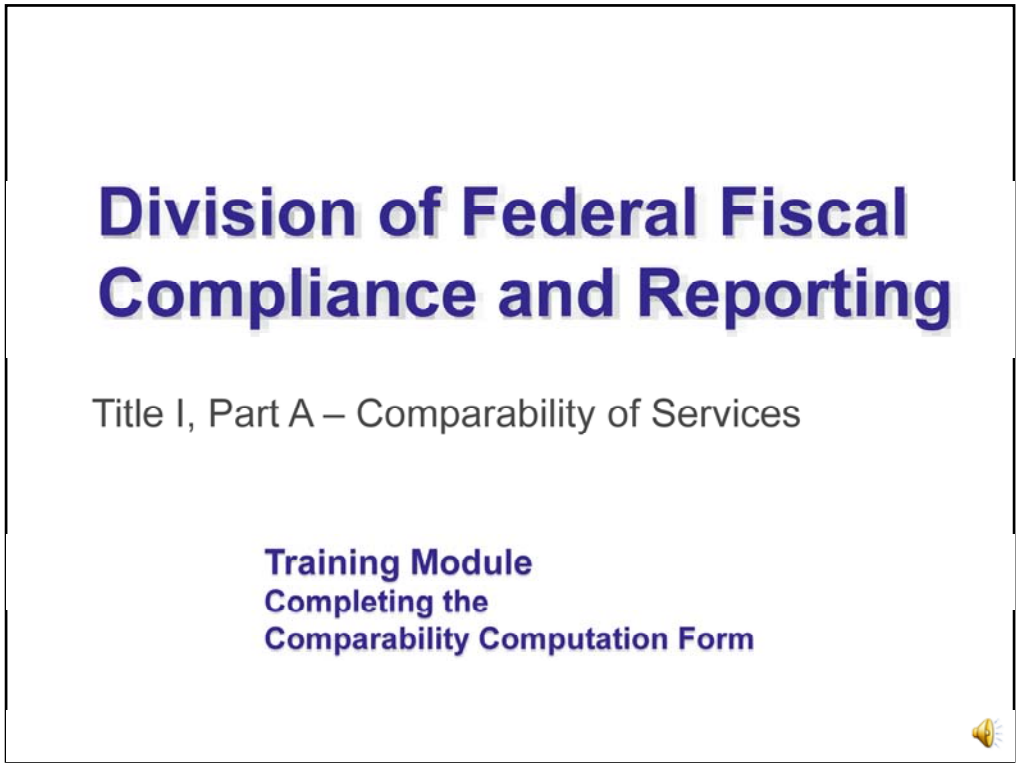


This is the training module on Completing the Comparability Computation Form.

Comparability Computation Form

Enter data for each Grade Span tested:

- County-district number – **Must be entered for the CCF results to calculate**
- District name
- Grade span grouping
- 3-digit Campus number
- Campus name
- For "Title I, Part A or Skipped" column - **Y or blank**
- Campus enrollment

LEAs will use their latest budgeted data.

For each campus/grade span grouping being tested, the LEA will need to enter the following data:

- County-district number – **Must be entered for the CCF results to calculate**
- District name
- Grade span grouping
- 3-digit Campus number
- Campus name
- For "Title I, Part A or Skipped" column - **Y or blank - enter a Y if the campus is Title I, enter a Y if the campus is Skipped, leave blank if the campus is not Title I and is not Skipped.**
- Campus enrollment – **the enrollment count should be an official documented enrollment. It does not have to be from "snapshot"; however, the date used must be consistant across all grade span groupings and all campuses.**

Comparability Computation Form

Enter for each grade span grouping, the **latest budgeted** data:

- Campus State and Local Expenditures (Test 1)
- Campus Base Salaries for **non-federal** instructional staff (Test 2)
- Campus **non-federal** instructional FTEs (Test 3)

For each grouping, the LEA is required to pass one test across all grade span groupings.

Test one uses the latest budgeted data for campus state and local expenditures

Test two uses the latest budgeted data for campus base salaries for non-federal instructional staff

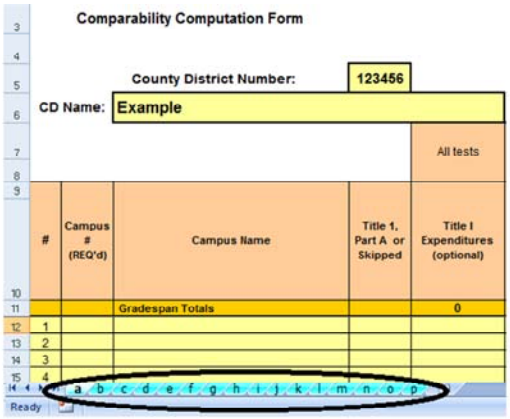
Test three uses the latest data for non-federal instructional FTEs

An LEA can choose one test and enter only that data – if the LEA passes the test across all grade span groups, the remaining test data does not have to be entered.

Example – if an LEA enters only the data for test 3 and all grade span groups are compliant for test 3, there is no need for the LEA to enter the data for test 1 and test 2.

Comparability Computation Form

- Excel workbook contains 16 worksheets
- Enter data in separate worksheet for each grade span being tested
- Use only the worksheets you need



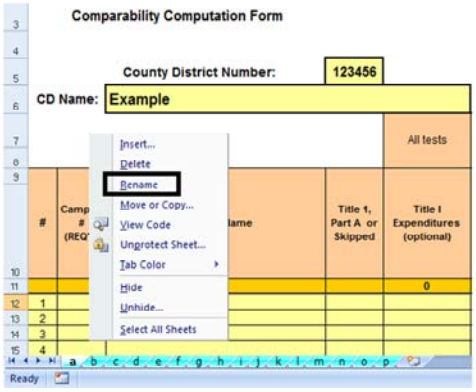
The CCF contains 16 tabs. Use one tab for each grade span grouping. Example – one tab for High school grouping; one tab for Middle school grouping High Enrollment; and on tab for Middle school low enrollment.

Use only the tabs you need.

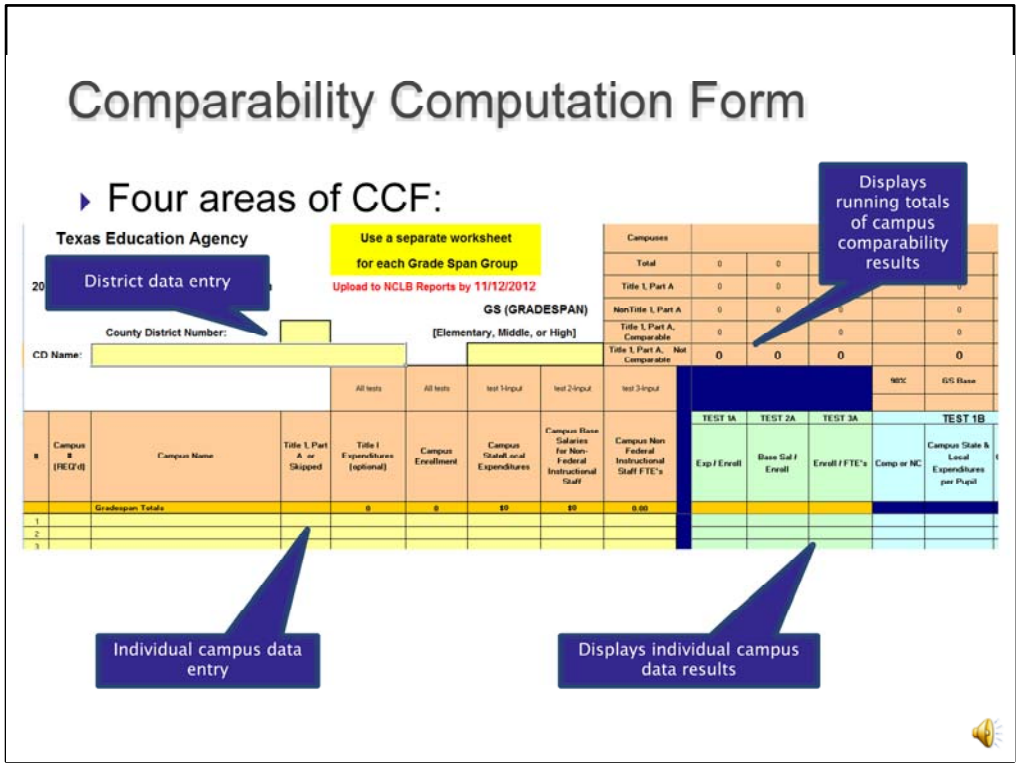
If you have additional campuses which are excluded for a reason and you wish to communicate such to TEA, you may create a tab entitled “exclusions” and note the campus number, name, enrollment, grade span, and basis for exclusion.

Comparability Computation Form

- Rename tab for the grade span being tested



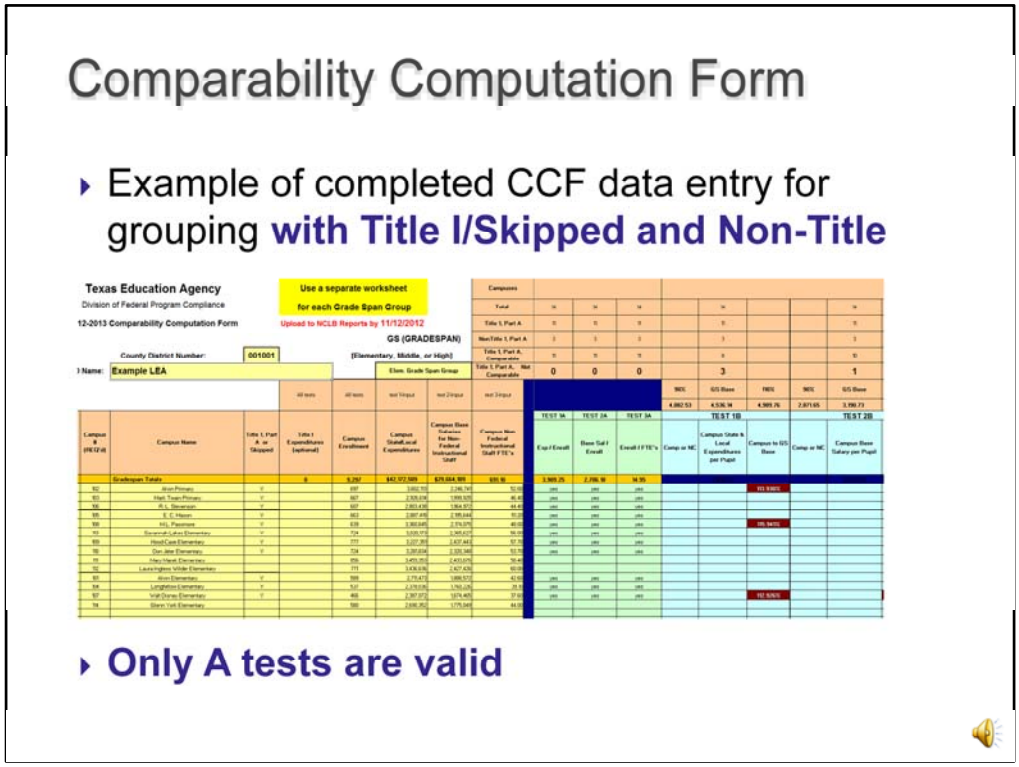
Rename each tab to reflect the grade span grouping contained within the worksheet.



Enter the LEA's
County District Number
Name
Grade Span grouping (from a pull down) and
The individual campus information

The upper right in orange will provide you with campus counts

The lower right will display the test results.



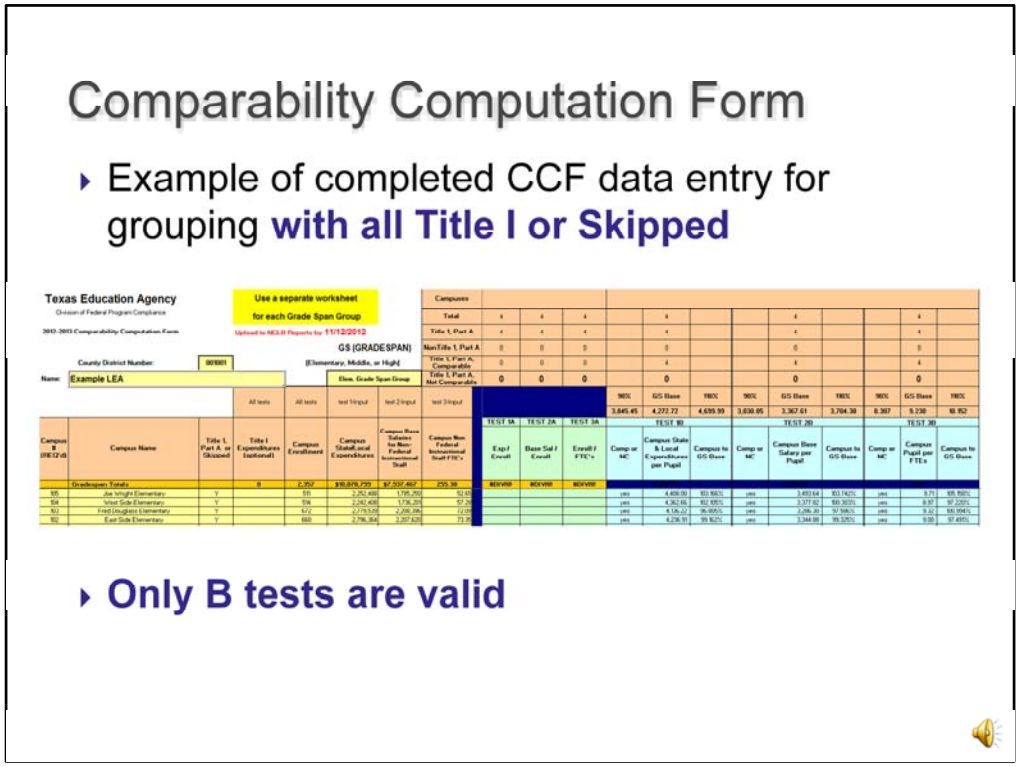
A Test

Here is an example of a grade span group with Title I, Skipped, and Non-title I campuses

The “A” series of tests compares the individual Title I, Part A campus results with the average of all non-Title I, Part A campuses combined.

No B test results will appear because campuses consisting of Title I, Skipped, and Non-title I campuses are only eligible for the A test.

Only the A test results show because only the A test is valid. If a few maroon cells appear in the B test area, please disregard.



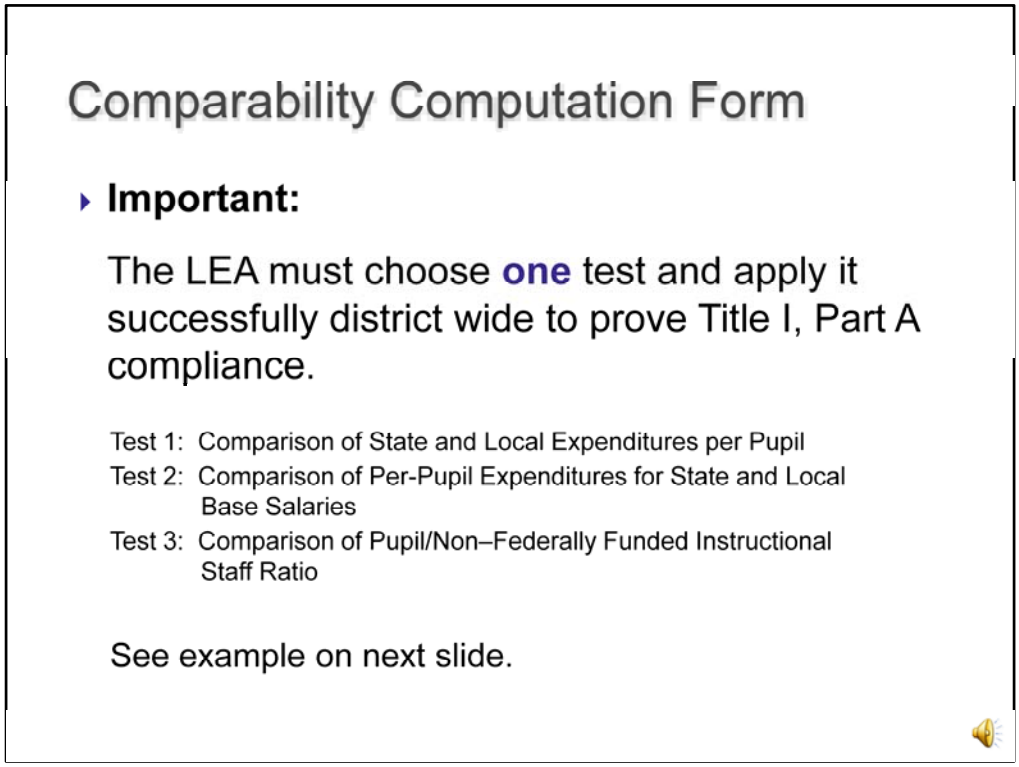
B Test

Here is an example of a grade span group with all Title I or Skipped campuses

The “B” series of tests compares the individual Title I, Part A campus results with the Title I, Part A average for the entire grade span.

No A test results will appear because campuses consisting of all Title I or Skipped campuses are only eligible for the B test.

Only the B test results show because only the B test is valid.



The LEA must choose *one* test and apply it successfully district wide to prove Title I, Part A compliance.

Test 1: Comparison of State and Local Expenditures per Pupil

Test 2: Comparison of Per-Pupil Expenditures for State and Local Base Salaries

Test 3: Comparison of Pupil/Non–Federally Funded Instructional Staff Ratio

Comparability Computation Form

- **Important:**
  - ✓ **The LEA must choose one test and apply it successfully district-wide to prove Title I, Part A compliance.**

Example – the LEA chooses Test 3. It must be compliant for 3A or 3B. The campuses within the grade-span groupings will dictate which test to pass (A or B).

Grade-Span Grouping Configuration Identified by LEA	Type of Campuses in the Grade-Span Grouping	District-Wide Test Chosen	Compliance must be shown for
Elementary Schools (Large)	Title I and Non-Title I	3	3A
Elementary Schools (Small)	Title I Only	3	3B
Middle Schools	Title I and Non-Title I	3	3A
High Schools	Title I Only	3	3B

The LEA must choose one test and apply it successfully district-wide to prove Title I, Part A compliance.

Example - the LEA chooses Test 3. It must be compliant for 3A or 3B. The campuses within the grade-span groupings will dictate which test to pass (A or B).

Copyright Notice

- Copyright © 2012 Notice The materials are copyrighted © and trademarked ™ as the property of the Texas Education Agency (TEA) and may not be reproduced without the express written permission of TEA, except under the following conditions:
- 1) Texas public school districts, charter schools, and Education Service Centers may reproduce and use copies of the Materials and Related Materials for the districts' and schools' educational use without obtaining permission from TEA.
- 2) Residents of the state of Texas may reproduce and use copies of the Materials and Related Materials for individual personal use only without obtaining written permission of TEA.
- 3) Any portion reproduced must be reproduced in its entirety and remain unedited, unaltered and unchanged in any way.
- 4) No monetary charge can be made for the reproduced materials or any document containing them; however, a reasonable charge to cover only the cost of reproduction and distribution may be charged.
- Private entities or persons located in Texas that are not Texas public school districts, Texas Education Service Centers, or Texas charter schools or any entity, whether public or private, educational or noneducational, located outside the state of Texas MUST obtain written approval from TEA and will be required to enter into a license agreement that may involve the payment of a licensing fee or a royalty.
- For information contact: Office of Copyrights, Trademarks, License Agreements, and Royalties, Texas Education Agency, 1701 N. Congress Ave., Austin, TX 78701-1494; phone 512-463-9270 or 512-936-6060; email: copyrights@tea.state.tx.us

Copyright © 2012 Texas Education Agency. All rights reserved.

This concludes the training module