Data Validation Monitoring System for Student Leaver Records

Completion and Submittal Matrix

(Activities Required to be Submitted by Stage of Intervention)

Required Activities	Stage 1	Stage 2	Stage 3	Stage 4
Core Analysis Team Participant template	✓ *	✓ *	✓	✓
Focused Data Analysis (FDA) template(s) *(One template for each data validation indicator identified)*	✓ *	✓ *	✓	✓
Supplemental Data Collection Form for Leaver Code 60 *(Required only if LEA was identified for leaver code 60)*	✓ *	✓ *	✓	✓
Supplemental Data Collection Form for Leaver Code 81 *(Required only if LEA was identified for leaver code 81)*	✓ *	✓ *	✓	✓
Student Level Data Review (SLDR) template(s) *(One template for each data validation indicator identified- indicators 2-4 and 7 only)*	✓ *	✓ *	✓	✓
Supporting Documentation *(Supporting documentation must be submitted for each student leaver record identified on the SLDR in accordance with instructions provided in the guidance document)*	✓ *	✓ *	✓	✓
Continuous Improvement Plan/Corrective Action Plan (CIP/CAP) template *(As applicable)*	✓ *	✓ *	✓	✓

✓ * The LEA must complete the activities and retain at the LEA. All activities and documentation are subject to submission upon request.

Completion/Submittal Dates	
Stage 1	**Completion - February 10, 2012 (Submittal only if requested by TEA)**
Stage 2	**Completion - February 10, 2012 (Submittal only if requested by TEA)**
Stage 3	**Completion and Submittal – February 10, 2012**
Stage 4	**Completion and Submittal – February 10, 2012**

Note 1: Under the authority of Texas Education Code (TEC) §39.109 and §39.110, the LEAs may be required to obtain professional services; submission deadlines for those LEAs will be determined by the TEA in conjunction with the service provider.

For detailed instructions, refer to monitoring guidance documents.