



2021-2022 Texas Education for Homeless Children and Youth

Competitive Grant Application: Due 11:59 p.m. CT, May 18, 2021

NOGA ID

Application stamp-in date and time

TEA will only accept grant application documents by email, including competitive grant applications and amendments. Submit grant applications and amendments as follows:

Competitive grant applications and amendments to competitivegrants@tea.texas.gov

Authorizing legislation:

McKinney Vento Homeless Assistance Act, Subtitle VII-B, reauthorized by Title IX, Part A of the ESSA (42 U.S.C. 11431 et seq.)

Grant period: Pre-award costs:

Required attachments:

Amendment Number

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds):

1. Applicant Information

Name of organization

CDN Vendor ID ESC DUNS

Address City ZIP Phone

Primary Contact Email Phone

Secondary Contact Email Phone

2. Certification and Incorporation

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the grant application, as applicable, and that these documents are incorporated by reference as part of the grant application and Notice of Grant Award (NOGA):

- Grant application, guidelines, and instructions
- General Provisions and Assurances
- Application-Specific Provisions and Assurances
- Debarment and Suspension Certification
- Lobbying Certification
- ESSA Provisions and Assurances requirements

Authorized Official Name Title Email

Phone Signature Date

Grant Writer Name Signature Date

Grant writer is an employee of the applicant organization. Grant writer is not an employee of the applicant organization.

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3. Shared Services Arrangements

Shared services arrangements (SSAs) are permitted for this grant.
Check the box below if applying as fiscal agent. See Program Guidelines for SSA limitations for this grant.

- The LEA or ESC submitting this application is the fiscal agent of a planned SSA. All participating agencies will enter into a written SSA agreement describing the fiscal agent and SSA member responsibilities. Complete the attached **TEHCY ESC SSA Member Chart**, see the Program Guidelines for further guidance on completing the attachment.

4. Identify/Address Needs

List up to three quantifiable needs, as identified in your needs assessment, that these program funds will address. Describe your plan for addressing each need.

| Quantifiable Need | Plan for Addressing Need |
|--|---|
| Immediate Access to Resources & Referral | Dickinson ISD will provide all families that are identified as McKinney Vento with an available resource guide. Each family will receive a conference to review resources available. If interested in any of the options an automatic referral will be made at that initial meeting. Free Resources Available: Tutoring, Mental Health Counseling, Evaluation by a Psychiatrist, Communities in Schools, Food Pantry, etc |
| Attendance | By providing referrals to assist with barriers, we are hopeful to see an increase in attendance. |
| Grades | Students will receive referrals to assist with tutoring and materials to complete homework at home. We are hopeful to see an increase in passing grades. |

5. SMART Goal

Describe the summative SMART goal you have identified for this program (a goal that is Specific, Measurable, Achievable, Relevant, and Timely), either related to student outcome or consistent with the purpose of the grant.

As soon as a student is identified as qualifying for McKinney-Vento by our Homeless Liaison, a Care Conference will be scheduled on the campus with the Professional School Counselor and/or Communities in Schools specialist. At the Care Conference families will receive a Care Kit. Care kits supports academic, mental and medical. The kit will include a binder with resources. At that time, immediate access to referral options will be given and if appropriate the referral process will be generated, this intervention supersedes our regular RTI process. The family will receive school and homework supports (supplies, campus specific resources, and calendar for planning). The student will be given a mental health support plush and coping skills lesson. The family will be mentored on what items can be kept safe in the Care Kit box: important papers, school records, cherished school work, and communication documents.

6. Measurable Progress

Identify the benchmarks that you will use at the end of the first three grant quarters to measure progress toward meeting the process and implementation goals defined for the grant.

First-Quarter Benchmark

Care Conference Meeting Numbers (equitable access for all students/families identified while removing barriers to resources and academic, mental, and medical free supports)
 Number of Referrals made at the Care Conference to community organizations: Communities in Schools (drop out prevention), Backpack Buddy (food bank program), DePelchin (parenting support), Family Service Center (Mental Health Counseling), UTMB TCHAT (Mental Health evaluations and counseling), Gator Hope Clinic (medical), Community Health Network (medical and dental), Open Doors Lighted Windows (academic), Bay Area Council on Drugs and Alcohol (substance and alcohol)
 Attendance and Grades

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8. Measurable Progress (Cont.)**Second-Quarter Benchmark**

Care Conference Meeting Numbers (equitable access for all students/families identified while removing barriers to resources and academic, mental, and medical free supports)
 Number of Referrals made at the Care Conference to community organizations: Communities in Schools (drop out prevention), Backpack Buddy (food bank program), DePelchin (parenting support), Family Service Center (Mental Health Counseling), UTMB TCHAT (Mental Health evaluations and counseling), Gator Hope Clinic (medical), Community Health Network (medical and dental), Open Doors Lighted Windows (academic), Bay Area Council on Drugs and Alcohol (substance and alcohol)
 Attendance and Grades

Third-Quarter Benchmark

Care Conference Meeting Numbers (equitable access for all students/families identified while removing barriers to resources and academic, mental, and medical free supports)
 Number of Referrals made at the Care Conference to community organizations: Communities in Schools (drop out prevention), Backpack Buddy (food bank program), DePelchin (parenting support), Family Service Center (Mental Health Counseling), UTMB TCHAT (Mental Health evaluations and counseling), Gator Hope Clinic (medical), Community Health Network (medical and dental), Open Doors Lighted Windows (academic), Bay Area Council on Drugs and Alcohol (substance and alcohol)
 Attendance and Grades

7. Project Evaluation and Modification

Describe how you will use project evaluation data to determine when and how to modify your program. If your benchmarks or summative SMART goals do not show progress, describe how you will use evaluation data to modify your program for sustainability.

We will use the data to determine if we need additional Care Conferences at progress report and report card measures. If we see a decrease in attendance or failing grades then the campus team will meet with the student and family to review items in the Care Kit and see if additional supports or referrals need to be made. We will utilize evaluation data to determine what additional supports our families need. We will meet with our community partners to create systemic plans to diminish barriers for our homeless population. As a collaborative team with our community we will establish additional resources to include in the binder within the Care Kits.

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8. Statutory/Program Assurances

The following assurances apply to this grant program. In order to meet the requirements of the grant, the grantee must comply with these assurances.

Check each of the following boxes to indicate your compliance.

1. The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3. The applicant provides assurance that they accept and will comply with Every Student Succeeds Act Provisions and Assurances requirements
4. The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the 2021-2022 Texas Education for Homeless Children and Youth Program Guidelines.
5. The applicant provides assurance to adhere to all the Performance Measures, as noted in the 2021-2022 Texas Education for Homeless Children and Youth Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
6. The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 TAC 206, 1 TAC Chapter 213, Federal Section 508 standards, and the WCAG 2.0 AA Accessibility Guidelines.
7. The applicant provides assurance that all data requests from TEA and any entity acting on the behalf of TEA are accurately and promptly reported.
8. The applicant provides assurance that performance evaluation reports are submitted for each year grant funds are received.
9. The applicant provides assurance that fiscal monitoring reports are submitted for each year grant funds are received.
10. The applicant provides assurance that the use of subgrant funds will comply with section 11432(g)(3) through (7) of the McKinney-Vento Homeless Assistance Act.
11. The applicant provides assurance that all homeless children and unaccompanied youth have equal access to the same free, appropriate public education, including public prekindergarten programs in accordance with TEC 29.153, as provided to other children and youth.
12. The applicant provides assurance that it will review and revise any policies that may act as barriers to the identification, enrollment, and retention of homeless children and unaccompanied youth; including policies related to outstanding fees, fines, absences, proof of residency, immunizations, birth certificates, guardianships, school records, transportation and other documentation.

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8. Statutory/Program Assurances (Cont.)

13. The applicant provides assurance that it will provide access to educational and other services needed for homeless children and unaccompanied youth, to ensure that such children and youth have an opportunity to meet the same challenging state academic standards to which all students are held.

14. The applicant provides assurance that all homeless children and unaccompanied youth receive prompt and appropriate placement in programs such as: Special Education, Career and Technical Education, Gifted and Talented, and English Learner.

15. The applicant provides assurance that it will collaborate with district stakeholders to implement and monitor early warning academic interventions, to ensure on time promotion and graduation for homeless children and unaccompanied youth.

16. The applicant provides assurance that collaboration will occur with the McKinney-Vento Liaison and district stakeholders for proper identification and coding of homeless children and unaccompanied youth.

17. The applicant provides assurance that services provided by grant funds will not replace regular academic programs.

18. The applicant provides assurance that all identified and enrolled are accurately reported in Texas Student Data System (TSDS) Public Education Information Management System (PEIMS) in a timely manner.

20. The applicant provides assurance that all homeless children and unaccompanied youth receive free meals and transportation to the school of origin, when requested by the parent, guardian, or unaccompanied youth, if it is deemed in the best interest of the student.

21. The applicant provides assurance that it will remove barriers to accessing academic and extracurricular activities, including magnet school, summer school, career and technical education, advanced placement, online learning, and charter school programs.

22. The applicant provides assurance that at least one person affiliated with the management of this grant will attend required trainings

23. The applicant provides assurance to submit a detailed report that includes all grant activities and usage of funds for the 2021-2022 Texas Education for Homeless Children and Youth (TEHCY) grant.

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9. Statutory Requirements

1. Provide a description of the proposed grant activities, programs, and services. This description should include how they address the identified needs and promote equitable access to program services needed to improve academic outcomes for homeless children and unaccompanied youth. Include the resources, strategies and/or systems that will be implemented to support target goals and outcomes, document progress and milestones, and observable results of the proposed grant activities, programs, and services. (*Complete the attached TEHCY Grant Activity Chart, see the Program Guidelines for further guidance on completing the attachment)

As soon as a student is identified as qualifying for McKinney-Vento by our Homeless Liaison, a Care Conference will be scheduled on the campus with the Professional School Counselor and/or Communities in Schools specialist. At the Care Conference families will receive a Care Kit. Care kits support academic, mental and medical concerns. The kit will include a binder with resources. At that time, immediate access to referral options will be given and if appropriate the referral process will be generated, this intervention supersedes our regular RTI process. Referral options support the whole child by providing immediate access to academic supports. These supports include a sculpted plan that could include tutoring, organization mentoring, CIS and supplemental supports. We will have a immediate option to support mental health by referring to Family Service Center, UTMB TCHAT, DePelchin and School Counseling Groups. To support medical concerns we will do a referral to the Community Health Network, Gator Hope Clinic or sculpted plan through our social worker team. The family will receive school and homework supports (supplies, campus specific resources, and calendar for planning). The student and family will be given a mental health support plush and coping skills lesson. The family will be mentored on what items can be kept safe in the Care Kit box: important papers, school records, cherished school work, and communication documents. Each Care Kit will be created to diminish barriers and created to support individual needs. Progress will be documented through out the year. Our data points will include care conference meeting numbers, number of referrals made at the care conference to community organizations, attendance and grades.

2. Provide a description of the extent to which: A) The application reflects coordination/collaboration with other local and state agencies that serve homeless children and unaccompanied youth. Include a list of agency, community, and LEA collaborators and a brief description of the proposed coactivities that will support implementation of the proposed grant activities, programs, and services; B) the proposed use of funds will facilitate the enrollment, identification, and educational outcomes of homeless children and unaccompanied youth; C) the extent to which the applicant will promote the meaningful involvements of parents or guardians of homeless children and youth in the education of their children; and D) The extent to which homeless children and unaccompanied youth will be integrated into the regular education program.

A: Dickinson ISD has developed a strong collaboration with multiple agencies that serve homeless children and youth. The following agencies will be utilized as a direct referral source through the Care Conference process:

Communities In Schools (CIS)

Family Service Center

DePelchin

Lighthouse Christian Ministries

MI Lewis Social Service Center

Gator Hope Clinic

Bay Area Council on Drugs and Alcohol

Open Doors Lighted Windows

Community Health Network

B: The proposal will expedite our "typical" process that occurs through our MTSS/RTI process by providing immediate access to referral opportunities and by providing a care kit for home to support academics, mental, and medical needs.

C: Our Care Conference will include the family and student. The process will encourage parental and family involvement.

D: In Dickinson ISD, all students are integrated into the regular education program.

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9. Statutory Requirements (Cont.)

3. Identify the types, intensity, and coordination of services to be provided in coordination with Title I, Part A, Homeless Reservations including: A) The process to review and develop the LEA's plan for coordinating services to support eligible homeless children and unaccompanied youth using Title I, Part A Homeless Reservations. Include the actual reservation for 2019 -2020 and the planned reservation for 2020 -2021 (**Complete the attached Title I, Part A and McKinney-Vento Program Coordination Chart**), and B) How the LEA determine its reservation amount for services to support homeless children and unaccompanied youth. Include how the LEA assists staff in understanding the LEA's policy or procedure to support homeless children and unaccompanied youth on all campuses regardless of the Title I status, use of these funds, and how the LEA addresses the needs of homeless children and youth in their district or campus improvement plan.

A. Homeless Liaison will coordinate with teach campus to designate a campus point of contact for homeless students, develop a campus plan to schedule care conferences, develop campus procedures to monitor progress of students identified as homeless and a campus plan to use Title I, Part A Homeless Reservations at the campus level to meet their individual students' needs. The 2019-20 homeless reservation under Title I, Part A was \$23,006. Planning amount for the 2021-22 grant is \$24000.

B. LEA reservation for services to support homeless children and unaccompanied youth is based on the total allocation of funds based on a needs assessment and number of students served on all campuses: funds are used to provide needed services and supplies that are not ordinarily provided to housed students as well as transportation needs as they arise. The LEA trains campus staff yearly on policies, procedures and ways to support homeless students identified on their campuses.

4. Provide a description of established LEA processes to develop, review and revise current LEA policies and procedures to ensure that its proposed grant activities, programs, and services will not isolate or stigmatize homeless children and unaccompanied youth. (**Complete the attached McKinney-Vento Policies and Procedures Chart**)

Dickinson ISD will create a flow map of procedures to support this enhanced opportunity for identified McKinney-Vento students. By meeting with each student and/or family we will be improving our coordination and immediate support for these students. Care Conferences will be confidential.

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9. Program Requirements

Note to Applicants: Refer to the TEHCY Program Implementation Levels of Service and Support when addressing the four program requirements listed below.

1. Provide a description of the process and procedures that are utilized to enroll, identify, and provide all three levels of TEHCY program services and support for homeless children and unaccompanied youth who are: A) Entering and/or returning to their schools from summer or holiday break, B) Experiencing homelessness after the school year has started, C) Are not currently enrolled or attending school, and D) Are eligible for early childhood and/or prekindergarten programs.

(A) All students enrolling or re-enrolling in Dickinson ISD are required to complete a Student Residency Questionnaire (SRQ) at the beginning of every school year as part of the Online enrollment or re-enrollment process. The PEIMS department runs a report (weekly) to identify students that may qualify as McKinney Vento eligible. This report is sent to the Homeless Liaison who individually looks up the online SRQ for each of the students on the report. The Homeless Liaison prints the SRQ's that possibly qualify and calls the student/family to verify the information provided and make a determination.

(B) Staff members are trained annually of McKinney Vento. Part of the training provided increases awareness of McKinney Vento scenarios and year round identification procedures. Staff members are informed that if they become aware of a change in a students living situation they should send home a paper SRQ or have the student complete a paper SRQ. Paper SRQ's are screened by the campus and sent to the Homeless Liaison if they may qualify for McKinney Vento services. The Homeless Liaison calls the student/family to verify the information provided and make a determination.

(C) McKinney-Vento rights and eligibility criteria are posted on the website and flyers are visible at each campus.

(D) We offer PreKindergarten and Kindergarten round up to share rights and eligibility criteria. Our social workers meet with families on an individual level to coordinate registration on campuses.

2. Provide a description of the annual McKinney-Vento professional development plan that is currently in place to increase awareness, support enrollment and identification, and increase staff capacity to respond to the unique educational needs of homeless children and unaccompanied youth. Include training dates, duration of training, who was trained/will be trained, and a summary of the training content and evaluation process. Include both external and internal professional development activities.

Dickinson ISD currently trains all staff annually on McKinney Vento. The Homeless Liaison meets with each campus individually during beginning of the year staff development meetings. The Homeless Liaison addresses the following: identification of McKinney Vento students, McKinney Vento services, McKinney Vento procedures, and Homeless Liaison contact information.

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9. Program Requirements (Cont.)

3. Provide a description of how the proposed grant activities, programs, and services will address the unique academic needs and support equitable outcomes for elementary homeless children and unaccompanied youth. Include a timeline, milestones, strategies, and/or systems that will be utilized to implement academic progress monitoring, interventions, and services to support: A) Attendance and engagement, B) On-time promotion, C) Coordination of targeted services for homeless children and unaccompanied youth who have been identified and are receiving other special program services (e.g. Special Education, English Learners, and Gifted and Talented), D) Bridging program support services, E) Assessment interventions and scores, F) Discipline interventions, G) Tutoring services, H) Supplemental academic programs, and I) Other programs or services.

The Care Conference will provide a unique opportunity to engage families immediately, to foster connections with staff on campus, to provide resources immediately and to encourage parent and student involvement. Students living in temporary housing situations often times do not make connections immediately and may go unnoticed until there is a significant concern. The idea of the Care Conference will be to establish connections immediately upon identification to support the student/family and decrease the amount of significant concerns (failing grades, poor attendance, lack of resources for mental and medical supports, and lack of parental involvement). Through the Care Conference process the Counselor and/or CIS team member can mentor/monitor the student/family and make recommendations or provide resources as needed. This type of relationship will enable quicker detection of concerns before they have escalated to a significant level. Earlier detection will also allow campus' to intervene and provide supports to reduce the severity of the concerns. After the Care Conference, students grades, attendance, discipline and needs will be monitored and adjusted based upon need.

4. A description of how the proposed grant activities, programs, and services will address the unique academic needs and support equitable outcomes for secondary homeless children and unaccompanied youth. Include a timeline, milestones, strategies, and/or systems that will be utilized to implement academic progress monitoring, interventions, and services to support: A) Attendance, engagement, and truancy interventions, B) On-time promotion, C) Coordination of targeted services for homeless children and unaccompanied youth who have been identified and are receiving other special program services (e.g., Special Education, English Learners, and Gifted and Talented), D) Advanced placement and dual credit course work, E) Transcript review for appropriate full or partial credit, F) Credit recovery or credit repairs services, G) Assessment interventions and scores, H) Discipline interventions, I) Four-year cohort graduation, J) Graduation of all homeless students (e.g., current cohort, continuers and early graduates), K) College and career readiness programs and support services, L) Post-secondary transition plan, and M) Other programs or services.

Secondary homeless students face similar concerns as mentioned for Elementary homeless students. Secondary homeless students will also benefit from the Care Conference model by providing the opportunity to engage students/families immediately, fostering connections with staff on campus, providing resources immediately and encourage parent and student involvement. Secondary homeless students will also benefit from

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10. Equitable Access and Participation

Check the appropriate box below to indicate whether any barriers exist to equitable access and participation for any groups that receive services funded by this grant.

- The applicant assures that no barriers exist to equitable access and participation for any groups receiving services funded by this grant.
- Barriers exist to equitable access and participation for the following groups receiving services funded by this grant, as described below.

Group Barrier

Group Barrier

Group Barrier

Group Barrier

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12. Request for Grant Funds

List all of the allowable grant-related activities for which you are requesting grant funds. Include the amounts budgeted for each activity. Group similar activities and costs together under the appropriate heading. During negotiation, you will be required to budget your planned expenditures on a separate attachment provided by TEA.

Payroll Costs

| | | |
|----|----------------------|--------------------------------|
| 1. | <input type="text"/> | <input type="text" value="0"/> |
| 2. | <input type="text"/> | <input type="text" value="0"/> |
| 3. | <input type="text"/> | <input type="text" value="0"/> |
| 4. | <input type="text"/> | <input type="text" value="0"/> |
| 5. | <input type="text"/> | <input type="text" value="0"/> |

Professional and Contracted Services

| | | |
|-----|----------------------|--------------------------------|
| 6. | <input type="text"/> | <input type="text" value="0"/> |
| 7. | <input type="text"/> | <input type="text" value="0"/> |
| 8. | <input type="text"/> | <input type="text" value="0"/> |
| 9. | <input type="text"/> | <input type="text" value="0"/> |
| 10. | <input type="text"/> | <input type="text" value="0"/> |

Supplies and Materials

| | | |
|-----|---------------------------------|----------|
| 11. | Organizational Boxes | \$3,374 |
| 12. | Gator Plush (comfort support) | \$3,435 |
| 13. | Binders and supplies | \$1,200 |
| 14. | School Supply Kits and Planners | \$12,441 |

Other Operating Costs

| | | |
|-----|-----------------------|--------------------------------|
| 15. | Travel for Conference | \$1,990 |
| 16. | <input type="text"/> | <input type="text" value="0"/> |
| 17. | <input type="text"/> | <input type="text" value="0"/> |

Capital Outlay

| | | |
|-----|----------------------|--------------------------------|
| 18. | <input type="text"/> | <input type="text" value="0"/> |
| 19. | <input type="text"/> | <input type="text" value="0"/> |
| 20. | <input type="text"/> | <input type="text" value="0"/> |

Direct and indirect administrative costs:
TOTAL GRANT AWARD REQUESTED:

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Appendix I: Negotiation and Amendments

Leave this section blank when completing the initial application for funding.

An amendment must be submitted when the program plan or budget is altered for the reasons described in the "When to Amend the Application" document posted on the [Administering a Grant](#) page of the TEA website and may be emailed to competitivegrants@tea.texas.gov Include all sections pertinent to the amendment (including budget attachments), along with a completed and signed copy of page 1 of the application. More detailed amendment instructions can be found on the last page of the budget template.

You may duplicate this page.

For amendments, choose the section you wish to amend from the drop down menu on the left. In the text box on the right, describe the changes you are making and the reason for them.

Always work with the most recent negotiated or amended application. If you are requesting a revised budget, please include the budget attachments with your amendment.

Section Being Negotiated or Amended

Negotiated Change or Amendment

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