Continuing Advisory Committee
CAC

Meeting Location	Hilton Austin Airport
Date and Time	July 29, 2008 9 am – 4 pm
CAC Attendees	Sharon Brown, Mel Capelo, Margaret Christen, Rose Cruz, Debra Emerson, Kathy Grant, Mary Helen Haines, Sherri Hammack, Candy Hawks, Marjie Haynes, Laura Stough, Drusilla Knight-Villarreal, Pam Wilson
CAC Absentees	Priscilla S. King, Terry Hernandez, Shewanda William
Texas Education Agency Resources	Kathy Clayton, Richard Poe, Barbara Kaatz, Dottie Goodman, Sandy Lowe, Cindy Swain, Cari Wieland
Facilitator	Margie Sanford

Agenda Item	Minutes
Welcome and Introductions	Participants introduced themselves and shared from their perspective what they see as the #1 responsibility of the Committee.
Meeting Purpose and Result	**Purpose** • Update committee members regarding statewide activities and initiatives in the area of special education • Update committee members on IDEA Coordination Activities • Provide committee members the opportunity to internalize, make connections, and ask questions about the topics presented by TEA **Result** • Committee understanding of statewide activities and initiatives in the area of special education • Committee understanding of on-going IDEA Coordination Activities • Committee members will share their thoughts with each other and TEA regarding topics presented during the meeting
CAC Minutes	Minutes were reviewed by committee members. A motion was made to accept the minutes without changes for the April 22, 2008, CAC meeting by Sharon Brown. Motion was seconded by Marjie Haynes and minutes were approved by all members present.

State of the State	Kathy Clayton presented the State of the State by sharing the following information: • Data of the latest numbers of students with disabilities receiving services in Texas. Noting the decline of identified students with disabilities, especially in the category of Learning Disability. • Overview of the State Determination for 2008 of "Needs Intervention" and the process for the 2008 LEA Determinations. • Review of high cost funds function and the process for determining which districts receive the funding. Top priority for the State is Discipline. This fall a Discipline Summit will be held to develop guidance for the State.
Overview of the Student Assessment System	Cari Wieland, Manager of the Special Education Assessment Division gave an overview of the State and Federally required Assessment System for the 2007-2008 school year. She discussed specific details and requirements for TAKS (Accommodated), TAKS (Modified), and TAKS (Alternative).
Update On: Complaint Investigations	Cindy Swain, Manager of the Complaints Team in IDEA Coordination, noted positive trends in the following areas: evaluation, early childhood transition and parent participation in their student's ARD. She is encouraged with increased mediations and the positive feedback received from the service centers. The numbers of complaints are down.
Due Process Hearing Decisions	Sandy Lowe, Attorney with The Texas Education Agency, reviewed and discussed recent cases and trends occurring in the 2007-08 school year.
Roles & Responsibilities of the Continuing Advisory Committee	Kathy Clayton reviewed the history of the CAC with an emphasis on their roles and responsibilities as members of the committee. Members expressed the desire to improve communication among the membership between scheduled CAC Meetings. The following actions were agreed upon: • When members attend Stakeholder Meetings or any function representing the CAC, they will summarize the meeting using the CAC Summary Form and email the information to fellow members. Dottie Goodman will provide members with a copy of the Summary Form and an updated email list of members.

	• A quarterly report from the complaints division and due process hearings results will be provided. • An update from program monitoring will be presented on an annual basis.
CAC Dialogue Time	The committee discussed priorities for the group. The following areas were suggested as possible areas of focus: • Discipline issues Integrated school health approach (linking school to committee) • Quality of teacher preparation- moderate to severe students • Procedural safeguards • Manifestation determination • Poverty issues • Homeless Youth (NASDE) • Disproportionate Representation • Response to Intervention (RtI) From the above list the members determined their top three priorities are: • Discipline- Emotional/Behavioral • RtI • Disproportionate Representation
Closing Activities	The next CAC Meeting will be held on October 29, 2008.
Adjourn	