2011-2012 Texas Manual for the Identification and Recruitment of Migrant Children

Developed by the
Texas Migrant Education Program
Division of NCLB Program Coordination
Texas Education Agency
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ASSISTANCE AND CONTACT INFORMATION

For questions concerning **identification, recruitment** and **recruiter training**, please contact your regional Education Service Center migrant education staff.

Questions concerning the identification and recruitment manual may be directed to the Texas Education Agency's Division of NCLB Program Coordination by telephone at (512) 463-9374 or by e-mail at nclb@tea.state.tx.us.

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This manual may be accessed on the TEA website at
http://www.tea.state.tx.us/nclb

FOREWORD

This manual provides basic information regarding the Texas Migrant Education Program (MEP) and the responsibilities that local recruiters have in the identification and recruitment of migrant children in Texas. It is a reference guide designed to help recruiters:

- make proper eligibility decisions;
- complete necessary documentation; and
- support Educational Service Center (ESC) and Local Educational Agency (LEA) quality control measures.

Supplements to this manual may be periodically developed and distributed to reflect current MEP regulations and information regarding Texas' migrant population.

Identification and Recruitment in Texas

The Texas Education Agency (Agency) is responsible for the identification and recruitment (ID&R) of all eligible migratory children in the state as required by the No Child Left Behind Act of 2001 (Public Law 107-110, Title I, Part C). The funding for the Texas MEP–for both the State and the school districts–is determined based upon the number of eligible migratory children residing in the state or the district. **Identification and Recruitment (ID&R) must be conducted in compliance with all applicable federal laws, rules and regulations.**

The Agency carries out its ID&R responsibility by contracting with each of the 20 regional ESCs to train LEAs with migrant projects in ID&R requirements, policies and practices. The *2011-2012 Texas Manual for the Identification and Recruitment of Migrant Children* is an important tool in improving the practices and processes of the Texas MEP.

LEAs receiving MEP funds are required to follow the requirements established in the ID&R manual for:

- identifying and recruiting eligible children;
- completing the appropriate documentation (written and electronic);
- contributing to high standards of quality controls; and
- building relationships within and among communities, their institutions and migrant workers and their families.