-Focused Support Grant, including how the LEA will: (a) Monitor Targeted Improvement Plans upon submission and during implementation, and (b) Implement additional actions as needed to meet barriers and challenges, after the first year of the grant cycle.

Our district goal is to set up Perryton Junior High for success by providing ongoing support and not only creating the TIP, but also providing continued monitored support throughout each cycle and to make decisions based on the direction needed to close the cycle. The District has established intended support for the campus by conducting weekly walk through visits with campus leaders, collaborative and guided coaching efforts, as well as providing accountability needed to monitor essential actions. At the close of each cycle, district and campus leaders will address whether a identified challenge is being addressed, which resources are needed, and then work to review the actions after a 90-day period. Through this intensive approach to monitor the campus TIP plan, we understand that additional actions might be necessary in order to tackle the challenges that our campus will potentially face in order to master their plan. Through former ESF implementation, we are aware of the extensive time and effort that it takes to implement the TIP with fidelity. However, we are dedicated to success and the work that it will take to create the turn around needed for Perryton Junior High to be an effective school focused on instruction and high learning outcomes. Upon completion of the first year of implementation, this will allow the District and campus to evaluate a full year of implementation and what adjustments need to be made. The overall goal of this monitoring and implementation process is to punctually meet the goals and expectations of the TIP every cycle. The District and campus leadership is faithfully committed to uplifting Perryton Junior High to the highest level of success.

Goals, Objectives, and Strategies, Performance and Evaluation

1. Describe how the LEA will modify, as appropriate, practices and policies to provide operational flexibility to the awarded campus, that enables full and effective implementation of the Effective Schools Framework Essential Actions and aligned Targeted Improvement Plan.

As a district, Perryton ISD ensures that all campuses conduct frequent walk throughs of classrooms in order to create coaching conversations that will lead to high levels of teaching and high level student learning. With the same mindset, we understand we need to continue to improve a deep level of support for Perryton Junior High based on their needs identified in the diagnostic. Before the ESF process begins, Perryton Junior High worked with Region 16 Service Center to conduct a diagnostic. As Perryton Junior High has already completed cycles as a school improvement needed campus, there are still diagnosed growth areas that need to become consistent and implemented with fidelity. As the campus continues to implement the ESF, the District will work alongside campus leaders to support them. Effective instruction is crucial to engage, educate, and empower student and campus success. Ongoing support will also create an understanding of what the expectations are for implementation of TIL. Knowing that our campus needs support, we hope to partner with Region 16 to not only provide PD needed but serve as the leveraging force to inspire powerful teaching and learning.

After unpacking our diagnostic, first and foremost, we will implement Lever 1.1 to help develop district campus instructional leaders with clear roles and responsibilities. The diagnostic report shows improve needed in this area to clearly define what the roles are of each leader on the campus and what tasks are expected to be completed to fulfill their leadership role. Weekly walkthroughs and coaching sessions will help the leaders fulfill their roles, which will ultimately impact student growth. Coaching will be essential to success. Campus instructional leaders will work in conjunction with district leaders and instructional coaches to create a full system of support from implementation of the essential actions which includes building strong classroom management practices to monitoring these practices, using observation and feedback cycles. As we continue our work in 5.1, we will engage in a strong lesson alignment focus that will support our teachers approach to ensure our students are doing the cognitive life. These necessary improvements will all boost how effective leaders are on campus and help administration and staff to fine-tune campus leadership practices.

Budget Narrative

1. Describe how the proposed budget will meet the needs and goals of the program, including staffing, supplies and materials, contracts, travel, etc. Include a short narrative describing how adjustments will be made in the future to meet needs.

Perryton ISD will use the \$100,000 award amount in a number of different ways. First and foremost, we will partner with Region 16 Education Service Center (ESC) and use their services to help with the implementation and practice of ESF. The services offered through Region 16 will include TIL support in ongoing observation and feedback refinement and practices, as well as building a campus centered on lesson alignment information assesment. In addition to the TIL work, the ESC is going to provide coaching and on-site support in the development of the Targeted Improvement Plan. This comprehensive approach will support Perryton Junior High in reaching their goals identified within school improvement. Five teachers at Perryton Junior High who lead their PLC groups will also recieve a stipend of \$1,000 each year for 2 years, for a total of \$10,000 of payroll costs. This stipend will justify the additional support needed that each member will play a pivitol role in the implementation in the essential actions in each of their department meetings and classrooms. \$2,000 will be allocated for the campus to buy supplies and materials such as poster paper for their SMART charts and to document and record artifacts during the implementation. An additional \$4,500 will also be set aside for the purchasing of instructional materials to enhance classroom learning. Money will also be budgeted for teachers to complete data dive binders. \$13,500 will be budgeted so that each content area team can travel to a conference during the ESF implementation and learn more about their content area specifically. The District will ensure and support funding report submissions and progress updates are timely in accordance to the grant requirements.

Budget Narrative, cont'd.

2. Describe how the LEA will ensure campus leaders have direct access to grant funding to ensure alignment to the Targeted Improvement Plan.

Campus and district leadership will work to use the budget in the most efficient manner to fully support the academic and leadership growth of Perryton Junior High. Leaders at the campus will be aware of the budget and how much money is allocated to each budget line. This will be communicated with campus staff and used to the best of the campus' ability. The Chief Financial Officer, DCSI, Grant Compliance Coordinator, and campus leaders will work in conjunction to spend the funding with best fit the needs of teachers and students. District administrators will encourage the use of the funding to improve their instructional ability, as well as the academic performance of students. The ESC will also direct teachers and administrators on effective ways to use the funding and which supplies can be most useful during the implementation phase.

Equitable Access and Participation

Check the appropriate box below to indicate whether any barriers exist to equitable access and participation for any groups that receive services funded by this program.

- The applicant assures that no barriers exist to equitable access and participation for any groups receiving services funded by this program.
- Barriers exist to equitable access and participation for the following groups receiving services funded by this grant, as described below.

Group	<input type="text"/>	Barrier	<input type="text"/>
Group	<input type="text"/>	Barrier	<input type="text"/>
Group	<input type="text"/>	Barrier	<input type="text"/>
Group	<input type="text"/>	Barrier	<input type="text"/>

Appendix I: Amendment Description and Purpose (leave this section blank when completing the initial application for funding)

An amendment must be submitted when the program plan or budget is altered for the reasons described in the "When to Amend the Application" document posted on the [Administering a Grant](#) page. The following are required to be submitted for an amendment: (1) Page 1 of the application with updated contact information and current authorized official's signature and date, (2) Appendix I with changes identified and described, (3) all updated sections of the application or budget affected by the changes identified below, and, if applicable, (4) Amended Budget Request. Amendment Instructions with more details can be found on the last tab of the budget template.

You may duplicate this page

Amended Section	Reason for Amendment
<input type="text"/>	<input type="text"/>
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