



**2022-2023 Summer Career and Technical Education Grant
Letter of Interest (LOI) Application Due 11:59 p.m. CT, November 16, 2022**

NOGA ID

Authorizing legislation

This LOI application must be submitted via email to loiapplications@tea.texas.gov.

Application stamp-in date and time

The LOI application may be signed with a digital ID or it may be signed by hand. Both forms of signature are acceptable.

TEA must receive the application by **11:59 p.m. CT, November 16, 2022**.

Grant period from

Pre-award costs permitted from

Required Attachments

- 1. Excel workbook with the grant's budget schedules (linked along with this form on the TEA Grants Opportunities page)

See the Program Guidelines for for additional attachment information.

Select Focus Area (Applicants May Select One or Both Focus Areas)

- Focus Area 1: Career and Technical Education Course
- Focus Area 2: Work-Based Learning Experiences

Amendment Number

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds):

Applicant Information

Organization CDN Campus ESC UEI

Address City ZIP Vendor ID

Primary Contact Email Phone

Secondary Contact Email Phone

Certification and Incorporation

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the LOI application, as applicable, and that these documents are incorporated by reference as part of the LOI application and Notice of Grant Award (NOGA):

- LOI application, guidelines, and instructions
- Debarment and Suspension Certification
- General and application-specific Provisions and Assurances
- Lobbying Certification

Authorized Official Name Title

Email Phone

Signature Date

Shared Services Arrangements

Shared services arrangements (SSAs) are permitted for this grant. **Check the box below if applying as fiscal agent.**

- The LEA or ESC submitting this application is the fiscal agent of a planned SSA. All participating agencies will enter into a written SSA agreement describing the fiscal agent and SSA member responsibilities. All participants understand that the "Shared Services Arrangement Attachment" must be completed and signed by all SSA members, and submitted to TEA before the NOGA is issued.

Statutory/Program Assurances

The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances.

Check each of the following boxes to indicate your compliance.

1. The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this LOI will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3. The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the 2022-2023 Summer Career and Technical Education Grant Program Guidelines.
4. The applicant provides assurance to adhere to all the Performance Measures, as noted in the 2022-2023 Summer Career and Technical Education Grant Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
5. The applicant provides assurance that curriculum will be appropriately aligned to regional labor market supported CTE programs of study.
6. The applicant provides assurance to provide data to TEA on student completion of courses through a special collection process run by TEA.
7. The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 TAC 206, 1 TAC Chapter 213, Federal Section 508 standards, and the WCAG 2.0 AA Accessibility Guidelines.

Qualifications and Experience for Key Personnel (Focus Area 1)

Outline the required qualifications and experience for primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program. Include whether the position is existing or proposed.

Title and Responsibilities of Position	Required Qualifications and Experience
Zane Thomas, Welding Instructor at Perryton ISD (existing position)	Mr. Thomas has multiple years of experience as a welding teacher for Perryton ISD and working with high schools students. He also has years of industry experience as Mr. Thomas owns and operates a welding business in Perryton.
Dacey Smith, Grant Compliance Coordinator at Perryton ISD, will serve as grant manager and support program implementation (existing position)	Ms. Smith has experience working in Perryton ISD as a grant manager. She has applied for grants, ensured compliance and assurances are met for grants awarded, and reported data and information to state agencies.

Qualifications and Experience for Key Personnel (Focus Area 2)

Outline the required qualifications and experience for primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program. Include whether the position is existing or proposed.

Title and Responsibilities of Position	Required Qualifications and Experience
Zane Thomas, Welding Instructor at Perryton ISD (existing position)	Mr. Thomas has multiple years of experience as a welding teacher for Perryton ISD and working with high schools students. He also has years of industry experience as Mr. Thomas owns and operates a welding business in Perryton.
Dacey Smith, Grant Compliance Coordinator at Perryton ISD, will serve as grant manager and support program implementation (existing position)	Ms. Smith has experience working in Perryton ISD as a grant manager. She has applied for grants, ensured compliance and assurances are met for grants awarded, and reported data and information to state agencies.
Local businesses (varying companies) will provide students with projects to complete (existing position)	These businesses have experience working with our students on work-based experience projects. They always offer valuable feedback and share how students can get better.

Performance and Evaluation Measures (Focus Area 1)

Describe the performance measures identified for this program which are related to student outcomes and are consistent with the purpose of the program. Include the tools used to measure performance, as well as the processes that will be used to ensure the effectiveness of project objectives and strategies.

The 12-15 students enrolled in Focus Area 1 will participate in and receive course credit at the duration of Welding I (PEIMS Service ID: #13032300). Students will complete the welding course by August 31, 2023 and receive credit on their transcript. Students will be prepared to continue with Welding II during the 2023-2024 school year. Formative and summative assessments will be conducted during the 6 week course period. Instructors will use these assignments to instruct students, determine where intervention is needed, and evaluate TEKS mastery for course credit. Student learning objectives and outcomes will also be measured based on student completion of hands-on learning projects and skill demonstration in the welding lab.

Performance and Evaluation Measures (Focus Area 2)

Describe the performance measures identified for this program which are related to student outcomes and are consistent with the purpose of the program. Include the tools used to measure performance, as well as the processes that will be used to ensure the effectiveness of project objectives and strategies.

Perryton ISD will enroll 12-15 students in Focus Area 2 and students will receive credit at the duration of the 6 week program for Practicum in Manufacturing (PEIMS Service ID: #13033000). Students will complete the course by August 31, 2023. Instructors will help students facilitate projects with local businesses and students will complete hands-on, work-based learning projects. Instructors and local community members representing the businesses participating will determine how effective student work is. They will also gauge the readiness of students and their welding skill set. Competency based evaluations will also be used as part of training to record student ability and capability to perform various tasks on job sites. Both instructors will meet with each student to identify areas of strengths and where the student could improve.

Program Requirements

1a. Needs Assessment (Focus Area 1)

Perryton ISD has a large number of students interested in welding. Across our district welding program, Perryton ISD accomodates 186 students into an 8 period school day, with 1 instructor. Many students are not able to take welding courses their freshman year because of limited spots available. It is also more difficult to work with such a large number of students and get them certified with an AWS Certified Welder certification. If we are able to facilitate 12-15 students in the summer program, this is at least one class load that instructors can manage outside of the regular school year and help students get ahead and get their certificate. Our CTE program also has a limited budget throughout the year to work with. If more funding is available to work with students during the summer so they can learn how to welding more efficiently with material that might not be budgeted for with the general school year welding budget, students have a better opportunity to be served.

1b. Needs Assessment (Focus Area 2)

Perryton ISD also struggles with large class loads when students get into more advanced welding courses. Our advanced welding instructor is only on campus for half a day, making it even more difficult to manage classes and get interested students into upper level classes. Perryton ISD covers a rural demographic area. There are many welding career opportunities in the surrounding areas. If we make work-based learning experience available to students, their chances of excelling in a career once they graduate high school, greatly improve. Like FA1, materials and supplies are limited during the school year because the budget allotted has to be spread between multiple class periods and students. If instructors can use money more readily available to teach students, their experience and skill level will also progress.

Appendix I: Amendment Description and Purpose (leave this section blank when completing the initial application for funding)

An amendment must be submitted when the program plan or budget is altered for the reasons described in the "When to Amend the Application" document posted on the [Administering a Grant](#) page. The following are required to be submitted for an amendment: (1) Page 1 of the application with updated contact information and current authorized official's signature and date, (2) Appendix I with changes identified and described, (3) all updated sections of the application or budget affected by the changes identified below, and, if applicable, (4) Amended Budget Request. Amendment Instructions with more details can be found on the last tab of the budget template.

You may duplicate this page

Amended Section

Reason for Amendment