



2021-2022 Texas Education for Homeless Children and Youth

Competitive Grant Application: Due 11:59 p.m. CT, May 18, 2021

NOGA ID

Application stamp-in date and time

TEA will only accept grant application documents by email, including competitive grant applications and amendments. Submit grant applications and amendments as follows:

Competitive grant applications and amendments to competitivegrants@tea.texas.gov

Authorizing legislation:

McKinney Vento Homeless Assistance Act, Subtitle VII-B, reauthorized by Title IX, Part A of the ESSA (42 U.S.C. 11431 et seq.)

Grant period:

From 09/01/2021 to 08/31/2022

Pre-award costs:

ARE NOT permitted for this grant

Required attachments:

Refer to the program guidelines for a description of any required attachments.

Amendment Number

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds):

1. Applicant Information

Name of organization

Campus name

CDN

Vendor ID

ESC

DUNS

Address

City

ZIP

Phone

Primary Contact

Email

Phone

Secondary Contact

Email

Phone

2. Certification and Incorporation

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the grant application, as applicable, and that these documents are incorporated by reference as part of the grant application and Notice of Grant Award (NOGA):

- Grant application, guidelines, and instructions
- General Provisions and Assurances
- Application-Specific Provisions and Assurances

- Debarment and Suspension Certification
- Lobbying Certification
- ESSA Provisions and Assurances requirements

Authorized Official Name

Title

Email

Phone

Signature

Date

Grant Writer Name

Signature

Date

Grant writer is an employee of the applicant organization.

Grant writer is not an employee of the applicant organization.

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Adjustments on this page have been confirmed with _____ by _____ of TEA by phone / fax / email on _____.

RFA/SAS #

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3. Shared Services Arrangements

Shared services arrangements (SSAs) are permitted for this grant.

Check the box below if applying as fiscal agent. See Program Guidelines for SSA limitations for this grant.

- The LEA or ESC submitting this application is the fiscal agent of a planned SSA. All participating agencies will enter into a written SSA agreement describing the fiscal agent and SSA member responsibilities.

4. Identify/Address Needs

List up to three quantifiable needs, as identified in your needs assessment, that these program funds will address. Describe your plan for addressing each need.

Quantifiable Need	Plan for Addressing Need
Homeless Liaison to work with our large homeless and unaccompanied youth population and to provide services required of McKinney Vento.	Salary and required duties for HL Position . Homeless and Unaccompanied students wrap around services for grades, attendance, etc.. Dispute Resolution and Enrollment Conferences. McKinney Vento Staff Trainings
Professional Development for our counselors and assistant principals (as needed) that work with our homeless/unaccompanied youth in the district.	Why Try - Resilience Training for all counselors and Assistant Principals, and our Behavior Crisis Interventionists.
Tutoring for homeless and unaccompanied youth in the district to address learning loss due to homelessness and high mobility.	Tutoring will be done on each campus by referral from a teacher or the Homeless Liaison and after review of the 9 week grading period and benchmarks.Tutoring support may also occur earlier if recommended by the campus staff due to summer learning loss. Tutoring is one on one or very small groups and above and beyond our tutoring for other students.

5. SMART Goal

Describe the summative SMART goal you have identified for this program (a goal that is Specific, Measurable, Achievable, Relevant, and Timely), either related to student outcome or consistent with the purpose of the grant.

The Homeless Liaison will weekly monitor and work with highly mobile and at-risk students to identify and improve the educational outcomes of McKinney Vento students by providing the individualized and necessary services needed to remove barriers, graduate on time and prepare these students for success. NCISD will annually provide resiliency training to all of our counselors and assistant principals to improve mental health well being for students and will provide tutoring as needed that is above and beyond tutoring offered on campuses to assist students in learning loss due to homelessness and high mobility.

6. Measurable Progress

Identify the benchmarks that you will use at the end of the first three grant quarters to measure progress toward meeting the process and implementation goals defined for the grant.

First-Quarter Benchmark

Grades and Attendance will be monitored at every 9 week grading period, Tutoring will be on an ongoing schedule as needed for students. Dispute Resolution and Enrollment conferences will be conducted. Checks for grant timely spending and monitoring of activities. Social workers for the district will engage with students as recommended by the Homeless Liaison.

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8. Measurable Progress (Cont.)**Second-Quarter Benchmark**

Grades and Attendance will be monitored at every 9 week grading period, Tutoring will be on an ongoing schedule as needed for students. Enrollment conferences will be conducted. Checks for grant timely spending and monitoring of activities. Social workers for the district will engage with students as recommended by the Homeless Liaison. Changes to benchmarks that are not successful will be made.

Third-Quarter Benchmark

Grades and Attendance will be monitored at every 9 week grading period, Tutoring will be on an ongoing schedule as needed for students. Enrollment conferences will be conducted. Checks for grant timely spending and monitoring of activities. Social workers for the district will engage with students as recommended by the Homeless Liaison. Changes to benchmarks that are not successful will be made.

7. Project Evaluation and Modification

Describe how you will use project evaluation data to determine when and how to modify your program. If your benchmarks or summative SMART goals do not show progress, describe how you will use evaluation data to modify your program for sustainability.

The Homeless Liaison will check in with the Director of Federal/State programs monthly to review the activities that have been completed and the next steps in meeting the grant requirements. To also review student monitoring progress, attendance and tutoring progress. The Dir. of Federal /State programs will also assist in monitoring the timely support of the position for identified homeless and unaccompanied youth in the district. This position has monthly goals to meet and will also assist campus personnel, counselors and others as needed to ensure that our students needs are met and barriers are removed for success.

Tutoring: If Grades and attendance are not improving the Homeless Liaison will reach out to the Counselor to set up a meeting with the student (and/or parents) to address needs and set goals to improve grades and or attendance. If additional counseling is needed due to social/emotional areas, the Homeless Liaison will reach out to NCISD at-risk counselors to request additional counseling as needed.

Professional Development: NCISD has completed this training for our identified staff for the last 3 years. Every year we have new personnel who are trained and those who have received the training always get a refresher level 2 course and access to the online site to use the resources from the training. The Why Try Resilience training has been very beneficial and useful in our district since we began the TEHCY grant. We go to counselor meetings and discuss the use of the training and how they are implementing the resources when working with students.

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8. Statutory/Program Assurances

The following assurances apply to this grant program. In order to meet the requirements of the grant, the grantee must comply with these assurances.

Check each of the following boxes to indicate your compliance.

1. The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3. The applicant provides assurance that they accept and will comply with [Every Student Succeeds Act Provisions and Assurances](#) requirements
4. The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the 2021-2022 Texas Education for Homeless Children and Youth Program Guidelines.
5. The applicant provides assurance to adhere to all the Performance Measures, as noted in the 2021-2022 Texas Education for Homeless Children and Youth Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
6. The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 TAC 206, 1 TAC Chapter 213, Federal Section 508 standards, and the WCAG 2.0 AA Accessibility Guidelines.
7. The applicant provides assurance that all data requests from TEA and any entity acting on the behalf of TEA are accurately and promptly reported.
8. The applicant provides assurance that performance evaluation reports are submitted for each year grant funds are received.
9. The applicant provides assurance that fiscal monitoring reports are submitted for each year grant funds are received.
10. The applicant provides assurance that the use of subgrant funds will comply with section 11432(g)(3) through (7) of the McKinney-Vento Homeless Assistance Act.
11. The applicant provides assurance that all homeless children and unaccompanied youth have equal access to the same free, appropriate public education, including public prekindergarten programs in accordance with TEC 29.153, as provided to other children and youth.
12. The applicant provides assurance that it will review and revise any policies that may act as barriers to the identification, enrollment, and retention of homeless children and unaccompanied youth; including policies related to outstanding fees, fines, absences, proof of residency, immunizations, birth certificates, guardianships, school records, transportation and other documentation.

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8. Statutory/Program Assurances (Cont.)

13. The applicant provides assurance that it will provide access to educational and other services needed for homeless children and unaccompanied youth, to ensure that such children and youth have an opportunity to meet the same challenging state academic standards to which all students are held.
14. The applicant provides assurance that all homeless children and unaccompanied youth receive prompt and appropriate placement in programs such as: Special Education, Career and Technical Education, Gifted and Talented, and English Learner.
15. The applicant provides assurance that it will collaborate with district stakeholders to implement and monitor early warning academic interventions, to ensure on time promotion and graduation for homeless children and unaccompanied youth.
16. The applicant provides assurance that collaboration will occur with the McKinney-Vento Liaison and district stakeholders for proper identification and coding of homeless children and unaccompanied youth.
17. The applicant provides assurance that services provided by grant funds will not replace regular academic programs.
18. The applicant provides assurance that all identified and enrolled are accurately reported in Texas Student Data System (TSDS) Public Education Information Management System (PEIMS) in a timely manner.
20. The applicant provides assurance that all homeless children and unaccompanied youth receive free meals and transportation to the school of origin, when requested by the parent, guardian, or unaccompanied youth, if it is deemed in the best interest of the student.
21. The applicant provides assurance that it will remove barriers to accessing academic and extracurricular activities, including magnet school, summer school, career and technical education, advanced placement, online learning, and charter school programs.
22. The applicant provides assurance that at least one person affiliated with the management of this grant will attend required trainings
23. The applicant provides assurance to submit a detailed report that includes all grant activities and usage of funds for the 2021-2022 Texas Education for Homeless Children and Youth (TEHCY) grant.

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9. Statutory Requirements

1. Provide a description of the proposed grant activities, programs, and services. This description should include how they address the identified needs and promote equitable access to program services needed to improve academic outcomes for homeless children and unaccompanied youth. Include the resources, strategies and/or systems that will be implemented to support target goals and outcomes, document progress and milestones, and observable results of the proposed grant activities, programs, and services. (*Complete the attached TEHCY Grant Activity Chart, see the Program Guidelines for further guidance on completing the attachment)

The Homeless Liaison will work diligently to identify and serve all McKinney Vento and Unaccompanied qualified students during the entire year. The Homeless Liaison will provide families and students with resources for counseling, tutoring to improve learning gaps, Transportation to school, food, clothing and other essentials as needed by reaching out to the schools, community and volunteer organizations for donations and assistance. By meeting the everyday needs and mental health of a student the student becomes more motivated about learning and confident in their abilities, thus improving the Students academics and attendance.

Professional Development: Why Try and Resiliency for all counselors and assistant principals. Students benefit from this training when professionals can identify and work with their individual needs. Professional Development for our counselors and assistant principals (as needed) that work with our homeless/unaccompanied youth in the district to understand and identify with their unique needs.

Tutoring for homeless and unaccompanied youth in the district to address learning loss due to homelessness and high mobility. Students are in small group and one-on-one tutoring above and beyond tutoring offered to all students. Tutoring for homeless and unaccompanied youth in the district to address learning loss due to homelessness and high mobility.

2. Provide a description of the extent to which: A) The application reflects coordination/collaboration with other local and state agencies that serve homeless children and unaccompanied youth. Include a list of agency, community, and LEA collaborators and a brief description of the proposed coactivities that will support implementation of the proposed grant activities, programs, and services; B) the proposed use of funds will facilitate the enrollment, identification, and educational outcomes of homeless children and unaccompanied youth; C) the extent to which the applicant will promote the meaningful involvements of parents or guardians of homeless children and youth in the education of their children; and D) The extent to which homeless children and unaccompanied youth will be integrated into the regular education program.

NCISD collaborates with the following: Montgomery County Homeless Coalition which provides housing, food and counseling services to our area of Montgomery County. Houston Dream Center which provides food pantries frequently or in emergency situations when needed and the Mission Northeast which provides job skills training, clothing, and food. NCISD also collaborates with local churches that donate backpacks and food to families at the beginning of the school year.

NCISD trains staff on dispute resolution and enrollment procedures that follow the MCV laws, we have established the Enrollment Conference procedures with all required departments and do a summer training with all administrators. The Homeless Liaison works with campus counselors, the at-risk counselor and the MTSS (Multi Tiered System of Support) team.

NCISD asks that campus personnel make sure that their homeless parents/guardians are involved in all parent activities that take place. The Parent Involvement Coordinator makes sure that homeless parents are invited to and involved in the DPAC (District Parent Advisory Council) as well as the DLAC (District Leadership Advisory Committee).

NCISD makes sure that during enrollment homeless students are not singled out and are involved in any and all activities that are offered on a campus. The Homeless Liaison assists those students to remove barriers that might prevent them from being engaged.

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9. Statutory Requirements (Cont.)

3. Identify the types, intensity, and coordination of services to be provided in coordination with Title I, Part A, Homeless Reservations including: A) The process to review and develop the LEA's plan for coordinating services to support eligible homeless children and unaccompanied youth using Title I, Part A Homeless Reservations. Include the actual reservation for 2019 -2020 and the planned reservation for 2020 -2021 (**Complete the attached Title I, Part A and McKinney-Vento Program Coordination Chart**), and B) How the LEA determine its reservation amount for services to support homeless children and unaccompanied youth. Include how the LEA assists staff in understanding the LEA's policy or procedure to support homeless children and unaccompanied youth on all campuses regardless of the Title I status, use of these funds, and how the LEA addresses the needs of homeless children and youth in their district or campus improvement plan.

2019-2020 reservation \$9,500 & 2020-2021 reservation \$16,000

The LEA determines the reservation of funds based on prior year services and homeless enrollment numbers at the end of the school year. Many of our students are homeless for several years and we work to provide assistance to them at the beginning of the year, at any time during the year and end of year for summer services. If an increase in the reservation is necessary it is reserved in the ESSA Application. Our Homeless Liaison is invited to campus staff meetings at the beginning of the year to discuss policies and procedures as well as staff training for counselors and registrars.

The Homeless Liaison also conducts training at the beginning of the year for counselors and administrators across the district (even if not on a Title I Campus since the district takes Title I funds the trainings are districtwide). Training on Enrollment Conferences and Dispute Resolution. In our DIP and CIP strategies are written for spending and implementing homeless funds. HomelessUnaccompanied students are identified in two separate areas for assistance with identified needs to be successful and pass the State Assessment.

4. Provide a description of established LEA processes to develop, review and revise current LEA policies and procedures to ensure that its proposed grant activities, programs, and services will not isolate or stigmatize homeless children and unaccompanied youth. (**Complete the attached McKinney-Vento Policies and Procedures Chart**)

Our District Leadership Advisory Committee (DLAC) team reviews and revises as needed our district strategies in our DIP. Campuses also review their strategies in their campus plans and review and revise their needs assessments and strategies.

The District Parent Advisory Committee (DPAC) also makes recommendations for campus activities and district wide activities to support our homeless children and unaccompanied youth.

NCISD is cognizant of the coding of our homeless and unaccompanied youth. That information is confidential and not shared beyond those who have a need to know. We have procedures that allow us to offer programs, etc. to these students without them knowing that it is for McKinney Vento students. Counselors and others are aware of the stigma and work diligently with students to make sure they are not singled out for others to notice thier situation.

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9. Program Requirements

Note to Applicants: Refer to the TEHCY Program Implementation Levels of Service and Support when addressing the four program requirements listed below.

1. Provide a description of the process and procedures that are utilized to enroll, identify, and provide all three levels of TEHCY program services and support for homeless children and unaccompanied youth who are: A) Entering and/or returning to their schools from summer or holiday break, B) Experiencing homelessness after the school year has started, C) Are not currently enrolled or attending school, and D) Are eligible for early childhood and/or prekindergarten programs.

Our intake process includes a Student Residency Questionnaire (SRQ) that is completed for every student in the district. All SRQ ' s are given to the Homeless Liaison for processing and identification of homeless and unaccompanied youth and needed services. .

When a parent notifies the registrar of homelessness or a teacher has identified a student, a new SRQ is completed and reviewed with the Homeless Liaison to determine homelessness immediatley and to begin services that day.

Our Homeless Liaison makes several attempts to contact the parent/student to ask how they can assist in getting the student back to school. Our police department and assistant principals will also make home visit attempts with the Homeless Liaison.

During our PK Round Up in April and throughout the summer, the Homeless Liaison will assist registrars in identification of homeless students to expedite enrollment at the moment they parent is enrolling. The SRQ can be verified at that time to prevent parents from leaving and possibly not returning.

2. Provide a description of the annual McKinney-Vento professional development plan that is currently in place to increase awareness, support enrollment and identification, and increase staff capacity to respond to the unique educational needs of homeless children and unaccompanied youth. Include training dates, duration of training, who was trained/will be trained, and a summary of the training content and evaluation process. Include both external and internal professional development activities.

Our DLAC team reviews and revises as needed our district strategies in our DIP. The DPAC also makes recommendations for campus activities and district wide activities to support our homeless children and unaccompanied youth. Campuses also review their strategies in their campus plans and review and revise their needs assessments and strategies.

1. PreK Round Up training to train registrars working with PK student registration. Our Homeless Liaison was on site to immediately make homeless determinations for PK registration.
2. Staff training: 04/21/2021 Registrar Training, Review the Student Residency Process, Who is considered McKinney Vento, This process took approximately 20 minutes and staff was notified that the Homeless Liaison will be on site during the registration process to answer questions and identify McKinney Vento students.
3. Administration training scheduled 07/15/2021, to review identification of McKinney Vento students, The Student residency questionnaire process, child nutrition and supplies or clothing needed.
4. Registrar training the Week of July 19, 2021 for Elementary and Secondary registrars to review identification of McKinney Vento students, The Student residency questionnaire process, child nutrition and supplies or clothing needed.
5. Counselor training: June 3, 2021 to review identification of McKinney Vento students, The Student residency questionnaire process, child nutrition and supplies or clothing needed.
6. Additional training will be provided closer to the start of school and during the school year. New hires are trained.

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9. Program Requirements (Cont.)

3. Provide a description of how the proposed grant activities, programs, and services will address the unique academic needs and support equitable outcomes for elementary homeless children and unaccompanied youth. Include a timeline, milestones, strategies, and/or systems that will be utilized to implement academic progress monitoring, interventions, and services to support: A) Attendance and engagement, B) On-time promotion, C) Coordination of targeted services for homeless children and unaccompanied youth who have been identified and are receiving other special program services (e.g. Special Education, English Learners, and Gifted and Talented), D) Bridging program support services, E) Assessment interventions and scores, F) Discipline interventions, G) Tutoring services, H) Supplemental academic programs, and I) Other programs or services.

Our Homeless Liaison will assist with the unique academic needs and support equitable outcomes for elementary homeless children and unaccompanied youth on our elementary campuses. Strategy wise, all school year long she will track students to ensure that they are being serviced to the greatest extent possible in the areas addressed in the question. She will do academic progress monitoring every 9 weeks with our grading reports.

The Homeless Liaison works closely with all our counselors to see that they check in with students on attendance and engagement, supplemental academic programs and other programs, and that students are on track to graduate on time with their cohort. She works closely with our other departments to make sure that identified students have coordinated services with Special Ed, English Learner and GT and to also see that bridging program support services are used when available.

We offer tutoring above and beyond the regular tutoring programs that we offer at the elementary campus. Identified students may receive tutoring that is one on one or in very small groups with other identified students to support their learning loss. Along with these grant funds we use Title I funds to assist students with other academic needs such as school supplies, backpacks and snacks/food as needed.

4. A description of how the proposed grant activities, programs, and services will address the unique academic needs and support equitable outcomes for secondary homeless children and unaccompanied youth. Include a timeline, milestones, strategies, and/or systems that will be utilized to implement academic progress monitoring, interventions, and services to support: A) Attendance, engagement, and truancy interventions, B) On-time promotion, C) Coordination of targeted services for homeless children and unaccompanied youth who have been identified and are receiving other special program services (e.g., Special Education, English Learners, and Gifted and Talented), D) Advanced placement and dual credit course work, E) Transcript review for appropriate full or partial credit, F) Credit recovery or credit repairs services, G) Assessment interventions and scores, H) Discipline interventions, I) Four-year cohort graduation, J) Graduation of all homeless students (e.g., current cohort, continuers and early graduates), K) College and career readiness programs and support services, L) Post-secondary transition plan, and M) Other programs or services.

Our Homeless Liaison will assist with the unique academic needs and support equitable outcomes for secondary homeless children and unaccompanied youth on our secondary campuses. Strategy wise, all school year long she will track students to ensure that they are being serviced to the greatest extent possible in the areas addressed in the question. She will do academic progress monitoring every 9 weeks with our grading reports.

The Homeless Liaison works closely with our counselors to see that they check in with students on attendance/truancy issues and engagement. She also works closely with our counselors to make sure that our students graduate on time and with their cohort. Credit recovery courses are available at all times to promote a four year cohort graduation and to ensure that all students have the opportunity to graduate from high school. She works with our CCMR coordinator to advocate for students to ensure they are college and career ready. We have a partnership with Workforce Solutions in our area to provide paid internships for our students as needed for post secondary readiness.

Tutoring is available to the secondary students in a one on one or small group setting if requested and if grades/attendance are factored into the students success and tutoring is recommended by the counselor or homeless liaison when doing grade checkers every 9 weeks.

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10. Equitable Access and Participation

Check the appropriate box below to indicate whether any barriers exist to equitable access and participation for any groups that receive services funded by this grant.

- The applicant assures that no barriers exist to equitable access and participation for any groups receiving services funded by this grant.
- Barriers exist to equitable access and participation for the following groups receiving services funded by this grant, as described below.

Group	<input type="text"/>	Barrier	<input type="text"/>
Group	<input type="text"/>	Barrier	<input type="text"/>
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12. Request for Grant Funds

List all of the allowable grant-related activities for which you are requesting grant funds. Include the amounts budgeted for each activity. Group similar activities and costs together under the appropriate heading. During negotiation, you will be required to budget your planned expenditures on a separate attachment provided by TEA.

Payroll Costs

1.	Homeless Liaison Position	50,000
2.	Homeless Liaison Benefits	7,000
3.	Tutors	10,000
4.	Tutoring Benefits	2180
5.		

Professional and Contracted Services

6.	Why Try Resiliency Training	10,000
7.		
8.		
9.		
10.		

Supplies and Materials

11.	Why Try Resiliency Training Supplies and Materials	1,000
12.		
13.		
14.		

Other Operating Costs

15.	Why Try Resiliency Travel	1,000
16.		
17.		

Capital Outlay

18.		
19.		
20.		

Direct and indirect administrative costs:

TOTAL GRANT AWARD REQUESTED:

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Appendix I: Negotiation and Amendments

Leave this section blank when completing the initial application for funding.

An amendment must be submitted when the program plan or budget is altered for the reasons described in the "When to Amend the Application" document posted on the [Administering a Grant](#) page of the TEA website and may be emailed to competitivegrants@tea.texas.gov Include all sections pertinent to the amendment (including budget attachments), along with a completed and signed copy of page 1 of the application. More detailed amendment instructions can be found on the last page of the budget template.

You may duplicate this page.

For amendments, choose the section you wish to amend from the drop down menu on the left. In the text box on the right, describe the changes you are making and the reason for them.

Always work with the most recent negotiated or amended application. If you are requesting a revised budget, please include the budget attachments with your amendment.

Section Being Negotiated or Amended Negotiated Change or Amendment

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