



**2021-2023 Title I, 1003 ESF-Focused Support Grant
Letter of Interest (LOI) Application Due 11:59 p.m. CT, April 21, 2021**

NOGA ID [REDACTED]

Authorizing legislation **Elementary and Secondary Education Act (ESEA), P.L. 114-95, Section 1003, School Improvement**

This LOI application must be submitted via email to loiapplications@tea.texas.gov.

The LOI application may be signed with a digital ID or it may be signed by hand. Both forms of signature are acceptable.

TEA must receive the application by **11:59 p.m. CT, April 21, 2021**.

Grant period from **June 3, 2021-August 31, 2023**

Pre-award costs permitted from **Award Date**

Required Attachments

1. Excel workbook with the grant's budget schedules (linked along with this form on the TEA Grants Opportunities page)
2. Pathway 1: Pathway 1 Supplemental Pathway Attachment
3. Pathway 2: Pathway 2 Supplemental Pathway Attachment

NOTE: All applicants MUST submit an appropriate Supplemental Pathway Attachment for EACH CAMPUS on behalf of which the applicant is applying.

Amendment Number

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds): [REDACTED]

Applicant Information

Organization **OAKWOOD ISD** CDN **145907** Campus **102** ESC **6** DUNS [REDACTED]

Address **631 N HOLLY ST** City **OAKWOOD** ZIP **75855** Vendor ID **746001803**

Primary Contact **DIANA NEEL** Email **DNEEL@OAKWOODISD.NET** Phone **9035452600**

Secondary Contact **RUSSELL HOLDEN** Email **RHOLDEN@OAKWOODISD.NET** Phone **9035452666**

Certification and Incorporation

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the LOI application, as applicable, and that these documents are incorporated by reference as part of the LOI application and Notice of Grant Award (NOGA):

- LOI application, guidelines, and instructions
- Debarment and Suspension Certification
- General and application-specific Provisions and Assurances
- Lobbying Certification

Authorized Official Name **DIANA NEEL** Title **CFO**

Email **DNEEL@OAKWOODISD.NET** Phone **9035452600**

Signature *Diana Neel* Date **03/31/2021**

Shared Services Arrangements

Shared services arrangements (SSAs) are NOT permitted for this grant.

Number of Campuses Included in this Application

Pathway 1	<input type="text" value="1"/>
Pathway 2	<input type="text" value="0"/>

Statutory/Program Assurances

The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances.

Check each of the following boxes to indicate your compliance.

- 1. The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this LOI will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
- 2. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
- 3. The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the 2021-2023 Title I, ESF-Focused Support Grant Program Guidelines.
- 4. The applicant provides assurance to adhere to all the Performance Measures, as noted in the 2021-2023 Title I, ESF-Focused Support Grant Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
- 5. The applicant provides assurance that they accept and will comply with the requirements of [Every Student Succeeds Act Provisions and Assurances](#).
- 6. The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 TAC 206, 1 TAC Chapter 213, Federal Section 508 standards, and the WCAG 2.0 AA Accessibility Guidelines.
- 7. Title I served Federally Identified campuses awarded this grant will engage in the Effective Schools Framework (ESF) continuous improvement process and create a plan to be submitted to TEA that addresses the selected pathway aligned to the Essential Actions (EA) from the ESF.
- 8. The applicant ensures it will notify the Vetted Improvement Program provider of intent to apply and, if awarded, will work in good faith with the Vetted Improvement Program.
- 9. For all pathways, the applicant will budget at least the minimum amount indicated in the Budget Object Code 6200 - Profession and Contracted Services.

Statutory/Program Assurances, cont'd.

- 10. The applicant will identify a campus leader, on each awarded campus, who will be responsible for managing the grant project.
- 11. The applicant will provide access to TEA and its Vetted Improvement Partners for on-site visits to the district and campus(es) as appropriate.
- 12. The applicant will attend and participate in grant orientation meetings, technical assistance meetings, other periodic meetings of grantees, and sharing of best practices through the TEA program office.
- 13. The applicant provides assurance it will participate in all grant requirements including but not limited to an ESF Self-Assessment, and ESF Diagnostic, developing a web-based improvement plan, submission of funding and pathway progress reports.

Summary of Program

1. Describe how the LEA will support campus(es) in carrying out school support and improvement activities, including how the LEA will develop a web-based improvement plan for the eligible campuses selected for this grant.

Utilize DMAC for disaggregation and dissemination of assessment data to drive instruction. Align curriculum and instruction to TEKS throughout all content areas, utilizing a wide variety of researched-based instructional strategies for higher levels of student success including the TEKS Resource System to assist in vertical and horizontal alignment. Students who are At-Risk will be monitored and provided computer-assisted remediation or credit recovery. Students will be provided the opportunity to learn utilizing appropriate technology resources. Teachers will continue to utilize HMH online base curriculum for K-12 students to improve performance on TEKS objectives.

2. Describe how the LEA will monitor schools receiving the ESF-Focused Support Grant, including how the LEA will: (a) Monitor a web-based improvement plans upon submission and during implementation, and (b) Implement additional action following unsuccessful implementation of such plan after the first year of the grant cycle.

The District will continue to monitor and adjust the improvement plan each week after PLC meetings based on teacher feedback and data from benchmark testing or other disaggregated data that informs district leaders and teachers of areas of remediation and priorities. The plan will continuously be analyzed, adjusted, and modifications made to improve instructional practices and target the individual needs of the students. In the event that the plan is unsuccessfully implemented during the first year, the leadership team will look at what caused the failure, the areas of concern, and will address those in an new, update improvement plan that allows for continual growth and improvement.

Goals, Objectives, and Strategies, Performance and Evaluation

1. Describe how the LEA will modify, as appropriate, practices and policies to provide operational flexibility to the awarded campus, that enables full and effective implementation of the Effective Schools Framework Essential Actions aligned web-based Improvement Plan.

The district will continue to collaborate with both teachers and leadership staff in developing an ongoing improvement plan that allows for continuous teacher development and operational flexibility to best meet the needs of the students. Using the ESF as a guide, targeted areas will be identified and monitored using data driven instruction which will then allow the staff to make adjustment in planning and instruction throughout the year while continually updating the web-based improvement plan. this living document will help serve as a framework, but will change as identified needs change, allowing the flexibility to address the most pressing challenges our students are facing.

Budget Narrative

1. Describe how the proposed budget will meet the needs and goals of the program, including for staffing, supplies and materials, contracts, travel, etc. If applicable, include a high-level snapshot of funds currently allocated to similar programs. Include a short narrative describing how adjustments will be made in the future to meet needs.

The campus has prioritized lesson planning and data-driven instruction for the 2021-2022 school year. To support these two initiatives, the campus has dedicated a majority of its grant funds to Professional and Contracted Services (6200) and Supplies and Materials (6300). The campus instructional team is currently in the ESC 6 Texas Instructional Leadership cohort, which consists of multiple face to face trainings as well as implementation support at the campus. The DCSI and Principal are also receiving coaching support from the ESC on a monthly basis. To ensure the campus staff had appropriate technology to implement weekly data meetings, the campus invested in purchasing new laptops for each staff member as well as grade level sets for student use. Additional supplies will be purchased to support the campus' work around weekly data meetings. Payroll costs (6100) are covering after school and Saturday school stipends for our teaching staff. Along with additional AIDS to support our teachers. Our Other operating costs (6400) budget, relates to Texas Conferences for Teachers in , Texas, that our instructional team will attend.

School Improvement Grant 2020-2021
 District: OAKWOOD ISD
 Campus Name: OAKWOOD ELEMENTARY
 Total Award \$100,000.00
 Campus Allocation \$100,000.00
 Payroll (6100) Budgeted \$60,000.00
 Expended \$25,944.00
 % of Budget Spent 43.24%
 % of Budget Remaining 56.76%
 Professional and Contracted Services (6200) Budgeted \$11,000.00
 Expended \$3,688.00
 % of Budget Spent 33.53%
 % of Budget Remaining 66.47%
 Supplies and Materials (6300) Budgeted \$23,000.00
 Expended \$20,750.00
 % of Budget Spent 90.22%
 % of Budget Remaining 9.78%
 Other Operating Costs (6400) Budgeted \$6,000.00
 Expended \$2,848.86
 % of Budget Spent 47.48%
 % of Budget Remaining 52.52%
 Total Funds Budgeted \$100,000.00
 Expended \$53,230.86
 % of Budget Spent 53.23%
 % of Budget Remaining 46.77

Narrative:
 If the district has adjustments as part of a federal grant award in the future, all recommendations for program activities, shall be reviewed and approved by the Superintendent, CFO, and Principal by reviewing the needs of the students in the district.

Budget Narrative, cont'd.

2. Describe how the LEA will align other Federal, State, and local resources to carry out the activities supported with funds received under this grant.

The district shall adhere to the Education Department General Administrative Regulations (EDGAR) and any additional grant-specific cost principles. The 2 CFR Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards include numerous requirements of the grantee.

The district has established fiscal procedures that apply to all financial transactions regardless of the funding source.

The district shall comply with the general procurement requirement of the EDGAR (2 CFR 200) effective July 1, 2018. The district shall utilize a purchase order and encumbrance system to manage the expenditure of all federal grant funds unless other methods such as credit cards, petty cash, direct payments, etc. are authorized in the district's operating procedures. All purchases shall be in accordance with the district's School Board Policies (CH Legal and Local) and the district's Purchasing Procedures

The district shall use one of the procurement methods allowed by federal regulations to procure goods and services with federal grant funds [2 CFR 200.320]. In addition, the district shall comply with state purchasing laws and local Board Policy, CH Legal and Local.

The procurement method shall be determined based on the type of goods or services to be purchased with federal grant funds. The Superintendent and CFO shall be responsible for selecting the appropriate procurement method for each procurement. The district shall adhere to the most restrictive federal regulations, state laws, local policies and/or procedures when the guidance documents are in conflict. [CFR 200.403(c)]

Equitable Access and Participation

Check the appropriate box below to indicate whether any barriers exist to equitable access and participation for any groups that receive services funded by this program.

- The applicant assures that no barriers exist to equitable access and participation for any groups receiving services funded by this program.
- Barriers exist to equitable access and participation for the following groups receiving services funded by this grant, as described below.

Group	<input type="text"/>	Barrier	<input type="text"/>
Group	<input type="text"/>	Barrier	<input type="text"/>
Group	<input type="text"/>	Barrier	<input type="text"/>
Group	<input type="text"/>	Barrier	<input type="text"/>

Appendix I: Amendment Description and Purpose (leave this section blank when completing the initial application for funding)

An amendment must be submitted when the program plan or budget is altered for the reasons described in the "When to Amend the Application" document posted on the [Administering a Grant](#) page. The following are required to be submitted for an amendment: (1) Page 1 of the application with updated contact information and current authorized official's signature and date, (2) Appendix I with changes identified and described, (3) all updated sections of the application or budget affected by the changes identified below, and, if applicable, (4) Amended Budget Request. Amendment Instructions with more details can be found on the last tab of the budget template.

You may duplicate this page

Amended Section

Reason for Amendment