Instructional Materials Allotment

Additional Student Enrollment Application

A district or open-enrollment charter school may apply for additional enrollment funds if the district or open-enrollment charter school has experienced a ***net increase of 3,500 students over the last 5 years*** and expects that rate of growth to continue or has experienced ***unexpected enrollment growth due to unforeseen circumstances***. Charter schools may also apply if their growth is due to the ***recent approval of an expansion amendment by the commissioner of education***.

_____ _____

District or Open-Enrollment Charter School County District Number

Mark the appropriate box below.

- ☐ District or open-enrollment charter school has a net increase of 3,500 students over the last 5 years and expects that rate of growth to continue.
- ☐ District or open-enrollment charter school has experienced unexpected enrollments growth due to unforeseen circumstances.
- ☐ Open-enrollment charter school is experiencing enrollment growth due to the recent approval of an expansion amendment by the commissioner of education.

Student Enrollment Information:

- Student enrollment from 2011-2012 PEIMS data: _____
- Student enrollment in the 2012-2013 school year not reflected in PEIMS: _____

Provide a 3 year projected growth rate for each school year beginning with 2013 – 2014.

- 2013 – 2014 _____ 2014 – 2015 _____ 2015 – 2016 _____

Identify the instructional materials or resources your district does not have available that require an increase to your Instructional Materials Allotment.

**Additional documentation can also be provided and attached to this form.*

Describe the additional enrollment growth due to *unforeseen circumstances* that require an increase to your Instructional Materials Allotment.

**Additional documentation can also be provided and attached to this form.*

District or Open-Enrollment Charter School contact information:

Name: _____ *Email:* _____ *Phone:* _____

The Commissioner will notify the requesting district or open-enrollment charter school within 30 working days after the submission window has closed on October 5, 2012. The application must be submitted to the division of Instructional Materials and Education Technology by fax at (512) 475-3612 or by email with an electronic signature at instructional.materials@tea.state.tx.us. For assistance with the additional enrollment application process, please contact Kelly Griffin at (512) 475-3255 or email at kelly.griffin@tea.state.tx.us.

_____

Superintendent (print name)

_____ _____

Superintendent signature Date