Request for Application

SCIENCE LABORATORY GRANT PROGRAM
CYCLE 4

Authorized by
Texas Education Code, §7.062

Texas Education Agency
William B. Travis Building
1701 North Congress Avenue
Austin, Texas 78701-1494

APPLICATION DEADLINE:

Dated Material—Open Immediately

Closing Date: 5:00 p.m., Central Daylight Time
Friday, April 15, 2011

RFA#701-10-110
SAS-108-11

Request for Application
Science Laboratory Grant Program
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Part I
Request for Application

Request for Application
Science Laboratory Grant Program

I. Background Information

House Bill 2237 (HB 2237) as enacted by the 80th Texas Legislature added the Texas Education Code (TEC), §7.062, which created the science laboratory grant program to provide competitive grants to school districts and charter schools for the purpose of constructing or renovating high school science laboratories where the existing district or charter school science laboratories are insufficient in number to comply with the curriculum requirements imposed for the recommended and advanced high school programs under the TEC, §28.025(b-1)(1). The amount available for science laboratory grants for fiscal year 2010–2011 is $15.0 million.

To receive assistance, your district or charter school must make application to the Texas Education Agency (TEA).

II. Application and Award Information

A. Request for Applications

This request for applications (RFA) represents the efforts of the TEA to provide funding under the authority provided in the TEC, §7.062, to eligible applicants.

B. Eligible Applicants

All public school districts and open-enrollment charter schools in Texas are eligible to apply for a grant under the science laboratory grant program. A district or charter school campus that received funds under this grant program in a prior application cycle is not eligible to apply for additional funds under this grant program until three subsequent cycles have passed.

C. Award Process

Upon the deadline for receipt of applications, the TEA will rank all eligible applications in order of the district's or charter school's property wealth per student in average daily attendance; for purposes of ranking within this grant program, a charter school's property wealth shall be defined as being equal to the property wealth of the district that the highest percentage of the charter school's students have had identified as their resident district. The TEA will award state assistance beginning with the district or charter school with the lowest property wealth and continue until all available funds have been used. The TEA will notify each district and charter school of the amount of grant awarded and its position in the rank order for the application cycle by posting on the TEA website.

D. Funding

Funding is subject to the availability of appropriations. All applications that are submitted in response to this RFA and are not funded because of a lack of sufficient funds shall carry forward and be considered valid applications for the two application cycles immediately following the initial application, except for those applications withdrawn by the submitting districts or charter schools before the end of the two following cycles. A district or charter school that subsequently proceeds with its construction or

renovation projects in the absence of grant funds shall not have its application invalidated. An application that remains unfunded after three application cycles will expire and will not be eligible for consideration in future cycles.

E. Use of Funds

Funds are for the exclusive purpose of constructing new science laboratories or renovating and converting existing facilities for use as science laboratories.

F. Application Schedules and Instructions

Separate instructions for preparing the individual schedules are located immediately before Schedule #1 of the Standard Application System (SAS) contained in Part II of this RFA. Carefully study these instructions to ensure that all schedules are completed correctly.

III. Conditions for Submission of Application and Other Science Laboratory Grant Program Stipulations

Staple each copy of the application in the top left corner. Do not bind the application in a notebook or folder.

A. Your application must address all the requirements contained in this request for application to be considered for funding.

B. The TEA reserves the right to reject any and all applications and to negotiate portions thereof.

C. You shall furnish such additional information as the TEA may reasonably require.

D. The TEA will not be liable for any costs incurred in the preparation and submittal of the application.

E. The TEA will notify each district and charter school of the amount of grant awarded and its position in the rank order for the application cycle by posting this information on the TEA website.

IV. Procedures for Submitting Applications

PLEASE READ THIS ENTIRE SECTION CAREFULLY.

Facsimile transmissions (faxes) of applications will not be accepted under any circumstances.

A. Receipt of Applications

For your application to be eligible for consideration, one original and one copy of the application, both with original signatures from the superintendent or authorized district or charter school official, must be received in the TEA's Document Control Center on or before 5:00 p.m. (CDT) on the deadline date specified on the front cover of this RFA.

In establishing the time and date of receipt, the commissioner of education will rely solely on the time/date stamp of the Document Control Center.

Method of Submittal
Regardless of the method of submitting the application—U.S. Postal Service, United Parcel Service, Federal Express, Purolator, or any other delivery service—**the application must be received in the agency's Document Control Center by 5:00 p.m. (CDT) on or before the deadline on the cover of this RFA to be considered eligible.**

Note: The TEA **will not** accept a U.S. Postal Service postmark and/or round validation stamp, mail receipt with the date of mailing stamped by the U.S. Postal Service, dated shipping label, invoice or receipt from a commercial carrier, or any other documentation as proof of the TEA's receipt of any application. You are advised that the TEA assumes no responsibility, due to any circumstances, for the receipt of an application after the deadline time and date established in the RFA.

Document Control Center
The TEA's Document Control Center is open Monday through Friday, 8:00 a.m. to 5:00 p.m., excluding holidays. Applications will not be accepted or considered for funding if received in the Document Control Center after 5:00 p.m. (CDT) on the deadline date.

The Document Control Center is located on the sixth floor of the William B. Travis Building, 1701 North Congress Avenue (at 17th Street and North Congress Avenue, two blocks north of the capitol), Room 6-108, Austin, Texas 78701-1494. The mailing address is:

Document Control Center, Room 6-108
Texas Education Agency, William B. Travis Building
1701 North Congress Avenue
Austin, TX 78701-1494

B. Number of Copies of Application

You must submit an original plus one copy of the application, for a total of two sets. Both sets must contain an **original signature on Schedule #1** of the district or charter school official authorized to bind the applicant in a contract.

V. Assistance to Applicants

A. Clarifying Information

Applicants, please note: You are responsible for periodically checking the TEA Science Laboratory Grant Program web page at http://www.tea.state.tx.us/index2.aspx?id=5698 for any postings of additional/clarifying information or correction notices that pertain to this RFA.

If you do not have access to the Internet, you may request a copy of the additional/clarifying information by writing to Science Lab Grant, State Funding Division, Room 6-120, Texas Education Agency, William B. Travis Building, 1701 North Congress Avenue, Austin, TX 78701-1494, or by calling Gary B. Marek at (512) 463-9190. The RFA number, located in the lower right corner of the front cover of this RFA, and the RFA name must be identified in the request.

B. Requests for Additional Information

Please make any requests for additional information about this RFA or the science laboratory grant program by —

- writing to Science Lab Grant, State Funding Division, Room 6-120, Texas Education Agency, William B. Travis Building, 1701 North Congress Avenue, Austin, TX 78701-1494;

- sending an email to Gary B. Marek at gary.marek@tea.state.tx.us; or
- calling Gary B. Marek at (512) 463-9190.

The TEA will post a frequently asked questions (FAQs) page showing all questions received and the answers to them on the Science Laboratory Grant Program web page at http://www.tea.state.tx.us/index2.aspx?id=5698.

VI. Selection Criteria

The TEA will review each application to determine that the minimum statutory requirements have been met. All required components of this RFA must be addressed.

VII. Selection of Applications for Funding Considerations

The TEA will make awards according to the prioritization criteria until all available funds have been expended.

VIII. Review of Applications

Review of applications will begin as soon as practical after receipt.

IX. Use of the Standard Application System (SAS) for Application

You must use the Standard Application System (SAS) schedules contained in Part III of this RFA to apply for funds. Detailed instructions for completing the SAS schedules are provided in Part II of this RFA. Study these instructions carefully so that the information you submit is accurate and complete.

You are not required to reproduce the instructions and submit them with the application. The complete RFA and the instructions for each schedule will be incorporated by reference into the notice of allotment. Retain a copy of the RFA in case of selection.

County-District Number: You must enter the county-district number (if applicable) on **every page** of the application.

Document Control Number: The TEA assigns the document control number. Enter the assigned document control number in this space only when submitting an amendment to the application and on any financial/programmatic reports required by this application.

Pay particular attention to the requirements contained in Schedule #6A. The signature of the authorized official on Schedule #1 indicates that the applicant has read and will comply with these requirements.

Appendices

Appendix A

EDUCATION CODE
CHAPTER 7. STATE ORGANIZATION
SUBCHAPTER C. COMMISSIONER OF EDUCATION
§7.062. SCIENCE LABORATORY GRANT PROGRAM

http://www.statutes.legis.state.tx.us/Docs/ED/htm/ED.7.htm#7.062

Appendix B

Texas Administrative Code
TITLE 19 EDUCATION
PART 2 TEXAS EDUCATION AGENCY
CHAPTER 61 SCHOOL DISTRICTS
SUBCHAPTER CC COMMISSIONER'S RULES CONCERNING SCHOOL FACILITIES
§61.1037, SCIENCE LABORATORY GRANT PROGRAM

http://info.sos.state.tx.us/pls/pub/readtac$ext.TacPage?sl=R&app=9&p_dir=&p_rloc=&p_tloc=&p_ploc=&pg=1&p_tac=&ti=19&pt=2&ch=61&rl=1037

Appendix C

The TEA's school facilities standards can be found on the TEA Facilities Funding and Standards web page at http://www.tea.state.tx.us/index2.aspx?id=5475&menu_id=645. The web page also includes links to other sources of helpful information concerning school design, construction, renovation, and safety.

- School Facility Standards:
  http://info.sos.state.tx.us/pls/pub/readtac$ext.TacPage?sl=R&app=9&p_dir=&p_rloc=&p_tloc=&p_ploc=&pg=1&p_tac=&ti=19&pt=2&ch=61&rl=1036
- Certificate of Project Compliance (Use for projects started in 2004 or later.):
  http://www.tea.state.tx.us/WorkArea/linkit.aspx?LinkIdentifier=id&ItemID=2147484358&libID=2147484357

Part II
Instructions for the
Standard Application System (SAS)

Overview of Required Science Laboratory Grant Program Schedules (Forms)

Title	When Required	Remarks
1. Schedule 1—General Information	Initial application; required for all/any amendments	The purpose of this required form is to provide certification that the terms and conditions of participation in the science laboratory grant program are communicated and mutually agreed on.
2. Schedule 4B—Project Descriptions & Calculations	Initial application; as needed for amendments	Your district or charter school must provide information on the high school campus or campuses for which grant funds are being requested. All required calculations must be completed, and a total grant amount requested must be provided for each campus. The timeline with estimated dates of important events must be completed for each campus.
3. Schedule 6A—Provisions and Assurances	Initial application	REQUIRED READING: This schedule incorporates requirements for the applicant and assurances related to the allotment.

Instructions for the
Standard Application System (SAS)

Science Laboratory Grant Program
Application
(RFA#701-10-110)
(SAS-108-11)

Contents of Instructions

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Schedule #6A—Provisions and Assurances....19

General Instructions for the Standard Application System

1. As used in this application:
   a. "Agency" means the Texas Education Agency (TEA);
   b. "Applicant" and "you" mean the entity eligible to apply for funds offered in this application. If the application is approved, "applicant" and "you" shall mean grantee/contractor;
   c. "Application" means the package submitted by the applicant composed of those schedules that are a part of the initial application as indicated in the "Overview of Required Science Laboratory Grant Program Schedules (Forms)";
   d. "Application for amendment" means a change being requested by the applicant to the approved application;
   e. "DCC" means the Document Control Center of the agency;
   f. "SAS" means the Standard Application System of which this application is a part.

2. Enter your county-district number on every page of this application or amendment.

3. A document control number will be assigned by the agency on Schedule #1—General Information. Use this number on all amended applications and financial/programmatic reports required by this application.

4. You may reproduce any page of this SAS if additional space/pages are needed.

5. Staple each copy of the application in the top left corner. Do not bind the application or place it in notebooks or folders.

6. You are **not** required to reproduce the instructions and submit them with the application. The complete RFA and instructions for each schedule will be incorporated by reference into the notice of allotment. Retain a copy of the RFA in case of selection to receive an allotment.

7. Instructions for completing the individual application schedules are provided on the following pages. Study these instructions carefully so that you submit accurate and complete information.

8. Pay particular attention to the requirements contained in Schedule #6A. **The signing of Schedule #1—General Information by the applicant indicates acceptance of all requirements described on Schedule #6A as applicable**.

9. **Amendments**: When amending the application, submit two copies of the amendment with an original signature on each copy of Schedule #1—General Information. Submit an amendment only after the TEA has approved your original application and sent it back to you.

General Instructions for Schedule #1—General Information

Section Number:

1. **Applicant Agency**: Self-explanatory.

2. **Applicant Contact Person**: The applicant contact person should be the project director.

3. **Purpose of Application**: Self-explanatory.

4. **Use of Standard Application System**: Self-explanatory.

5. **Program Authority**: This is the program authority under which you are applying for or amending an application for funds.

6. **Index to this application**:

   a. You **must** place an X in the new application or amended application column by each schedule submitted to complete the application. Ensure that these schedules are attached to the application. Do not include those schedules that do not apply.

   b. The **amended application column** identifies the schedules that must be returned as part of an amendment. Submit Schedule #1—General Information with an original authorized signature in Section 7 with each amendment. You must place an X in the amended application column next to each schedule being submitted as a part of the amendment. Ensure that all schedules marked as attached are attached. Do not submit any supporting schedules that have no changes in them. Submit only support schedules that have been changed in some way from the original application or from the latest approved amended application. Place the sequential number of the amendment on all pages.

7. **Certification and Incorporation**: This section must be signed by a person authorized to legally bind the applicant in a contract. For the TEA to determine which of the copies submitted have original authorized signatures, please sign the required number of copies (minimum of two) with blue ink.

The signing of Schedule #1—General Information by the applicant indicates acceptance of all requirements described on Schedule #6A, as applicable.

General Instructions for Schedule #4B—Project Descriptions & Calculations

1. Identify the high school campus name and the campus ID number. If grades 9 through 12 are split between two campuses, identify both campus names and campus ID numbers in the appropriate spaces and treat as one campus for purposes of this grant application. Complete a Schedule #4B—Project Descriptions and Calculations for each campus for which funds are requested under this grant.

2. Identify the grades served on the campus. Only a campus serving all of grades 9 through 12 will be eligible for this grant.

3. Identify the actual campus enrollment for grades 9 through 12 for the school year 2008–2009 in the space marked (E). If the campus actually serves grades 6 through 12, K through 12, or some similar range, break out and identify only the students enrolled in grades 9 through 12. The TEA will use Public Education Information Management System (PEIMS) enrollment data when they become available to verify the data reported on the application.

4. The application presumes that a campus will have only one type of laboratory: either a combination laboratory/classroom where the lecture area and laboratory are within the same room, or a stand-alone laboratory where the lecture classrooms are separate from the laboratory. If your campus has both types of laboratories, contact the TEA State Funding Division for special instructions on completing the application.

5. In step 1, identify the number of existing laboratories on campus. Include in the number only those rooms originally designed and built, or those rooms later substantially renovated, to serve as laboratories. Do not include in the number those rooms that the district or charter school is currently using to teach science and conduct labs that were not originally designed, built, or substantially renovated to serve as laboratories. If the campus uses combination laboratories/classrooms, insert the number in the space marked (A1); if the campus uses stand-alone laboratories, insert the number in the space marked (A2). **Only one space should be completed, either (A1) or (A2), but not both.**

6. In step 2, if the campus uses combination laboratories/classrooms, insert the enrollment number in the space marked (E), and multiply by 0.007353; round the resulting product up to the next whole number, and insert the number in the space marked (B1). If the campus uses stand-alone laboratories, insert the enrollment number in the space marked (E), and multiply by 0.003676; round the resulting product up to the next whole number, and insert the number in the space marked (B2). **Only one space should be completed, either (B1) or (B2), but not both.** The resulting product, either (B1) or (B2), represents the number of laboratories needed to satisfy the four-year science requirements.

7. In step 3, if the campus uses combination laboratories/classrooms, insert (B1) as calculated in step 2 into the space provided, and insert (A1) as identified in step 1 into the space provided; subtract (A1) from (B1), and insert the difference in the space marked (C1). If the campus uses stand-alone laboratories, insert (B2) as calculated in step 2 into the space provided, and insert (A2) as identified in step 1 into the space provided; subtract (A2) from (B2), and insert the difference in the space marked (C2). **Only one space should be completed, either (C1) or (C2), but not both; if the resulting difference is zero or less, the campus is not eligible for funding under this grant program.** The resulting difference, either (C1) or (C2), represents the maximum number of laboratories eligible for the grant on this campus.

8. In step 4, identify the actual square footage of the lab and support space that is proposed under the grant; if more than one lab is being requested, enter the average square footage per lab in the appropriate space provided:

    - If the campus will have new construction to provide combination laboratories/classrooms, insert the square footage per lab/classroom in the space provided (not to exceed 2,050 sq. ft.); insert (C1) as calculated in step 3 in the space provided. Multiply square footage per lab/classroom by (C1), and then multiply by $200. Enter the final product in the space marked (D1).
    - If the campus will have new construction to provide stand-alone laboratories, insert the square footage per stand-alone lab in the space provided (not to exceed 1,550 sq. ft.); insert (C2) as calculated in step 3 in the space provided. Multiply square footage per lab by (C2), and then multiply by $200. Enter the final product in the space marked (D2).
    - If the campus will have existing space renovated to convert to combination laboratories/classrooms, insert the square footage per lab/classroom in the space provided (not to exceed 1,640 sq. ft.); insert (C1) as calculated in step 3 in the space provided. Multiply square footage per lab/classroom by (C1), and then multiply by $100. Enter the final product in the space marked (D3).
    - If the campus will have existing space renovated to convert to stand-alone laboratories, insert the square footage per stand-alone lab in the space provided (not to exceed 1,240 sq. ft.); insert (C2) as calculated in step 3 in the space provided. Multiply square footage per lab by (C2), and then multiply by $100. Enter the final product in the space marked (D4).
    - **Only one space should be completed, either (D1) or (D2) or (D3) or (D4), but not more than one.**
    - **The resulting product, either (D1) or (D2) or (D3) or (D4), represents the total grant amount requested for the campus.**

9. In the timeline section, provide estimated dates (month/year) for the listed events in the spaces provided. Hiring of a contractor must occur within one year of the award of a grant; completion of the project must occur within two years of the award of a grant.

General Instructions for Schedule #6A—Provisions and Assurances

1. Carefully review all provisions and assurances included in Schedule #6A as appropriate. Your signature on Schedule #1—General Information indicates that you have read and will comply with all the requirements on these schedules.

2. You must attach a Schedule #6A to each copy of the application. An original signature of the authorized official on Schedule #1 indicates that the administrator has read and will comply with the terms outlined on these schedules. Applications are not eligible to be funded until each copy contains Schedule #6A.

3. Schedule #6A contains the **provisions and assurances** that are applicable to all science laboratory grants.

Part III
Standard Application System (SAS)

Schedule #1—General Information

For TEA Use Only
Adjustments and/or annotations made on this (page) have been confirmed with _____ by telephone/fax on by _____ of TEA.

TEXAS EDUCATION AGENCY
Standard Application System (SAS)
Science Laboratory Grant Program
APPLICATION
SCHEDULE #1—General Information

_____ County-District No.

_____ Region

1. Applicant Agency: (District or Charter School Name, Address, City, State, Zip)	**2. Applicant Contact Person:** (Name, Title, Address [if different]): Phone ( ) Fax ( ) E-mail:	**3. Purpose of Application:** ☐ Application ☐ Amendment No. _____ RFA#701-10-110

4. Use of the Standard Application System: This system provides a series of standard schedules to be used as formats by applicants who apply for funds administered by the Texas Education Agency. If additional clarification is needed, please call 512-463-9238.

5. Program Authority: Texas Education Code, Chapter 7

6. Index to this Application: Place an X in the column next to the schedule(s) being submitted as part of this application or amendment.

Sch No.	Schedule Name	New Applic.	Amend Applic.	Sch No.	Schedule Name	New Applic.	Amend. Applic.
1	General Information			4	Program Abstract		
2	Cert. of Projects by More Than One District or Charter School			4A	Debt Description		
3	Budget Summary			4B	Project Descriptions		
3A	Purpose of Amendment			4C	Allocation of Debt Service		
	Support Schedules for—			4D	Calculation of Weighted Average Maturity		
3B	Payroll Costs 6100			4E	Refunding Bonds Requirement/Calculation		
3C	Professional and Contracted Services 6200			5A	(Other Supplemental Schedules Specify)		
3D	Supplies and Materials 6300			6A	Provisions and Assurances		
3E	Other Operating Costs 6400			6B	Debarment and Suspension Certification		
3F	Debt Service 6500			6C	Lobbying Certification		
3G	Capital Outlay 6600 (Exclusive of 6619 and 6629)			6D	Disclosure of Lobbying Activities		
				6E	Special Provisions and Assurances		
3H	Building Purchase, Construction, or Improvements 6629						

Certification and Incorporation

7. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the local education agency named above has authorized me as its representative to obligate this agency. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the Provisions and Assurances, Debarment and Suspension, lobbying requirements, Special Provisions and Assurances, and the schedules attached as applicable. It is understood by the applicant that this application constitutes an offer and, if accepted by the agency or renegotiated to acceptance, will form a binding agreement.

Typed **Name** and **Title** of Authorized District or Charter School Official	Telephone Number	Date Signed	Original Authorized District or Charter School Official Signature **(blue ink preferred)**

Return two sets of the application (or amendment) to —

Texas Education Agency
William B. Travis Building
Document Control Center, Room 6-108
1701 North Congress Avenue
Austin, TX 78701-1494

_____
TEA DOCUMENT CONTROL NO.

Rev. 02/04/2010

Schedule #4B—Project Descriptions & Calculations

For TEA Use Only	TEXAS EDUCATION AGENCY Standard Application System (SAS) Science Laboratory Grant Program APPLICATION SCHEDULE #4B—Project Descriptions & Calculations	_____ County-District No. Amendment No. _____
Adjustments and/or annotations made on this (page) have been confirmed with _____ by telephone/fax on by _____ of TEA.		

Determine the requested grant amount using the form below. Drawings and site plans may be submitted as supplements to a narrative description, but may not be substituted for the information required for this schedule. Complete a project description for each campus for which funds are requested under this grant. If grades 9–12 are split between two campuses, identify both campus names and campus ID numbers in the appropriate space below and treat as one campus for purposes of this grant application.

This page may be reproduced to provide additional space as needed.

High school campus name: _____ Campus ID number: _____

Grades served: _____ Actual campus enrollment for grades 9 through 12 for the school year 2009–2010: _____ (E)

DIRECTIONS: Complete ONE LINE ONLY for each of the following steps. Carry each answer forward into the next step where labeled.

STEP 1:
Number of existing laboratories on campus:
—combination laboratories/classrooms (lecture area and laboratory are within same room) = _____ (A1)
OR
—stand-alone laboratories (lecture classrooms are separate from laboratories) = _____ (A2)

STEP 2:
Laboratories needed to satisfy 4-year science requirements (round all fractions up):
—if combination laboratories/classrooms are used on campus: _____ (E) enrollment x 0.007353 = _____ (B1)
OR
—if stand-alone laboratories are used on campus: _____ (E) enrollment x 0.003676 = _____ (B2)

STEP 3:
Maximum number of laboratories eligible for grant on this campus:
—if combination laboratories/classrooms are used on campus: _____ (B1) – _____ (A1) = _____ (C1)
OR
—if stand-alone laboratories are used on campus: _____ (B2) – _____ (A2) = _____ (C2)

STEP 4:
Calculation of grant amount requested (enter actual square footage of the lab and support space; if multiple labs are requested, enter the average square footage per lab):
—new construction to provide combination laboratories/classrooms on campus:
_____ sq. ft. per lab/classroom (not to exceed 2,050 sq. ft.) x _____ (C1) x $200 = $_____ (D1)

OR

—new construction to provide stand-alone laboratories on campus:
_____ sq. ft. per lab (not to exceed 1,550 sq. ft.) x _____ (C2) x $200 = $_____ (D2)

OR

—renovation to provide combination laboratories/classrooms on campus:
_____ sq. ft. per lab/classroom (not to exceed 1,640 sq. ft.) x _____ (C1) x $100 = $_____ (D3)

OR

—renovation to provide stand-alone laboratories on campus:
_____ sq. ft. per lab (not to exceed 1,240 sq. ft.) x _____ (C2) x $100 = $_____ (D4)

GRANT AMOUNT REQUESTED FOR THIS CAMPUS: $_____ (Enter total from either [D1], [D2], [D3], or [D4].)

TIMELINE: Provide estimated dates for the following events.

Hiring of design architect or engineer: _____

Hiring of contractor: _____

Start of construction/renovation: _____

Completion of project: _____

Schedule #6A—Provisions and Assurances

TEXAS EDUCATION AGENCY

County-District No.

Standard Application System (SAS)
Science Laboratory Grant Program
APPLICATION
Schedule #6A—Provisions and Assurances

Statement of provisions and assurances for the allotment in this application:

A. This allotment is provided by the agency **subject to the availability of funds** appropriated by legislative act for the purposes stated. All amendments and/or extensions or subsequent allotments entered into for the same or continued purposes are executed contingent upon the availability of appropriated funds. No other agreement, written or oral, purporting to alter or amend this allotment shall be valid.

B. The district's or charter school's application, furnished to the agency in response to a request for applications published in the *Texas Register*, or otherwise furnished by the district or charter school, is incorporated in this document by reference for all necessary purposes. It is specifically provided, however, that **the provisions of this document shall prevail in all cases of conflict** arising from the terms of the district's or charter school's proposal whether such proposal is a written part of this document or is attached as a separate document.

C. **The terms, conditions, and assurances that are stated in the request for application**, in response to which the applicant is submitting this application, are incorporated herein by reference for all purposes. The instructions to the Standard Application System are incorporated herein by reference.

D. The applicant certifies that **the person signing this application has been properly delegated this authority**.

E. In the conduct of the allotment, the district or charter school shall be subject to **Texas State Board of Education rules and commissioner of education rules pertaining to school facilities and the allotment and to the laws of the State of Texas governing this allotment.** This document constitutes the entire agreement between the agency and the district or charter school for the allotment.

F. **Desk reviews or on-site monitoring reviews** may be conducted by the agency to determine compliance with the approved application and the applicable statute(s), law(s), regulations, and guidelines.

G. If the district or charter school, in the agency's sole determination, fails or refuses for any reason to perform any of its obligations under this contract, **the agency may impose such sanctions as it may deem appropriate**. This includes but is not limited to the withholding of payments to the district or charter school until the district or charter school complies; the cancellation, termination, or suspension of this allotment, if imposed, shall become effective at the close of business on the day of the district's or charter school's receipt of written notice thereof from the agency.

H. The district or charter school, to the extent permitted by law, shall **hold the agency harmless** from and shall indemnify the agency against any and all claims, demands, and causes of action of whatever kind or nature asserted by any third party and occurring or in any way incident to, arising from, or in connection with any acts of the district or charter school, its agents, employees, and subcontractors done in the conduct of the allotment.

I. **If the agency determines that the agency is due a refund of money paid to the district or charter school**, the district or charter school shall pay the money due to the agency in a manner consistent with the provisions of the laws of the State of Texas and rules of the commissioner of education governing this allotment.

J. **The district or charter school shall maintain its records and accounts in a manner that shall assure a full accounting for all funds received and expended by the district or charter school in connection with the allotment.** These records and accounts shall be retained by the district or charter school and made available for programmatic or financial audit by the agency and by others authorized by law or regulation to make such an audit for a period of not less than five years from the date of the end of debt service. If an audit has been announced, the records shall be retained until such audit has been completed.

K. The district or charter school certifies that no funds provided under this allotment shall be used to purchase supplies, equipment, or services from any **companies found to be guilty of unfair business practices** within 12 months from the determination of guilt.

L. The district or charter school certifies that no funds will be used to pay for **religious worship, instruction, or proselytization**, or for any equipment or supplies for such, or for any construction, remodeling, repair, operation, or maintenance of any facility or part of a facility to be used for religious worship, instruction, or proselytization (34 Code of Federal Regulations, §76.532, and Public Law 107-110, §9505).

M. The district or charter school certifies that any construction or major renovation of an existing or new instructional facility using funds allotted to the district or charter school under this allotment shall consider, in the design of the instruction facility, **security criteria developed by the Texas School Safety Center under the Texas Education Code, §37.2051**.

Rev. 2/4/2010

The signing of Schedule #1—General Information by applicant indicates acceptance of all requirements described on this schedule.

Final Checklist

Science Laboratory Grant Program

For your use only—Do not forward this checklist with the application.

Please check your application for each of the following:

1

CORRECT PREPARATION
Each copy of the **application is stapled in the top left corner**. Application is **NOT** bound or placed in a notebook or folder. **NO** cover page or other divider pages were placed in the application.

2

REQUIRED NUMBER OF COPIES
Two copies of the completed application are enclosed.

3

SIGNATURES
Both copies of the application have an original signature on Schedule #1 of the district or charter school official authorized to bind the applicant in a contract. (Blue ink is preferred.)

4

REQUIRED SCHEDULES
The initial application includes Schedule #1, Schedule #4B, and Schedule #6A. All schedules (in their entirety) have been completed as described in the RFA and included.

5

COUNTY-DISTRICT NUMBER
The county-district number has been written on each schedule of the application.

6

SCHEDULE #6A
The provisions and assurances contained in Schedule #6A have been read carefully and are included in each copy of the application.

Please also note the following:

7

SUBMIT THE APPLICATION BY 5:00 P.M. (CDT) ON OR BEFORE FRIDAY, APRIL 15, 2011, TO:
Document Control Center, Room 6-108
Texas Education Agency, William B. Travis Building
1701 North Congress Avenue
Austin, TX 78701-1494

Do not submit the application to the State Funding Division!