Application for Registration as a Provider

Authority for Data Collection:	19 Texas Administrative Code (TAC) §61.1, Continuing Education for School Board Members. 19 Texas Administrative Code (TAC), §100.1107, Course Provider.

Planned Use of Data: To register providers of continuing education for school district board members and/or charter school board members and school officers.

Instructions: Persons or entities seeking to provide continuing education for school district board members and/or charter school board members and school officers shall register with the Texas Education Agency. Registrants shall provide information regarding the provider's training and/or expertise in the activities and areas covered in the Framework for School Board Development and in the Curriculum Outline for charter school board members and school officers, TAC §100.1107. This registration is valid for three years. (Initially, charter school providers who register will hold valid registration until December 31 of the year following the year of registration, at which time their registration will need to be renewed for a three-year cycle.) Registration must be updated prior to or by the expiration date. After submission of a complete registration application, providers will receive a registration number.

Please check the box for the appropriate area for which you are registering as a provider:

☐ School District Board Member Continuing Education

☐ Charter School Board Members and School Officers

☐ Both: School District Board Member Continuing Education and Charter School Board Members and School Officers

Section A: Provider Registration

Part I: Please provide contact information.

Name of Provider (Person or Organization):	
Mailing Address of Provider:	
Telephone and Facsimile Number of Provider, including Area Code:	
Telephone:	
Fax:	

Part II: Indicate below the areas in which you intend to provide training.

School Districts: Check All Area(s) in Framework for School Board Development for which training will be provided:

	Vision	Structure	Accountability	Advocacy	Unity
School Board Members	☐	☐	☐	☐	☐

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Charter Schools: Check All Area(s) in Curriculum Outline for charter school board members and school administrators for which training will be provided:

Area(s)	School Law	School Finance	Health & Safety	Public Funds	Accountability to the Public	Open Meetings Requirements	Requirements related to Public Records
Members of Governing Bodies of Charter Holder and School	☐	☐	☐	☐	☐	☐	☐
Chief Executive and Central Administration Officers	☐	☐	☐	☐	☐	☐	☐
Campus Administrative Officers	☐	☐	☐	☐	☐	☐	☐
Business Managers	☐	☐	☐	☐	☐	☐	☐

Information regarding provider's expertise or background in the area(s) in which training will be provided:
(Attach additional sheets as needed) ☐ See Attached Vita

Instruction:

School Districts:

Vision:_____

_____

Structure: _____

_____

Accountability: _____

_____

Advocacy: _____

_____

Unity: _____

_____

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Charter Schools:

Basic school law: _____

Basic school finance: _____

Health and safety issues: _____

Accountability requirements related to the use of public funds: _____

Other requirements relating to accountability to the public: _____

Open meetings requirements under Government Code, Chapter 551: _____

Requirements relating to public records: _____

Section B--Assurances

The provider named on page 1 assures the following:

1. The information contained in this application is accurate.
2. Within 30 days following the completion of the training, the provider will supply verification of completion of continuing education to the individual participant and/or to the participant's school district or charter school. The verification will include the provider's registration number.

Type/Print Name: _____ Date: _____

Signature of Applicant: _____

RETURN TWO (2) COPIES OF THE COMPLETED APPLICATION TO: TEXAS EDUCATION AGENCY OFFICE OF SCHOOL GOVERNANCE 1701 NORTH CONGRESS AVENUE AUSTIN, TEXAS 78701-1494	FOR AGENCY USE ONLY REGISTRATION NUMBER DATE INITIAL

SCS011R00