

SUPERINTENDENT MEMO

April 18, 2012

SUBJECT: Texas Title I Priority Schools (TTIPS) School Improvement Grant End-of-Year Performance Report for Grantees

TO THE ADMINISTRATOR ADDRESSED:

One or more campuses in your local education agency (LEA) receive funding under the Texas Title I Priority Schools (TTIPS) School Improvement Grant.

End-of-Year (EOY) Performance Report

The TTIPS grant requires the submission of the EOY Performance Report. The EOY Report is divided into two parts.

☐ Part I: Annual Performance Goals, and

☐ Part II: U.S. Department of Education Reporting Requirements.

All grantees must complete and submit Part I of the EOY Report no later than **August 1, 2012**. Part II will be posted on the TTIPS website and will be due August 31, 2012. The information from the EOY Report, Part I is used to determine whether an LEA will receive continued of funding for the 2012-2013 academic year.

EOY Report, Part I

Grantees will receive an electronic file of Part I of the report by electronic mail to the district shepherd and campus principal in the coming days. For your convenience, the EOY Report for each campus has been pre-populated with the following information based on your approved application:

- LEA
- Campus Name
- County-District-Campus #
- Reporting Year
- Performance Measure
- Assessment Instrument/Tool
- Baseline Performance
- Interim Performance (Cycle I only)
- Year 1 Actual Performance as reported in 2011 (Cycle I only)
- Annual Progress Goals

Part I: Annual Performance Goals may be submitted at any time prior to August 1, 2012, utilizing available local data and then may be amended with TAKS or STAAR data once the data are available to the LEA. Please refer to the *Instructions for the End of Year (EOY) Report, Part I* for detailed information on approved alternate measures of performance.

Part I should be completed, certified, and submitted via electronic mail to TEA's assigned TTIPS program specialist at TEA working with the grantee no later than the **August 1, 2012**, deadline. Failure to comply with this required submission may impact the LEA's 2012 Initial Compliance Review (ICR) score.

Awarding of Second-Year or Third-Year Grant Funds

The TTIPS program staff at TEA will notify the grantee in writing, within fifteen (15) business days of receipt of the completed Part I of the EOY report, of its preliminary determination on the grantee's continuation of funding. The TTIPS program staff will review the submitted EOY reports to determine whether the grantee has met the conditions of the grant outlined below.

1. The grantee has met the year's annual performance target for student achievement or made a minimum of 70% progress toward the targeted goal in the year of the grant period.

2. The grantee has met the year's annual performance targets for the state's identified critical success factors and milestones or made a minimum of 70% progress toward the targeted goal in the year of the grant period.

Decisions regarding continuation of grant funding will be based on both grantee progress toward performance goals and effective and full implementation of the grant, as evidenced in the Quarterly Implementation Reports (QIRs) previously submitted by the grantee. Grantees that are not making progress toward their performance goals may be awarded continued funding, but also may be required to submit Program Improvement Plans.

Fourth (4th) Quarter Implementation Report (QIR)

The QIR for the 4th quarter (May, June, and July) is not required since the EOY Performance Report is due on August 1, 2012.

Assistance

If you have any questions regarding completing and submitting the EOY report, please contact the TTIPS Specialist assigned to your LEA. The program specialists' contact information is available on-line at <http://www.tea.state.tx.us/WorkArea/linkit.aspx?LinkIdentifier=id&ItemID=2147485785&libID=2147485784>.

Sincerely,

Sally Partridge, Director

Division of School Improvement and Support

Cc: TTIPS District Shepherds
TTIPS Campus Principals