

**Continuing Advisory Committee (CAC) Meeting Agenda  
Region 13 Education Service Center  
5701 Springdale Rd., Austin, TX 78723  
October 30, 2018, 9:00 am – 4:00 pm**

**CAC Members' Duties** [34 CFR §300.169 and §300.647]

1. Advise TEA of unmet needs within the state in the education of children with disabilities
2. Comment publicly on any rules or regulations proposed by the state regarding the education of children with disabilities
3. Advise TEA in developing evaluations and reporting on data to the Secretary under section 618 of the Act
4. Advise TEA in developing corrective action plans to address findings identified in federal monitoring reports under Part B of the Act
5. Advise TEA in developing and implementing policies relating to the coordination of services for children with disabilities
6. Advise TEA in setting standards related to Significant Disproportionality Determination

The CAC is required to submit a report to the legislature biennially with recommended changes to state law and agency rules relating to special education. [Texas Education Code §29.006]

**Public comment sign-up at the start of the meeting (until 11am)**

9:00am	<p><b>Welcome and Opening, Agenda, and Meeting Guidelines</b></p> <ul style="list-style-type: none"> <li>• Listen to each other with respect</li> <li>• Respect the diversity in the group</li> <li>• Set cell phone on vibrate or turn off</li> <li>• Be open and honest</li> <li>• Work hard toward the goal</li> <li>• One person speaks at a time</li> <li>• Observe confidentiality</li> <li>• Brevity, please</li> </ul>
	<b>Review and Approve the Previous Meeting Minutes (August 29 and October 1)</b>
	<p><b>Discuss, Recommend, and Take Possible Action on the CAC Legislative Report</b> Work on legislative report on recommended changes to Texas Education Code (TEC) and Texas Administrative Code (TAC) relating to special education.</p>
11:15am	<b>Working Lunch</b>
1:00pm	<p><b>Public Comments</b> The CAC developed the following procedure for submitting public comments to the committee:</p> <ol style="list-style-type: none"> <li>1. Individuals who wish to provide public comment must sign up to speak by completing an information card at the location of the meeting between 9:00 a.m. and 11:00 a.m. the day of the meeting.</li> <li>2. Each speaker will have a maximum of three minutes to speak, and speakers will be heard in the order they sign up. Individuals who wish to provide written comments to the CAC during the meeting should bring 17 copies of the written comments to the CAC meeting so that they can be distributed to the committee members.</li> <li>3. The public comments period will take place after lunch to give ample time for visitors to sign up to speak and will last no more than 30 minutes. As many speakers as possible will be heard within that period. The CAC chair may ask individuals who wish to speak on the same topic to consolidate their comments.</li> <li>4. A speaker who signs up by the 11:00 a.m. deadline but is unable to speak because of the 30-minute time limit will be given the opportunity to speak first at the next meeting.</li> </ol>
	<b>Discuss, Recommend, and Take Possible Action on the CAC legislative report (cont'd)</b>
	<b>Discuss, Recommend, and Take Possible Action on Future Meeting Dates and Topics</b>
4:00pm	<b>Adjourn</b>

Persons requiring special accommodations including the use of an interpreter should contact Sandra Serna, Texas Education Agency, 512-463-9414 at least five working days before the meeting.