Requesting Approval of Off-campus Physical Activity Programs

In accordance with local district policy, a school district may award physical education credit for appropriate private or commercially sponsored physical activity programs conducted on or off campus. The district must apply to the commissioner of education for approval of such programs, which may be substituted for state graduation credit in physical education as per Texas Administrative Code (TAC), Chapter 74, Subchapter F.

Instructions for district personnel requesting off-campus physical activity for physical education credit:

1. Select and evaluate the programs as Category I programs or Category II programs as defined in the Texas Administrative Code (TAC) Chapter 74, Subchapter F.

2. Obtain approval of the superintendent of the school district for all off-campus physical activity programs prior to submission of the approval request to the Texas Education Agency (TEA).

3. Complete the "Off-campus Physical Activity Programs Approval Request."

4. Submit the application electronically as an email addressed to curriculum@tea.state.tx.us. The subject line should read "Off-campus Physical Activity Programs Approval Request." You will receive an electronic reply within five working days and subsequent correspondence addressed to the superintendent with information regarding approval or denial of your request. Off-campus physical activity programs are approved for three years.

5. Conduct annual evaluations to determine the continued need for and effectiveness of all off-campus physical activity programs. Do not submit the evaluation to TEA.

TEA does not approve or recommend procedures for evaluation of programs; however, your district may want to review a school district's example of off-campus program procedures at this link: http://www.austinisd.org/academics/curriculum/subjects/pe/offcampus.phtml