



**2021-2023 Title I, 1003 ESF-Focused Support Grant
Letter of Interest (LOI) Application Due 11:59 p.m. CT, April 21, 2021**

NOGA ID

Authorizing legislation

This LOI application must be submitted via email to loiapplications@tea.texas.gov.
The LOI application may be signed with a digital ID or it may be signed by hand. Both forms of signature are acceptable.
TEA must receive the application by **11:59 p.m. CT, April 21, 2021**.

Grant period from

Pre-award costs permitted from

Required Attachments

1. Excel workbook with the grant's budget schedules (linked along with this form on the TEA Grants Opportunities page)
 2. Pathway 1: Pathway 1 Supplemental Pathway Attachment
 3. Pathway 2: Pathway 2 Supplemental Pathway Attachment
- NOTE: All applicants MUST submit an appropriate Supplemental Pathway Attachment for EACH CAMPUS on behalf of which the applicant is applying.**

Amendment Number

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds):

Applicant Information

Organization CDN Campus ESC DUNS
 Address City ZIP Vendor ID
 Primary Contact Email Phone
 Secondary Contact Email Phone

Certification and Incorporation

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the LOI application, as applicable, and that these documents are incorporated by reference as part of the LOI application and Notice of Grant Award (NOGA):

- LOI application, guidelines, and instructions Debarment and Suspension Certification
 General and application-specific Provisions and Assurances Lobbying Certification

Authorized Official Name Title

Email Phone

Signature Date

RFA # SAS #

Shared Services Arrangements

Shared services arrangements (SSAs) are NOT permitted for this grant.

Number of Campuses Included in this Application

Pathway 1	<input type="text" value="4"/>
Pathway 2	<input type="text" value="0"/>

Statutory/Program Assurances

The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances.

Check each of the following boxes to indicate your compliance.

- 1. The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this LOI will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
- 2. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
- 3. The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the 2021-2023 Title I, ESF-Focused Support Grant Program Guidelines.
- 4. The applicant provides assurance to adhere to all the Performance Measures, as noted in the 2021-2023 Title I, ESF-Focused Support Grant Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
- 5. The applicant provides assurance that they accept and will comply with the requirements of [Every Student Succeeds Act Provisions and Assurances](#).
- 6. The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 TAC 206, 1 TAC Chapter 213, Federal Section 508 standards, and the WCAG 2.0 AA Accessibility Guidelines.
- 7. Title I served Federally Identified campuses awarded this grant will engage in the Effective Schools Framework (ESF) continuous improvement process and create a plan to be submitted to TEA that addresses the selected pathway aligned to the Essential Actions (EA) from the ESF.
- 8. The applicant ensures it will notify the Vetted Improvement Program provider of intent to apply and, if awarded, will work in good faith with the Vetted Improvement Program.
- 9. For all pathways, the applicant will budget at least the minimum amount indicated in the Budget Object Code 6200 - Profession and Contracted Services.

Statutory/Program Assurances, cont'd.

- 10. The applicant will identify a campus leader, on each awarded campus, who will be responsible for managing the grant project.
- 11. The applicant will provide access to TEA and its Vetted Improvement Partners for on-site visits to the district and campus(es) as appropriate.
- 12. The applicant will attend and participate in grant orientation meetings, technical assistance meetings, other periodic meetings of grantees, and sharing of best practices through the TEA program office.
- 13. The applicant provides assurance it will participate in all grant requirements including but not limited to an ESF Self-Assessment, and ESF Diagnostic, developing a web-based improvement plan, submission of funding and pathway progress reports.

Summary of Program

1. Describe how the LEA will support campus(es) in carrying out school support and improvement activities, including how the LEA will develop a web-based improvement plan for the eligible campuses selected for this grant.

Waxahachie ISD has worked diligently the past couple of years to implement systems to support campus leadership by using data to make sound data driven decisions. District leadership is committed to providing principals with the training and support needed to lead an effective campus and increase student achievement for all students while also placing a special emphasis on student sub-pops in Domain 3 (Closing the Gaps). The district has identified the need to strengthen instructional practices and invest in developing leadership personnel. Assistant superintendents meet with campus principals throughout the school year and collaborate on progress in regards to the CIP while focusing on areas of concern reviewing data every 6 weeks monitoring strengths, weaknesses, gaps and gains . Once a month, the department of Curriculum & Instruction meets with principals in Focus Meetings. These times are dedicated to equipping administrators with knowledge, support and guidance in interpreting, navigating and acting appropriately to data. Data is discussed and professional learning provided in accountability and data driven decision making. The district already utilizes Plan4Learning, but will add strategies related to this grant and financial allocations.

The use of TIL through Region 10 will be a game changer for these campuses. Administrators will receive personal coaching and support to address identified prioritized needs. Campus principals have expressed the desire to lead change, but need personalized support to develop efficient and effective ways to do so. Waxahachie ISD desires to be proactive to addressing needs and not reactive.

2. Describe how the LEA will monitor schools receiving the ESF-Focused Support Grant, including how the LEA will: (a) Monitor a web-based improvement plans upon submission and during implementation, and (b) Implement additional action following unsuccessful implementation of such plan after the first year of the grant cycle.

The assistant superintendents and grant manager will meet quarterly with campus principals to evaluate progress on goals addressed in the web-based improvement plan. When needed, additional directors and support personnel will be included in these meetings as partners in the improvement process. If after the first year unsuccessful implementation progress has been made, the assistant superintendents, Region 10 consultants, and the grant manager will meet with the principal to discuss causes and develop a plan for improvement. It is not anticipated for this to be the case as adjustments will be made throughout the year as soon as/if an issue arises versus waiting until the end of the year.

Once the improvement plans are submitted district leadership will evaluate the plans to ensure they are in alignment with the Effective Schools Framework. Relevant information will be shared with district curriculum & instruction personnel so that they then can provide services that align with the goals of each campus.

All five principals have chosen to work with Region X and focus on Texas Instructional Leadership. These principals welcome the support and coaching that this grant opportunity provides. In addition to quarterly meetings to review the web-based improvement plan, the assistant superintendents meet with principals throughout the school year to determine any needed support that district personnel can offer.

Goals, Objectives, and Strategies, Performance and Evaluation

1. Describe how the LEA will modify, as appropriate, practices and policies to provide operational flexibility to the awarded campus, that enables full and effective implementation of the Effective Schools Framework Essential Actions aligned web-based Improvement Plan.

While we currently have five schools that qualify for this grant, our ultimate goal will be to adopt the best practices district wide to create a systemic change for all teachers, students and administrators. The district administrative team is committed to supporting campuses in implementing positive change. Our Principal Focus meetings, previously mentioned, were originally designed to support all five Targeted campuses. Now, all campus principals attend focus meetings, and this time has evolved into a professional learning community. During focus meetings, administrators are taught how to dig deeper into data and deepen their understanding of instructional practices. While we have started laying the groundwork, we are excited to gain invaluable support in the ESF grant. District leadership will consult with principals to identify areas that may need to be adjusted based on the recommendations of TIL consultants. Focus meetings will be aligned with the practices of the ESF to provide another layer of support for administrators.

Budget Narrative

1. Describe how the proposed budget will meet the needs and goals of the program, including for staffing, supplies and materials, contracts, travel, etc. If applicable, include a high-level snapshot of funds currently allocated to similar programs. Include a short narrative describing how adjustments will be made in the future to meet needs.

The budget will enable these campuses to have targeted coaching support grounded in research based best practices. Region 10 will provide coaching as well as professional learning for campus leadership regarding the Effective Schools Framework. The ongoing job-embedded approach this grant provides will be a catalyst for additional school improvement efforts. Region 10 will bring other recipients of the grant together for professional learning. This will create and foster a community of campus lead learners for collegial support. The grant funds will enable this to happen.

Additionally, grant funds will be used to provide release time for campus teacher leaders to engage in professional learning and work with the R10 consultant, and provide stipends for teachers to attend professional learning during non-duty times. This is a barrier that funding will help overcome. If additional professional learning needs are identified, grant funds will be used to bring in additional expertise.

Budget Narrative, cont'd.

2. Describe how the LEA will align other Federal, State, and local resources to carry out the activities supported with funds received under this grant.

Grant funds will be used to contract with Region X for services to support the Texas Instructional Leadership Program. This involves summer professional learning, ongoing job embedded learning for campus leadership, campus based leadership coaching, and ongoing job embedded teacher training. The Director of Professional Learning or designee will also attend these trainings to ensure that other professional learning and initiatives will align with the ESF practices. The two elementary campuses will have instructional coaches to also help in carrying out the web based improvement plan.

Grant funds will also be used to provide subs for scheduled release times for department leads to work with Region X. Time may be spent in training, planning, or in classroom walkthroughs to determine if effective practices are being implemented and at what level.

Equitable Access and Participation

Check the appropriate box below to indicate whether any barriers exist to equitable access and participation for any groups that receive services funded by this program.

- The applicant assures that no barriers exist to equitable access and participation for any groups receiving services funded by this program.
- Barriers exist to equitable access and participation for the following groups receiving services funded by this grant, as described below.

Group Barrier

Group Barrier

Group Barrier

Group Barrier

Appendix I: Amendment Description and Purpose (leave this section blank when completing the initial application for funding)

An amendment must be submitted when the program plan or budget is altered for the reasons described in the "When to Amend the Application" document posted on the [Administering a Grant](#) page. The following are required to be submitted for an amendment: (1) Page 1 of the application with updated contact information and current authorized official's signature and date, (2) Appendix I with changes identified and described, (3) all updated sections of the application or budget affected by the changes identified below, and, if applicable, (4) Amended Budget Request. Amendment Instructions with more details can be found on the last tab of the budget template.

You may duplicate this page

Amended Section

Reason for Amendment