Data Integrity Checklist for SPP Indicator 12

States and Local Education Agencies (LEAs) are required to provide valid and reliable data that reflect the measurement for each SPP indicator. This requirement is a factor in the annual state and local determination processes.
When districts certify their data in SPP11 data collection system, they are assuring the State that they "understand and agree that submission of this information constitutes certification that this data are accurate and meets the reporting requirements outlined by the Texas Education Agency Division of Federal and State Education Policy."
This *Data Integrity Checklist* has been developed to assist LEAs prior to the certification of their data.

Data Integrity Checklist

• *Did you follow the data collection requirements outlined in the instructions?*

• *Did you review the previous year's submission to determine whether or not the current year's submission data were consistent? If not, do you have an explanation?*

Indicator 12 Example:

In 2010-11, District A reported that 4 students were referred from Part C to B. In 2011-12, District A is about to report that 25 students were referred from Part C to B. The difference between the two years was 21 students.
This type of analysis of the data provides an opportunity for the district to check if it is over reporting data in 2011-12.
• Did you check your math?

• If you are reporting noncompliance, are you aware of the issues causing the noncompliance and the issues are not the result of not following directions.

Consequences

When the LEA clicks the Certify button, the LEA is assuring the State that it is submitting valid and reliable data. There is no "appeals process" once the data has been submitted for SPP 11, 12, or 13.
Data certified and submitted by districts is considered final and the district's performance on the compliance indicators will be used by the Division of Federal and State Education Policy in the annual Determinations analysis. District's performance on the compliance indicators will be reflected in the district public reporting on SPP Indicators in the spring. Any issues related to the submission of inaccurate data or the non submission of data will be addressed by the Division of Program Monitoring and Intervention.

Technical Assistance

When in doubt, read the instructions, consult the FAQ on the web, or contact your ESC prior to certifying your data.