



**2023-2025 Title I, 1003 ESF-Focused Support Grant
Letter of Interest (LOI) Application Due 11:59 p.m. CT, April 21, 2023**

NOGA ID

Authorizing legislation

This LOI application must be submitted via email to **loiapplications@tea.texas.gov**.

The LOI application may be signed with a digital ID or it may be signed by hand. Both forms of signature are acceptable.

TEA must receive the application by **11:59 p.m. CT, April 21, 2023**.

Grant period from

Pre-award costs permitted from

Required Attachments

1. Excel workbook with the grant's budget schedules (linked along with this form on the TEA Grants Opportunities page)
 2. Pathway 1: Pathway 1 Supplemental Attachment
 3. Pathway 2: Pathway 2 Supplemental Attachment
 4. Memo of Discussion
- NOTE: All applicants MUST submit an appropriate Supplemental Pathway Attachment for EACH CAMPUS on behalf of which the applicant is applying.**

Amendment Number

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds):

Applicant Information

Organization CDN Campus ESC UEI

Address City ZIP Vendor ID

Primary Contact Email Phone

Secondary Contact Email Phone

Certification and Incorporation

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the LOI application, as applicable, and that these documents are incorporated by reference as part of the LOI application and Notice of Grant Award (NOGA):

- LOI application, guidelines, and instructions
- Debarment and Suspension Certification
- General and application-specific Provisions and Assurances
- Lobbying Certification

Authorized Official Name Title

Email Phone

Signature Date

Shared Services Arrangements

Shared services arrangements (SSAs) are NOT permitted for this grant.

Number of Campuses Included in this Application

Pathway 1	<input type="text" value="0"/>
Pathway 2	<input type="text" value="3"/>

Statutory/Program Assurances

The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances.

Check each of the following boxes to indicate your compliance.

- 1. The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this LOI will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
- 2. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
- 3. The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the 2023-2025 Title I, ESF-Focused Support Grant Program Guidelines.
- 4. The applicant provides assurance to adhere to all the Performance Measures, as noted in the 2023-2025 Title I, ESF-Focused Support Grant Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
- 5. The applicant provides assurance that they accept and will comply with the requirements of [Every Student Succeeds Act Provisions and Assurances](#).
- 6. The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 TAC 206, 1 TAC Chapter 213, Federal Section 508 standards, and the WCAG 2.0 AA Accessibility Guidelines.
- 7. Title I served Federally Identified campuses awarded this grant will engage in the Effective Schools Framework (ESF) continuous improvement process and create a plan to be submitted to TEA that addresses the selected pathway aligned to the Essential Actions (EA) from the ESF.
- 8. The applicant ensures it will notify the Vetted Improvement Program provider of intent to apply and, if awarded, will work in good faith with the Vetted Improvement Program.
- 9. The applicant will identify a campus leader, on each awarded campus, who will be responsible for managing the grant project.

Statutory/Program Assurances, cont'd.

- 10. The applicant will provide access to TEA and its Vetted Improvement Partners for on-site visits to the district and campus(es) as appropriate.
- 11. The applicant provides assurance it will participate in all grant requirements including but not limited to an ESF Self-Assessment and ESF Diagnostic, developing a Targeted Improvement Plan, and submission of funding and pathway progress reports.
- 12. The applicant provides assurance it will provide awarded campuses access to grant funding and funding information in a timely manner, so that funding can be used to meet the needs and action steps of the campus during the grant period.

Summary of Program

1. Describe how the LEA will support campus(es) in carrying out school improvement activities, including how the LEA will help develop a Targeted Improvement Plan for the eligible campus(es) selected for this grant.

The three campuses included in this application have developed and are monitoring a Targeted Improvement Plan for the 22-23 school year. They have also completed a ESF diagnostic to determine focus areas for campus Targeted Improvement Plans for the 23-24 school year. One of the top areas identified on all three campuses was 5.1 - Effective classroom routines and instructional strategies. Through ongoing coaching and support, the campuses in school improvement will be able to increase teacher effectiveness and therefore impact student academic outcomes.

To accomplish program goals and objectives the District will work with the Vetted Improvement Program to provide principal supervisors training and coaching on specific critical actions for supporting campus leaders related to each of the prioritized focus areas included on the Targeted Improvement Plan and will ensure the plan is based on the root cause analysis and that it meets district and campus goals. They will collaborate to design training and coaching that utilizes best practices in adult learning, deliberate modeling and observation and feedback cycles. Meetings will be held with campus staff to monitor progress and review data to implement job-embedded professional development and ensure fidelity of implementation, growth and program sustainability.

2. Describe how the LEA will monitor schools receiving the ESF-Focused Support Grant, including how the LEA will: (a) Monitor Targeted Improvement Plans upon submission and during implementation, and (b) Implement additional actions as needed to meet barriers and challenges, after the first year of the grant cycle.

The District Coordinator of School Improvement also serves as the mentor to the principals of the three campuses included in this application. Through weekly check-ins, monthly review of action steps, and cyclical review of data outcomes, the district will be able to provide support and guidance to ensure implementation of the targeted improvement plans with fidelity. The campus principal is also required to present to members of the district's executive cabinet at the conclusion of each cycle to ensure district supports are adjusted for campus success. The district will also hold weekly check-ins with the Vetted Improvement Program provider to discuss implementation of strategies implemented by the Vetted Improvement Program and ensure the program is meeting the requirements of the program for aiding in school improvement.

The Vetted Improvement Plan Program will:

- Provide access to on line talent development platform that documents growth through evidence-based coaching strategies, and best practices for instruction and learning.
- Provide instruction and assessments with a focus on the rigor of the TEKS using data to inform planning.
- Create learning environments that are conducive to regular monitoring of metrics established in the Targeted Improvement Plans.
- Ensure the differentiated needs of learners are addressed through varying paths of instruction.
- Implement daily formative assessments along with exemplar responses.

Goals, Objectives, and Strategies, Performance and Evaluation

1. Describe how the LEA will modify, as appropriate, practices and policies to provide operational flexibility to the awarded campus, that enables full and effective implementation of the Effective Schools Framework Essential Actions and aligned Targeted Improvement Plan.

The LEA will meet weekly with the DCSI to review campus progress towards goals and objectives as well as weekly check-ins with the Vetted Improvement Provider to ensure alignment to the goals and objectives of the campus Targeted Improvement Plans. Through cyclical review of plans with members of executive cabinet, campus principals will have the opportunity to request additional district support for improvement as well as any individual adjustments needed to meet the unique needs of the campus in school improvement. Through individualized campus support based on data, campus principals will be able to meet the desired student outcomes more effectively.

The Principal Supervisors and District Leaders will work with the Vetted Improvement Provider on specific critical moves to support campus leaders related to each focus area to ensure continuity and long term sustainability of continuous improvement processes across all campuses.

The LEA will work to align training and coaching outcomes to the Effective Schools Framework Essential Actions and aligned Targeted Improvement Plan.

The District Academic Calendar will include days for school-based professional development activities. The District will ensure that needs identified by program evaluation and data analysis for additional training will be supported even if they fall outside of traditionally accepted offerings.

Budget Narrative

1. Describe how the proposed budget will meet the needs and goals of the program, including staffing, supplies and materials, contracts, travel, etc. Include a short narrative describing how adjustments will be made in the future to meet needs.

100% of funds will be used for coaching through Engage2Learn, a TEA Vetted Improvement Program. Through other improvement efforts during the 22-23 school year, Engage2Learn provided training to Instructional Coaches on each of the three campuses identified in this application. The LEA would like to continue this support through coaching cycles with principals, instructional coaches, and teachers on each of the campuses in school improvement. Engage2Learn utilized the success criteria from the Effective School Framework and T-TESS to help leaders and teachers identify areas of growth and regularly monitors the progress and celebrates the efforts of these individuals on the campus. Through their GROWe coaching model, leaders and teachers are able to measure progress and set attainable goals for improvement. These additional funds will provide principal supervisors, principals and campus leaders access to coaching, networking and cutting edge resources involving evidence based programs and best practices that are matched to the unique improvement needs of their campus learners. It will also provide an independent, objective partner to evaluate program progress and recommend program adjustments and additional SMART goals and objectives.

Budget Narrative, cont'd.

2. Describe how the LEA will ensure campus leaders have direct access to grant funding to ensure alignment to the Targeted Improvement Plan.

Principal supervisors, district leaders and principals will be provided training by the EISD business office in use of funds, fiscal responsibility and compliance.

Principals will be provided training and coaching in budget planning and projection and support with allocation of funds including grant, local, state and federal resources in order to maximize resources to accomplish program improvement and SMART goals.

Grant funds will be given a program specific code as well as a campus indicator to ensure they are budgeted and used for the specific coaching needs of each of the three campuses. These needs were identified through the ESF diagnostic completed during the 22-23 school year. Program code and campus indicator will also enable funds to be tracked and reports generated to monitor spending and allow for budget amendments as required by data and program analysis.

Specifically for the ESF-Focused Support Grant training will be provided on the TEA "Use of Funds" Questionnaire. This will be completed and approved prior to release of funds for program expenditures.

Equitable Access and Participation

Check the appropriate box below to indicate whether any barriers exist to equitable access and participation for any groups that receive services funded by this program.

- The applicant assures that no barriers exist to equitable access and participation for any groups receiving services funded by this program.
- Barriers exist to equitable access and participation for the following groups receiving services funded by this grant, as described below.

Group		Barrier	
Group		Barrier	
Group		Barrier	
Group		Barrier	

Appendix I: Amendment Description and Purpose (leave this section blank when completing the initial application for funding)

An amendment must be submitted when the program plan or budget is altered for the reasons described in the "When to Amend the Application" document posted on the [Administering a Grant](#) page. The following are required to be submitted for an amendment: (1) Page 1 of the application with updated contact information and current authorized official's signature and date, (2) Appendix I with changes identified and described, (3) all updated sections of the application or budget affected by the changes identified below, and, if applicable, (4) Amended Budget Request. Amendment Instructions with more details can be found on the last tab of the budget template.

You may duplicate this page

Amended Section

Reason for Amendment

