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| ER01 | The plan must establish clear goals and a realistic strategy for using telecommunications and information technology to improve education or library services. |
| ER02 | The plan must have a professional development strategy to ensure that staff knows how to use these new technologies to improve education or library services. |
| ER03 | The plan must include an assessment of the telecommunication services, hardware, software, and other services that will be needed to improve education or library services. |
| ER04 | The plan must provide for a sufficient budget to acquire and support the non-discounted elements of the plan: the hardware, software, professional development, and other services that will be needed to implement the strategy. |
| ER05 | The plan must include an evaluation process that enables the school or library to monitor progress toward the specified goals and make mid-course corrections in response to new developments and opportunities as they arise. |