Emergency Permit - Fee $57

State Board for Educator Certification (SBEC) rules require permit fees to be paid by the requesting school district.

Office of Educator Certification

TEA™ TEXAS EDUCATION AGENCY

The employing school district must maintain this form in the district's personnel office after online processing is completed. Permit requests for career and technical education assignment must be accompanied by a Statement of Qualifications (form 026) indicating approved work experience required to teach the instructional area for which the permit is activated.

Last Name	First Name	Initial

Social Security Number	TEA ID Number

Have you ever been the subject of an arrest that has resulted in deferred adjudication, probation or conviction? ◯ Yes ◯ No

If **YES**, attach a statement with the date and place of arrest, nature of charge, date and court trial, and subsequent disposition.

Have you ever had a teaching certificate revoked, denied, suspended or subject to any sanctions in Texas or any other state? ◯ Yes ◯ No

If **YES**, attach a statement providing the school district, state, and detailed information.

Applicant's Affidavit *(all applicants must execute this affidavit)*

"I ACCEPT THIS ASSIGNMENT AND CONSENT TO THE ACTIVATION OF THIS PERMIT.

"I have been advised and understand that to establish my eligibility for permit renewal I must complete a minimum of six semester hours or equivalent contact hours as specified on my certification plan and provide evidence of admission to an educator preparation program.

"I further understand that if I do not complete the requirements listed above, I will not be eligible for permit renewal.

"I do hereby agree, consent and direct that any person or entity maintaining information in any form relating to my criminal history shall release all such information upon the request of the Texas Education Agency.

"I do further hereby agree and permit the Texas Education Agency to obtain from any person or entity information relating to my personal background, my moral character and my worthiness to instruct the youth of this state, and do hereby expressly direct that any such person or entity release such information upon the request of the Texas Education Agency."

"I do hereby release, discharge, and exonerate the Texas Education Agency, it agents or representatives, and any person or entity so furnishing information from any kind and all liability of every kind arising therefrom."

"The foregoing consent and release is valid and binding so long as I hold or seek my certification, license, permit or other credential issued under the authority of the Texas Education Code."

"I understand that any credential issued to me by the Texas Education Agency is the property of the State of Texas. I agree that I will tender my credential to the Texas Education Agency if I am ordered to do so by the Texas Education Agency."

"I understand that a copy of this affidavit shall have the same force as the original."

"I have reviewed this application and I affirm that all of the information which I have provided on the application and the attached documents is true."

Date	Drivers License/State ID Number

Applicant's Signature

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Information to be completed by the employing school district

Assignment Data: Rules relating to permits may be found in the Texas Administrative Code, Chapter 230, Subchapter F

County/District Number	Beginning date of teaching duties for this permit assignment

Description of Assignment	Grades Low	Grades High	Semester Hours Complete in Subject taught	Years of Teaching Experience	Meets Permit Qualifications (Yes or No)	Renewal 0 - Original 1 - First 2 - Second

Certification Plan *(Select only one)*

☐ Certified individuals registered for the next administration of the appropriate certification examination(s)

☐ Deficiency Plan from an approved Texas educator preparation program. Semester hours deficient

Initial Permit - Superintendent's Statement

"I have been unable to secure the service of an individual certified/qualified for the assignment indicated above. The applicant named in this permit application is the best qualified person and has agreed to accept the assignment(s) indicated. I have explained and placed in writing to the applicant the requirements for renewal of this permit. All qualifications of the applicant and statements made on the application are true and correct to the best of my knowledge."

Name of Superintendent or Authorized Representative	Date
Signature of Superintendent or Authorized Representative	

First Renewal - Superintendent's Statement *(Select only one)*

☐ "I affirm that this applicant has met appropriate permit renewal requirements. Documentation has been placed in the individual's personnel file. I have advised the applicant in writing whether or not all remaining deficiencies for certification, including examination requirements, must be completed prior to the end of the school year."

☐ "Applicant has failed to complete all appropriate renewal requirements. Renewal of this permit, on a hardship basis has been approved by TEA."

Name of Superintendent or Authorized Representative	Date
Signature of Superintendent or Authorized Representative	

Second Renewal - Superintendent's Statement *(Select only one)*

☐ "I affirm that this applicant has met appropriate permit renewal requirements. Documentation has been placed in the individual's personnel file. I have advised the applicant in writing whether or not all remaining deficiencies for certification, including examination requirements, must be completed prior to the end of the school year."

☐ "Applicant has failed to complete all appropriate renewal requirements. Renewal of this permit, on a hardship basis has been approved by TEA."

Name of Superintendent or Authorized Representative	Date
Signature of Superintendent or Authorized Representative	

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