

TEXAS DISTRICT REPORTING AND DATA SUBMISSIONS
2013-14

Name of Collection	Division	Contact Person	Contact Number	Date Request Sent	Date Due	ISD Collection	Charter Collection	Comments
2012-2013 Annual Governance Reporting Form for Open-Enrollment Charter Schools	Charter Schools	Kathryn Jones	512-463-9575				X	
2013-2014 School Health Survey	Curriculum	Barney Fudge	512-463-9581			X	X	
Accountability, Program Monitoring, and Data Validation Intervention Requirements	Program Monitoring and Interventions		512-463-5226			X	X	Submitted via ISAM http://www.tea.state.tx.us/pmi/
Additional State Aid for Ad Valorem Tax Credit	School Finance	Nancy Kuhn	512-463-6313			X		
Affirmation of Consultation with Private Nonprofit School Of	Federal and State Education Policy		512-468-3367			X		
Annual Agreement Renewal - NSLP/SBP/SMP	Tx Dept of Agric - Food & Nutr Div.	Senta Wilson	512-463-7898	4/1/2014	5/31/2014	X	X	SFAs participating in NSLP/SBP/SMP must complete an update to their agreement.
Annual Financial Report Compliance Reviews	Financial Audits	Paul Moreno	512-463-9095			X	X	
Annual Financial Report Compliance Reviews	Financial Compliance	Paul Moreno	512-463-9095			X	X	
Annual FSMC renewal amendments or contract re-bid	Tx Dept of Agric - Food & Nutr Div.	Terri Basinger	512-475-3024	10/1/2013	4/30/2014	X	X	There are just over 100 SFAs that use a Food Service Management Company to provide their food service. These contracts are reviewed and approved annually by TDA.
Annual Report of Immunization Status	Dept. of State Health Services - Division for Prevention and Preparedness Services	Wesley Hodgson	512-776-6470			X	X	
Annual Verification Report	Tx Dept of Agric - Food & Nutr Div.	Sharon Welborn	512-463-8008	starts 11/15 annually	to TDA 2/1	X	X	SFAs report verification annually for all applications on file as of October 1st. Verification is completed by November 15 and reported by TDA on March 1.
Application for Optional Flexible School Day Program	School Finance	Ashley Behnke	512-463-4834			X	X	Can apply at any time
AskTED District Administration Data Entry Screens	Research and Analysis	Lynne Krajevski	512-463-8039			X		
Assessment Calendar	Student Assessment		512- 463-9536			X	X	http://www.tea.state.tx.us/student.assessment/calendars/
Bilingual Education Exception/English as a Second Language (ESL) Waiver Transmittal Form	Curriculum	Susie Coultress	512-463-9581			X	X	
Bus Accident Reporting System (BARS)	School Finance	Rob Caudill	512-475-3925			X	X	
Campus and Teacher Online STaR Charts	Instructional Materials and Educational Technology	Karen Kahan	512-463-9601			X	X	
Depository Contract - Charter Schools	Financial Audits	Dana Flores	512-463-9095				X	
Depository Contract - Charter Schools	Financial Compliance	Gayle Escobedo	512-463-9095				X	
Depository Contract - Independent School Districts (ISDs)	Financial Audits	Dana Flores	512-463-9095			X		
Depository Contract - Independent School Districts (ISDs)	Financial Compliance	Gayle Escobedo	512-463-9095			X		
EMAT	Instructional Materials and Educational Technology	Kelly Griffin	512-475-3255			X	X	

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Financial Solvency Surveys	School Finance	Belinda Dyer	512-475-3451			X	X	
Fitness Assessment-FITNESSGRAM	Curriculum	Barney Fudge	512-463-9581			X	X	
Food Safety (Health) Inspection Results	Tx Dept of Agric - Food & Nutr Div.	Senta Wilson	512-463-7898	4/1/2014	5/31/2014	X	X	SFAs must annually report the number of food safety inspections they receive during the school year.
Fresh Fruit and Vegetable Program - Application	Tx Dept of Agric - Food & Nutr Div.	Senta Wilson	512-463-7898	4/1/2014	4/15/2014	X	X	Eligible elementary schools are invited to apply for the FFVP program.
Fresh Fruit and Vegetable Program Reimbursement Claim	Tx Dept of Agric - Food & Nutr Div.	Klara Katselnik	512-463-2344	Monthly	60 days after end of month	X	X	These are the monthly claims the SFAs file to request their reimbursement for costs associated with the FFVP.
FSP Basic Monthly Claim	School Finance	Ashley Behnke	512-463-4834			X	X	Due by the 15th of each month
FSP Calendar	School Finance	Ashley Behnke	512-463-4834				X	
FSP Six-Weeks Attendance Report	School Finance	Nora Rainey	512-463-7298				X	Due 10 days after end of each reporting period
FSP System: Chapter 41	School Finance	Kim Wall	512-463-4809			X		
FSP System: Charter School Funding	School Finance	Nora Rainey	512-463-7298				X	
FSP System: Pupil Projections	School Finance	Belinda Dyer	512-475-3451			X		
FSP System: State Compensatory Education	School Finance	Ashley Behnke	512-463-4834			X	X	
FSP System: Tax Information Survey	School Finance	Al Johnson	512-463-9260			X		
FSP System: Transportation	School Finance	Danny Sanchez	512-463-9266			X	X	
Highly Qualified Plans	Educator Initiatives	Scott Lewis	512-936-9831			X	X	Submitted via paper for LEAs less than 100% Highly Qualified.
Innovative Course Application	Curriculum	Debbie Gonzales	512-463-9581			X	X	
Instructional Materials Allotment and TEKS Certification Form	Instructional Materials and Educational Technology	Kelly Griffin	512-475-3255			X	X	Posted on division's web page and in EMAT textbook order processing system in mid-March of each year. This form is due from school districts and charter schools every year.
International Baccalaureate (IB) Exam Reimbursement Request Form	Curriculum	Debbie Gonzales	512-463-9581			X	X	
National School Lunch Program, School Breakfast Program, & Special Milk Program Reimbursement Claim	Tx Dept of Agric - Food & Nutr Div.	Klara Katselnik	512-463-2344	Monthly	60 days after end of month	X	X	These are the monthly claims the SFAs file to request their reimbursement for meals served as part of NSLP, SBP or SMP
Notification of Intent to Change Fiscal Year Start Date	Financial Audits	Paul Moreno	512-463-9095			X	X	
Notification of Intent to Change Fiscal Year Start Date	Financial Compliance	Paul Moreno	512-463-9095			X	X	

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Off-Campus Physical Activity Program Request Form	Curriculum	Barney Fudge	512-463-9581			X	X	No deadline - can be submitted any time during the school year
Optional Flexible Year Program (OFYP)	School Finance	Ashley Behnke	512-463-4834			X	X	Can apply at any time
Pairing for State and Federal Accountability Rating Systems	Performance Reporting	Esteban Reyes	512-463-9704			X	X	
Parent Petition	Program Monitoring and Interventions	Kaela Lewis	936-6068		8/15/2013			
PEIMS Data Collection	Statewide Data Initiatives/PEIMS	Bryce Templeton	512-463-9461			X	X	http://www.tea.state.tx.us/index4.aspx?id=25769804783
Perkins Program Effectiveness Report	Curriculum	Vangie Stice-Israel	512-463-9581			X	X	PER contains federal performance data reporting requirements and fiscal reporting requirements
PR1100 Highly Qualified Teachers Report	Educator Initiatives	Scott Lewis	512-936-9831			X	X	Report submitted via eGrants.
PR9000 School Improvement Program District Compliance Report	School Improvement and Support	Becca Marsh	512-936-2256			X	X	Report submitted via eGrants.
PR9100 School Improvement Program Campus Compliance Report	School Improvement and Support	Becca Marsh	512-936-2256			X	X	Report submitted via eGrants.
Principal Survey for Evaluating Educator Preparation Programs and Teacher Effectiveness	Educator Standards and Certification	Janice Lopez	512-936-8226			X	X	
Requests for expenditures over \$5,000	Tx Dept of Agric - Food & Nutr Div.	Robin O. Roark	512-463-3910	Ongoing	Ongoing	X	X	These requests must be supplied to TDA prior to any program expenditure of over \$5,000
School Choice Parent Notification Letters	School Improvement and Support	Becca Marsh	512-936-2256			X	X	Submitted via ISAM
Seamless summer program application	Tx Dept of Agric - Food & Nutr Div.	Senta Wilson	512-463-7898	4/1/2014	5/31/2014	X	X	SFAs participating in seamless summer must complete an update to their agreement.
SES Parent Notification Letters	School Improvement and Support	Becca Marsh	512-936-2256			X	X	Submitted via ISAM
Summer feeding expense report	Tx Dept of Agric - Food & Nutr Div.	Crystal Lloyd	512-463-8869	8/31/2013	11/1/2013	X	X	SFAs that participate in a summer feeding program and that have 50% or higher free and reduced-price students must report summer related expenses
Summer feeding program participation waiver request /letter of intent	Tx Dept of Agric - Food & Nutr Div.	Crystal Lloyd	512-463-8869	10/31/2013	1/31/2013	X		Districts that TDA identifies as having 50% or higher free and reduced-price students must either participate in a summer feeding program or request a waiver

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Summer food service program application	Tx Dept of Agric - Food & Nutr Div.	Senta Wilson	512-463-7898	1/15/2014	5/1/2014	X	X	SFAs participating in the summer food service program must complete an application packet.
Summer food service program reimbursement claim	Tx Dept of Agric - Food & Nutr Div.	Rebeca Coffield	512-463-3786	Monthly	60 days after end of month	X	X	These are the monthly claims the SFAs file to request their reimbursement for costs associated with the SFSP.
Superintendent Buyout Payment Disclosure Form	Financial Audits	Alma Obregon	512-463-9095			X		
Superintendent Buyout Payment Disclosure Form	Financial Compliance	Alma Obregon	512-463-9095			X		
Tax Information for Tax Increment Reinvestment Zones	School Finance	Nancy Kuhn	512-463-6313			X		
Texas 21st Century CLC Tracking and Reporting System (TX21)	Federal and State Education Policy	Liza Lorenzi	512-463-9762			X	X	
Texas Online ePlan	Instructional Materials and Educational Technology	Kelly Griffin	512-475-3255			X	X	
TX Eco. Dev. Act 313	School Finance	Nancy Kuhn	512-463-6313			X		