

# HOW TO SUBMIT THE ANNUAL ASSURANCE STATEMENT



**THE TEXAS LEGAL FRAMEWORK**

for the Child-Centered Special Education Process

Start at

**[fw.escapps.net](http://fw.escapps.net)**



## **THE TEXAS LEGAL FRAMEWORK**

for the Child-Centered Special Education Process

The purpose of the project is to provide and maintain an updated web-based platform to assist stakeholders such as local educational agencies (LEAs), advocates, and parents in learning about state and federal laws and regulations by providing rich resources regarding obligations and rights for the provision of a free and appropriate public education in the least restrictive environment to students with disabilities.



New to The Texas Legal Framework?  
[Click here for help](#)



Click the  
**Administrator  
Login.**



**THE TEXAS LEGAL FRAMEWORK**  
for the Child-Centered Special Education Process

Email \*

Password \*

\* Indicates required fields

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For assistance, please [click here](#) for your ESC contact

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Enter your appropriate **Email** and **Password**, then click **Login**.



**THE TEXAS LEGAL FRAMEWORK**  
for the Child-Centered Special Education Process

Please Select A School District To Continue ...

District:

TRAINING TEST DISTRICT


Continue

Reset

Check to make sure you are working under the correct **District**, then click **Continue**.

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## Add Policies For A School TRAINING TEST DISTRICT District No: 123456

To add a Policy Reference, click on the  to the left of the Framework on which you want to enter the reference. A new window will open for

### Framework

CHILD FIND



CHILD FIND DUTY



DISTRICT AND CAMPUS IMPROVEMENT PLANS



PARENT NOTIFICATION AND PERSONAL GRADUATION PLAN



CLOSING THE GAP



DYSLEXIA SERVICES



REFERRAL FOR POSSIBLE SPECIAL EDUCATION SERVICES

AGES 0-5



AGES 0-5

CHILDREN WHO TRANSFER



CHILDREN WHO TRANSFER

CHILDREN WHO ARE INCARCERATED



CHILDREN WHO ARE INCARCERATED

CHILDREN IN PRIVATE SCHOOLS



CHILDREN IN PRIVATE SCHOOLS

PARENT



PARENT

Click on **Assurance Statements**.

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CHILDREN IN PRIVATE SCHOOLS

#### PARENT



PARENT

Click on **Annual Assurances**.

#### Notice on Submission of Valid, Reliable and Timely Data

Local educational agencies (LEAs) that do not submit information to the Texas Education Agency (TEA) or submit information late without prior approval from the TEA, may not meet the "Submission of Valid, Reliable and Timely Data" element in the LEA's determinations process. This may impact the LEA's overall determination.

Continue

Read this important information and  
click **Continue**.





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## Annual Assurances

Assurance Statements	School Year	Date Due	Status	School Admin Actions
Annual Assurances	2022 - 2023	08/31/2023	Pending	

Showing 1 to 1 of 1 entries


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Check the status. Submit the assurance statement that is **Pending**.

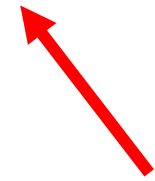


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Click the icon to open the pending Annual Assurance Statement.



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District: TRAINING TEST DISTRICT (123456)

Region: 18

## OSEP - Compliance

### 1. Background and Statutory Authority

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### 2. Assurance Statement

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  - The TED will participate in the minimum training guidelines, as required.

### 2. Provision of Information Verification Statement

- Contact your Administrator for AskTED to enter the current Transition and Employment Designee to the AskTED directory or contact [AskTED@tea.texas.gov](mailto:AskTED@tea.texas.gov) directly if your LEA does not have a TED Administrator.
- Link the Transition and Employment Guide from the Texas Transition website to the district website for parent and student access.

### 3. Assurance Statement (Check all three)

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The LEA assures that these statements are accurate and meet the submission requirements.

Submit

Read the OSEP-Compliance information in Section #1.

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Take a moment and read the information in Section #2. Then, **click the Box.**



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# Read the Transition information in Sections #1 and #2.



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Check **ALL** the boxes in Section #3.



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**Click the box to assure the statements are accurate.**



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Assurance Statement has been submitted with the information provided above.

Your Confirmation Number is: 1063c97b69a7bb3

Date submitted: 01/19/2023

By: School Admin. Test Account

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Click **Print Confirmation.**



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- o Post the Texas Transition and Employment Guide (T&E Guide) on the district's website.
- o Provide written information and, if necessary, assistance to a parent regarding how to access the electronic guide at the first Admission, Review, and Dismissal (ARD) committee at which transition is discussed.
- o Designate at least one employee as the Transition and Employment Designee (TED) to help coordinate transition and employment services for students served by special education.
  - The TED is responsible for providing information and resources about effective transition planning, services, and interagency coordination to ensure that local school staff communicates and collaborates with:
    - Students with disabilities and their parents; and
    - As appropriate, local and regional staff of the Health and Human Services (HHS) Commission, Texas Workforce Commission (TWC), Department of State Health Services (DSHS), and Department of Family and Protective Services (DFPS).
  - The TED will participate in the minimum training guidelines, as required.

#### 2. Provision of Information Verification Statement

- Contact your Administrator for AskTED to enter the current Transition and Employment Designee to the AskTED directory or contact [AskTED@tea.texas.gov](mailto:AskTED@tea.texas.gov) directly if your LEA does not have a TED Administrator.
- Link the Transition and Employment Guide from the Texas Transition website to the district website for parent and student access.

#### 3. Assurance Statement (Check all three)

- The LEA assures that the current Transition and Employment Designee is listed on the AskTED directory for the LEA.
- The LEA assures that the Transition and Employment Designee will fulfill the minimum training guidelines and responsibilities.
- The LEA assures the Texas Transition and Employment Guide is linked from the Texas Transition website to the LEA website for parent and student access.

The LEA assures that these statements are accurate and meet the submission requirements.

Assurance Statement has been submitted with the information provided above.

Your Confirmation Number is: 1063c97b69a7bb3

Date submitted: 01/19/2023

By: School Admin. Test Account

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- ADMINISTRATION
- Assurance Statements
- Reports
- RESOURCE LIBRARY
- TRANSITION/EMPLOYMENT SERVICES DESIGNEE INFORMATION
- CHANGE DOCUMENTS
- FRAMEWORK DISPLAY PORTAL
- EDIT MY INFORMATION

## Annual Assurances

Assurance Statements	School Year	Date Due	Status	School Admin Actions
Annual Assurances	2022 - 2023	08/31/2023	Completed	

Showing 1 to 1 of 1 entries

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The Annual Assurance Statement has been **Completed.**

For additional assistance  
contact your regional  
Texas Legal Framework  
contact.



## THE TEXAS LEGAL FRAMEWORK

for the Child-Centered Special Education Process

The purpose of the project is to provide and maintain an updated web-based platform to assist stakeholders such as local educational agencies (LEAs), advocates, and parents in learning about state and federal laws and regulations by providing rich resources regarding obligations and rights for the provision of a free and appropriate education in the least restrictive environment to students with disabilities.



New to The Texas Legal Framework?  
[Click here for help](#)

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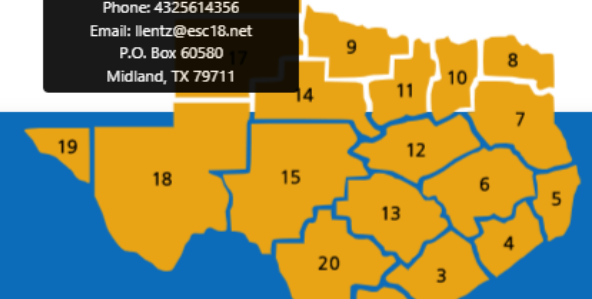
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### District/Charter School Information

Local school board policies and operating procedures of public schools across Texas are linked to The Texas Legal Framework. Policies and operating procedures can be accessed by entering the LEA name or county-district number in



To find your regional contact, go to the homepage and hover over your region. A box will pop up with contact information.

We are here to help if you need us.

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Thank you for all you do for  
the children with disabilities  
in Texas.

Go forth and do great things!