

Continuing Advisory Committee (CAC) Meeting Agenda
 Region 13 Education Service Center, 5701 Springdale Rd., Austin, TX 78723
 September 18, 2019 9:00 am – 4:00 pm

CAC Members’ Duties [34 CFR §300.169 and §300.647]

1. Advise TEA of unmet needs within the state in the education of children with disabilities
2. Comment publicly on any rules or regulations proposed by the state regarding the education of children with disabilities
3. Advise TEA in developing evaluations and reporting on data to the Secretary under section 618 of the Act
4. Advise TEA in developing corrective action plans to address findings identified in federal monitoring reports under Part B of the Act
5. Advise TEA in developing and implementing policies relating to the coordination of services for children with disabilities
6. Advise TEA in setting standards related to Significant Disproportionality Determination

The CAC is required to submit a report to the legislature biennially with recommended changes to state law and agency rules relating to special education. [Texas Education Code §29.006]

Public comment sign-up at the start of the meeting (until 11am)

9:00am	<p>Welcome and Opening, Agenda, and Meeting Guidelines</p> <ul style="list-style-type: none"> • Listen to each other with respect • Be open and honest • Observe confidentiality • Respect the diversity in the group • Work hard toward the goal • Brevity, please • Set cell phone on vibrate or turn off • One person speaks at a time
	Presentation by Texas Education Agency (TEA) on its role and responsibilities with the CAC. The CAC may discuss, recommend, and take possible action.
	Request for Updates. The CAC may ask TEA staff for updates on special education activities.
	Presentation by TEA Travel (Diane Selman). Discuss, recommend, and take possible action based on presentation.
	Election of Vice Chair.
	Discuss, Recommend, and Take Possible Action on websites, information, and articles of interest relating to special education.
11:40am	Lunch (on your own)
12:30pm	Report by Amy Litzinger, CAC member, comparing the last CAC legislative report’s recommendations to the enrolled bills from the 86th Legislature. Discuss, recommend, and take possible action based on the report.
1:00pm	<p>Public Comments</p> <p>The CAC developed the following procedure for submitting public comments to the committee:</p> <ol style="list-style-type: none"> 1. Individuals who wish to provide public comment must sign up to speak by completing an information card at the location of the meeting between 9:00 a.m. and 11:00 a.m. the day of the meeting. 2. Each speaker will have a maximum of three minutes to speak, and speakers will be heard in the order they sign up. Individuals who wish to provide written comments to the CAC during the meeting should bring 17 copies of the written comments to the CAC meeting so that they can be distributed to the committee members. 3. The public comments period will take place after lunch to give ample time for visitors to sign up to speak and will last no more than 30 minutes. As many speakers as possible will be heard within that period. The CAC chair may ask individuals who wish to speak on the same topic to consolidate their comments. 4. A speaker who signs up by the 11:00 a.m. deadline but is unable to speak because of the 30-minute time limit will be given the opportunity to speak first at the next meeting.
1:30pm	Discuss, Recommend, and Take Possible Action on activities, topics, and preparations for the 2021 legislative report.
	Discuss, Recommend, and Take Possible Action on current minutes and future meeting topics.
4:00pm	Adjourn