

November 24, 2009

Dear Parent/Guardian:

This is to notify you that as of Thursday, October 22, 2009, Blank ISD is near funding capacity for Supplemental Educational Services (SES) provided to eligible students as part of the School Improvement Program (SIP). If you would like to enroll your WJH or WMHS student in the free tutoring program, please complete the enrollment form and submit to So and So at the HISD administration building, 60 Kaive Avenue before December 4, 2009.

We will use the following criteria to determine which students having submitted enrollment forms are in the greatest academic need:

- **Tier 1**
  - Step 1 identify all students who are low-income failing math
  - Step 2 those identified in Step 1 who are also in 8<sup>th</sup> grade or 10<sup>th</sup> grade
  - Step 3 identify those students who meet Step 1 and Step 2 who are currently enrolled in special education
- **Tier 2**
  - Step 1 identify all students who are low-income failing math
  - Step 2 those identified in Step 1 who are also in 8<sup>th</sup> grade or 10<sup>th</sup> grade
  - Step 3 identify those students who meet Step 1 and Step 2 who currently enrolled as LEP
- **Tier 3**
  - Step 1 identify all students who are low-income failing math
  - Step 2 those identified in Step 1 who are also in 8<sup>th</sup> grade or 10<sup>th</sup> grade
  - Step 3 identify those students who meet Step 1 and Step 2 who have TAKS math scores below 1000 and TAKS reading scores below 1000
  - Step 4 sum math and reading scores of each student identified in Step 3
  - Step 5 rank order students identified in Step 3 and step 4 from lowest total test scores to highest total test scores

All forms will go through Tier 1; those remaining who were not identified in Tier 1 will go through Tier 2 if funding is still available. Tier 3 will be used for any remaining vacancies as funding is available.

***If you have already submitted an enrollment form, please do not submit another one.*** If you have questions, please call So and So at (800) 463-1976.

Sincerely,

So and So

Title

LEA