Request for Supplemental High School Science Materials

Revised Schedule of Events

Date	Event
September 2010	► Texas Education Agency (TEA) conducts *Bidder Orientation Meeting* for parties interested in filing a *Notice of Intent*.
October 29, 2010	► **Deadline** for bidders to file *Notice of Intent*. Bidders shall provide detailed specifications regarding price, hardware, software, and/or special equipment needed to review any item included in a submission. Bidders shall file all documents with IMET by 5:00 P.M. CDT. *Note: Only bidders who file a* Notice of Intent *by 5:00 P.M. CDT on October 29, 2010 will be considered for adoption under this request.*
February 25, 2011	► **Deadline** for bidders to file one (1) complete official sample copy of instructional materials along with one (1) completed *Correlations to the Texas Essential Knowledge and Skills* (TEKS) form with IMET. Bidders shall file all materials by 5:00 P.M. CST. Bidders shall ensure that all samples are complete as to content and representative of the finished format. Materials must be completely functional. *Note: The TEA may require additional samples for use by contracted reviewers, members of the SBOE, and others.* ► **Deadline** for bidders to file *Form M* and *Warranty,* certifying that the materials adhere to applicable web delivery standards. Bidders shall file all documents with IMET by 5:00 P.M. CST.
March 4, 2011	► **Deadline** for bidders to withdraw a submission prior to state panel review. Bidders shall file all documents with IMET by 5:00 P.M. CST.
April 1, 2011	► **Deadline** for bidders to file *Official Bid Form*. Bidders shall file all documents with IMET by 5:00 P.M. CDT
April 29, 2011	► TEA provides instructions to bidders for delivery of materials for review. Samples must be complete as to content and representative of the finished product. Bidders shall provide appropriate hardware or equipment for the review.
May 13, 2011	► **Deadline** for bidders to withdraw a submission prior to state panel review. Bidders shall file all documents with IMET by 5:00 P.M. CDT.
June 2011	► IMET conducts orientation and training sessions for State Review Panel. ► The State Review Panel evaluates instructional materials submitted in response to the Request for Supplemental Science Materials. ► Bidders must revise their submissions to address any TEKS that the State Review Panels determine are insufficiently covered.

Date	Event
July 1, 2011	► **Deadline** for bidders to file *Disclosure of Errors and Editorial Changes* form listing the corrections to be made to the materials submitted for adoption. Bidders shall file all documents with IMET by 5:00 P.M. CDT.
	► **Deadline** for Texas residents to file lists of alleged factual errors in instructional materials under consideration. Residents shall file all documents with IMET by 5:00 P.M. CDT.
	► **Deadline** for Texas residents to file official written comments concerning instructional materials. Residents shall file all documents with IMET by 5:00 P.M. CDT. Prior to the July public hearing, the TEA will provide written comments and lists of alleged factual errors to the SBOE, participating bidders, ESCs, and persons who have filed written requests.
	► **Deadline** for persons to file complaints alleging violations of statutes, rules, or procedural irregularities. Persons shall file all documents with IMET by 5:00 P.M. CDT.
July 8, 2011	► Commissioner of Education releases *Recommendations for Adoption of Supplemental Science Materials*.
July 2011 *SBOE Meeting*	► Prior to the SBOE meeting, the TEA releases copies of official written comments from Texas residents via the IMET website. ► SBOE considers final recommendations of the Commissioner of Education regarding the adoption of supplemental science materials.
July 29, 2011	► **Deadline** for bidders to provide each school district and open-enrollment charter school with information that fully describes adopted supplemental materials. Bidders shall file all documents by 5:00 P.M. CDT.
	► **Deadline** for bidders to file the *Register of Contact* form indicating all visits, meetings, or contact with SBOE members, including the date, time, location, and purpose of the communication. Bidders shall file all documents with IMET by 5:00 P.M. CDT.
	► School districts and open-enrollment charter schools begin to submit orders for supplemental instructional materials to IMET.
	► **Deadline** for bidders to file signed *Affidavit of Quality Assurance* verifying that all required corrections have been made and all insufficiently covered TEKS have been addressed. Bidders shall file all documents with IMET by 5:00 p.m. CDT.

Date	Event
July 29, 2011 (continued)	► **Deadline** for bidders to file one (1) copy of instructional materials that incorporate all required corrections with IMET. Corrected samples shall be identical to materials that will be provided to school districts after purchase. Bidders shall file all materials by 5:00 P.M. CDT. Bidders must also supply appropriate information, such as locator information and passwords, required to ensure access to a demonstration version of their programs to be accessible from the TEA website throughout the life of the license.
August 2011	► Successful bidders make available adopted supplemental materials to school districts and open-enrollment charter schools. Each successful bidder shall guarantee access to the adopted materials at least ten business days before the opening day of school of the year for which the materials are ordered if the orders are placed by a date specified in the sales contract.