

**August 29, 2017**

**TO THE ADMINISTRATOR ADDRESSED:**

**Subject: Deadline Extensions for the 2016–2017 Tax Information Survey and Staff Salary Data Collection**

To assist school districts experiencing the effects of Hurricane Harvey, the deadlines for the Tax Information Survey and the Staff Salary data collections have been extended from August 31, 2017, until midnight on **September 30, 2017**. Specific details regarding each data collection will be released to applicable school districts through a targeted listserv, email or system message.

Any data submitted before September 6 will be included when the agency publishes the 2016–2017 near-final *Summary of Finances (SOF)* in mid-September. Otherwise, current estimates will continue to be used for funding purposes until revised data is submitted. In early October, another near-final SOF will be published that will incorporate data submitted after September 6. After September 30, districts will have a final opportunity to submit revised tax collections through the *Schedule of Delinquent Taxes (J-1)* as part of the annual financial report, and staff salary data through the online FSP system to be included in the final 2016–2017 SOF scheduled to be published in April 2018.

For questions related to these data collections, please contact:

- Nancy Kuhn regarding the Tax Information Survey at (512) 463-6313 or [nancy.kuhn@tea.texas.gov](mailto:nancy.kuhn@tea.texas.gov); or
- Pablo Reyes regarding the Staff Salary data collection at (512) 463-9294 or [Pablo.reyes@tea.texas.gov](mailto:Pablo.reyes@tea.texas.gov).

Sincerely,

Leo Lopez  
Associate Commissioner School Finance and  
Chief School Finance Officer

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