

For more information on enrollment and attendance issues, including how to document attendance related matters, questions on instructional minutes, etc., please see the **Attendance and Enrollment FAQ** located on the [TEA Coronavirus \(COVID-19\) Support and Guidance webpage under Funding and Waivers](#).

## TSDS PEIMS FAQ: Section Topics

Click on the links below to go directly to that section of the FAQ.

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- [TReX Reporting Guidance](#)
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## Student Management System Changes

1. **When will the student management systems have the drop down COVID-19 option?** *Posted April 14, 2020*

In most student management/information systems, an absence reason code is configurable by the end user. Please reach out to your SIS vendor for guidance and timelines.

## PEIMS Reporting Guidance

1. **Is there any guidance on reporting incomplete grades? Any concerns that need to be addressed?** *Posted April 23, 2020*

In the PEIMS Summer submission, course completion data is reported for the following:

- High school courses, or
- Any course in any grade level where instruction is received via the Texas Virtual School Network (TxVSN) Online Schools program or the TxVSN Statewide Online Course Catalog.

A PASS/FAIL-CREDIT-INDICATOR-CODE is reported for each course completion record submitted for a student.

Pass/Fail Indicators reflect the outcome of a course taken by a particular student which includes whether or not the student passed the course and whether or not the student was awarded credit. There is an option to report a course as incomplete using the "Course work is incomplete, and no credit has been awarded" Pass/Fail indicator. Elementary course completion, unless taken through the above method, is not reported in PEIMS regardless of the Pass/Fail Indicator.

The student's academic achievement record (or transcript) lists the courses a student has completed and whether credit was awarded. A record of incomplete will not appear on the transcript.

For additional guidance concerning grades please refer to **Guidance on Grading** located under Phase 2.2 of the Instructional Continuity Planning section, on the [TEA Coronavirus \(COVID-19\) Support and Guidance](#) website.

- 2. For the PEIMS information addressed in question 1 of the FAQ for Finance, could you give some examples for the following scenarios: 9-week reporting, and situations where the 5th six weeks started prior to spring break. *Posted April 23, 2020***

Please refer to Q1 and Q5 in the **Attendance and Enrollment FAQ**, listed under Waivers & Funding, on the [TEA Coronavirus \(COVID-19\) Support and Guidance website](#).

- 3. If direct assessment is needed for a Non-Categorical Early Childhood (NCEC) re-evaluation and the testing cannot be completed due to COVID-19 – how does that impact PEIMS? Will the system allow the school to have a 6-year-old coded as NCEC or will this be a fatal error? Will there be a way to carry these kids as NCEC past the date that they're eligibility "expires"? *Posted April 23, 2020***

The PEIMS Summer Submission does not contain any fatal edit rules concerning the use of PRIMARY/SECONDARY/TERTIARY-DISABILITY-CODE of 14. Nothing in the system is preventing the campus from reporting a six-year-old student as NCEC for the Summer submission. Rule 41163-0009 is only used in PEIMS Submission 1.

- 4. Will guidance be forthcoming regarding discipline PEIMS coding for students with outstanding discipline actions due to COVID-19 school closures? Will Districts be permitted to use Disciplinary Length Difference Reason Code 03, Term Modified by Mutual Agreement of District, Student, and/or Parents for discretionary discipline actions (ISS, OSS, and DAEP) or will code table C166 be updated to include a Disciplinary Length Difference Reason Code for COVID-19? *Posted April 23, 2020***

There are no plans to update PEIMS Code Table C166, DISCIPLINARY-LENGTH-DIFFERENCE-REASON-CODE. LEAs are permitted to use current codes from the 2019-2020 Texas Education Data Standards Code Table C166, DISCIPLINARY-LENGTH-DIFFERENCE-REASON-CODE to handle disciplinary assignment changes due to COVID-19.

- 5. Has TEA released anything regarding PEIMS coding for newly identified Gifted & Talented (G/T) students in the wake of COVID-19? *Posted April 23, 2020***

The LEA should update the G/T Indicator submitted through PEIMS if the LEA has started providing G/T services for the newly identified G/T students. Students are only reported through PEIMS as G/T if they are participating in the state-approved program.

Additional information concerning a LEAs G/T program can be found in the **Gifted/Talented Education Guidance**, listed under Special Populations, on the [TEA Coronavirus \(COVID-19\) Support and Guidance website](#).

- 6. Do you know the requirements for G/T PEIMS coding, in the event that we do not return this school year? Our G/T Coordinators were in the middle of testing and some completed testing. If the school year "ends", will we just wait and those students will need to coded next year without penalty? *Posted April 23, 2020***

The requirement to administer new assessments for G/T identification is waived for the Spring of 2020. The LEA should update the G/T Indicator submitted through PEIMS if the LEA has started providing G/T services for the newly identified G/T students. Students are only reported through PEIMS as G/T if they are participating in the state-approved program. No other reporting requirements have changed for G/T.

Additional information concerning an LEAs G/T program can be found in the **Gifted/Talented Education Guidance**, listed under Special Populations, on the [TEA Coronavirus \(COVID-19\) Support and Guidance website](#).

- 7. What will be the impact for the PEIMS Early Reading indicator, if EOY reading assessments are not administered? *Posted April 23, 2020***

Early Reading Indicator (E1522) indicates whether a student is on reading level or is not reading on grade level as a result of reading difficulties or having dyslexia as indicated by the administered reading instrument. The Early Reading Indicator Code applies to students in grades KG, 01, and 02. The Texas Education Data Standards states to report grade level reading status based on the **latest** assessment results available for the student. If at any time during the 2019-2020 school year a student was not assessed, the LEA should use code 3-*Student was not assessed* (C195).

- 8. Will LEAs need to report a Crisis Code for students impacted by COVID-19? *Posted May 5, 2020***

Yes, a crisis code will need to be reported in the 2019-2020 PEIMS Summer submission. Guidance regarding crisis code reporting can be found in the **COVID-19 Crisis Code Reporting Guidance**, listed under District Reporting and Data, [TEA Coronavirus \(COVID-19\) Support and Guidance website](#).

- 9. Does the state anticipate changes to McKinney-Vento (MCV) Homeless identification or coding to address students whose families have lost housing and are displaced due to COVID 19, like what took place after Hurricane Harvey? *NEW May 7, 2020***

Please see **Guidance for Students Experiencing Homelessness** located on the [TEA Coronavirus webpage under Special Populations](#).

NEW  
5/7/2020

## Extension to Data Reporting

1. **Are there any extensions to required data submissions due the week after spring break such as class roster data?** *Posted April 14, 2020*

On Monday, March 16, 2020, the **2019-2020 Class Roster Winter submission** was extended through April 23, 2020. TEA will continue to evaluate as the circumstances change. Please continue to work with your LEAs on completing this submission.

2. **Does my district need to submit Class Roster Winter submission since we do not have any assessments to report this spring?** *Posted April 23, 2020*

There is no plan to remove the Class Roster collection requirement. In addition to reporting class roster information to link to student assessment data, the data in the Class Roster collection is also used for the Teacher Incentive Allotment calculation.

## TREx Reporting Guidance

1. **Are there any changes with TREx requirements due to COVID-19? The retention window has been extended according to the campus page notes, but there isn't any other information on any of the TEAL or TEA websites. Campuses have been asking about timeframes and requirements now that schools have been closed until May.** *Posted April 23, 2020*

Other than the retention window being extended for TREx requests, there are no other changes currently identified. Additional TREx information can be found in the **Virtual Enrollment Guidance and Best Practices**, listed under Waivers & Funding, on the [TEA Coronavirus \(COVID-19\) Support and Guidance website](#).

2. **How is TREx impacted by the STAAR waiver due to COVID-19?** *Posted April 23, 2020*

TEA is currently reviewing information concerning documentation for canceled STAAR assessments. Once determined, additional guidance will be provided.

## Unique ID Enrollment Tracking

1. **Should my district submit Enrollment Events through UID while we are "Closed, Instructing"?** *Posted April 14, 2020*

The requirement to submit enrollment tracking events each week through Unique ID has not changed. With the guidance provided in the School Finance FAQ, there may be enrollments and withdrawals in your LEA during this time. Please refer to the **School Finance FAQ**, listed under Waivers & Funding, on the [TEA Coronavirus \(COVID-19\) Support and Guidance website](#).

2. **Should districts continue to submit their Enrollment Tracking files for students they are enrolling and withdrawing?** *Posted April 14, 2020*

Yes, enrollment tracking files should continue to be submitted.