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####  TEXAS EDUCATION AGENCY

**Division of Educator Standards**

**Educator Preparation Program (EPP)** **Fee Form**

Texas Administrative Code 19 TAC Chapter §229.9 ***Fees for Educator Preparation Program Approval and Accountability*** requires payment for certain services provided by Texas Education Agency (TEA). Please check service fee type and list the total amount submitted.

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| Name of the person submitting the form: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Full program name: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** County- District #:\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Contact person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Mailing Address** Street address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City: State: Zip Code: |
| Area code/phone number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Email address:  |

Please check the type of service fee enclosed:

|  |  |  |
| --- | --- | --- |
| **√** | **Cost** |  **Service Fee Type** |
|  | 1000.00 | Non-refundable new program application fee due prior to submission of the new program proposal (includes pre-approval visit) |
|  | 1000.00 | Non-refundable new program approval fee (includes post-approval visit) |
|  | 2000.00 | Non-refundable 10 year reapplication fee for programs approved after August 31, 2008 (includes approval site visit) |
|  | 1500.00 | Non-refundable 5 year continuing approval visit pursuant to §228.10(c) |
|  | 1500.00 | Non-refundable monitoring or technical assistance visit |
|  | 500.00 | Non-refundable addition of a new certification field or addition of clinical teaching |
|  | 1000.00 | Non-refundable addition of a new class of certificate |

**Total Amount Submitted $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Please send a money order or check made payable to **TEA Educator Standards** prior to services being rendered**.**

If the payment sent to TEA is not honored by the financial institution, we will not be able to ensure an EPPs accountability status, reapplication, new EPP approval, the addition of a certification field or class, or clinical teaching.

Failure to return this form with the correct or complete payment may result in a delay.

**Please send your payment(s) to the following address:**

**TEA - Accounting**

**1701 N. Congress Ave.**

**Austin, TX 78701-1494**