Continuing Advisory Committee
CAC

Date and Time	February 26, 2009 12:00 pm – 3:00 pm
CAC Attendees	Note: The CAC met via a Texas Education Telecommunications Network (TETN) videoconference or viewed the meeting as a link on their computer after the presentation. Sharon Brown, Mel Capelo, Debra Emerson, Sherri Hammack, Candy Hawks, Marjie Haynes, Terry Hernandez, Laura Stough, Drusilla Knight-Villarreal, Shewanda William, Pam Willson, Rose Cruz
CAC Absentees	Priscilla S. King, Kathy Grant
Texas Education Agency Resources	Barbara Kaatz, David Carrales, Dottie Goodman, Cindy Swain, Jonel Peralta, Carolyn Todd, Michelle Rosales, Judy Struve

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Agenda Item	Minutes
Welcome and Introductions	Dottie Goodman welcomed the CAC members participating in the videoconference and thanked the ESC staff hosting the TETN at their Regional Service Center.
Meeting Purpose and Result	**Purpose** • Provide an Overview of the Preliminary State Performance Plan (SPP) / Annual Performance Report (APR) • Quarterly update of Compliant Investigations / Due Process Hearing Decisions **Result** • Committee will have an orientation of the Preliminary SPP/APR in order to review the document for discussion at a future date. • Committee members will be informed of recent Dispute Resolution decisions.
Complaint Investigations / Due Process Hearing Decisions Update	Cindy Swain, Manager of the Complaints Team in IDEA Coordination, discussed the status of the most recent Hearing Decisions.
Overview of the Preliminary State Performance Plan (SPP) / Annual Performance Report (APR)	Each of the 20 Indicators of the State Performance Plan (SPP) / Annual Performance Report (APR) was reviewed by the IDEA Coordination staff member responsible for coordinating the collection of the data and preparing the report for the SPP/APR. The SPP/APR was submitted to the Office of Special Education (OSEP) on February 1, 2009. Preliminary copies were given to members before the meeting and members were encouraged to ask for clarification throughout the presentation as each Indicator was reviewed. The State will post the final reports when they receive word from OSEP that they have been accepted.
Next Steps	The next CAC Meeting will be held in Austin, at the Hilton Austin Airport on April 1, 2009, from 9:00 am – 4:00 pm.

Approved: April 1, 2009

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