Continuing Advisory Committee Meeting
February 14, 2012

Meeting Location Wells Fargo Bank Building Tower
Date and Time **February 14, 2012 9:00 am – 4:00 pm**

Minutes

CAC Attendees Rose Cruz, Debra Emerson, Julia Erwin, Marjie Haynes, Jennifer Taylor, Paul Watson, Mel Capelo, Melissa Columbus Keller, Nagla Moussa, Gwyn Boyter, Geralda Morales-Whittemore, Heather Pulido, Myeshi Williams-Briley

CAC Absentees Diane Taylor, Susan Johnson

Texas Education Agency Resources Cindy Swain, Terrie Breeden, Margaret Baker, Heather Reisman, Carmen Noe, Gene Lenz, Cari Wieland

Facilitator Margie Sanford

Agenda Item	Minutes – February 14, 2012
Welcome and Introductions	Participants were welcomed by Margie Sanford. Introductions were made and the agenda for the meeting was reviewed. Minutes from the November 16, 2011 were read and motioned for approval by Jennifer Taylor. Marjie Haynes seconded the motion.
Meeting Purpose and Result	**Purpose** • Update committee members regarding statewide activities and initiatives in the area of Special Education. • Update committee members on IDEA Coordination Activities. • Provide committee members the opportunity to internalize, make connections, and ask questions about the topics presented by TEA **Result** • Committee understanding of statewide activities and initiatives in the area of Special Education. • Committee understanding of on-going IDEA Coordination Activities. • Committee members will share their thoughts with each other and TEA regarding topics presented during the meeting.
State of the State **(Cindy Swain)** **(Gene Lenz)**	Members were provided an overview and current status of activities and actions related to special education. Cindy Swain provided updates on the IEP Model Form, and Systemic Areas of Noncompliance. Gene Lenz reviewed updates and activities including: Annual Performance Report/ State Performance Plan, update on Funding and the Office of Special Education Program Continuous Improvement Visit.

Due Process Hearings **(Heather Reisman)** **Complaints Investigation** **(Cindy Swain)**	The members were provided a quarterly update regarding 2010-2011 Due Process Hearing Decisions document prior to the meeting. Heather Reisman provided additional details regarding the individual decisions that were decided October – December 2011. The members were also provided a brief update on the status of the request for an attorney general opinion on lay advocate representation at due process hearings. Cindy Swain reviewed current complaints that have been received and areas of concern that have arisen through the complaints investigations process. Information was provided on IEP progress reporting.
SHARS **(Terrie Breeden)** **(Cathy Rutherford)**	An overview of SHARS was presented and information provided regarding eligibility, documentation, and compliance. Handout provided: School Health and Related Services (SHARS) PowerPoint.
STAAR/Students with Disabilities **(Cari Wieland)**	Cari Wieland presented information to the committee regarding STAAR/ STAAR-Modified. Information reviewed included: • Modification process • Participation requirements • Graduation flowchart • Accommodations triangle
Elections	Members discussed the topic of elections. Marjie Haynes made a motion that the chair and co-chairs continue to serve in their respective roles until elections were held in October 2012. Myeshi Williams-Briley seconded the motion.
Dialogue Time	The members discussed the following topics during their dialogue time. • Discussion regarding the National Education Summit on Children in Foster Care • Effective Inclusion Practices
Closing	The next CAC Meeting will be TETN on: May 15, 2012. The meeting was adjourned at 3:30 pm.