



Organization: 16 Region XVI ESC
Campus/Site: N/A
Vendor ID: 1751246760

County District: 188950
ESC Region: 16
School Year: 2023-2024

SAS#: LSILAA24

2023-2024 Lead SIL Grant

General Information GS2000 - Certify and Submit

Due: 03/15/2024 05:00 PM

Application Status: Program Fiscal Negotiate

Amendment #: 00

Version #: 02

Description	Required	Status	Last Update
General Information			
GS2100 - Applicant Information	*	Complete	02/27/2024 08:29 AM
GS2300 - Negotiation Comments and Confirmation	*	Complete	03/11/2024 01:46 PM
Program Description			
PS3013 - Program Plan	*	Complete	02/27/2024 08:30 AM
PS3014 - Program Narrative	*	Complete	03/11/2024 01:49 PM
Program Budget			
BS6001 - Program Budget Summary and Support	*	Complete	02/29/2024 01:04 PM
BS6101 - Payroll Costs	*	Complete	02/29/2024 01:04 PM
BS6201 - Professional and Contracted Services	*	Complete	02/29/2024 01:05 PM
BS6401 - Other Operating Costs	*	Complete	02/29/2024 01:05 PM
BS6501 - Debt Services	*	Complete	03/01/2024 08:34 AM
BS6601 - Capital Outlay	*	Complete	03/01/2024 08:35 AM
Provisions Assurances and Certifications			
CS7000 - Provisions, Assurances and Certifications	*	Complete	02/29/2024 01:06 PM

Certification and Incorporation Statement

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable Federal and State laws and regulations; application guidelines and instructions; the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules submitted. It is understood by the applicant that this application constitutes an offer and, if accepted by the Texas Education Agency or renegotiated to acceptance, will form a binding agreement.

Authorized Official

Select Contact: or

First Name: Derek Initial: Last Name: Criswell Title: Chief Financial Officer

Phone: 806-677-5050 Ext: E-Mail: derek.criswell@esc16.net

Submitter Information

First Name: DEREK Last Name: CRISWELL

Approval ID: derek.criswell Submit Date and Time: 03/12/2024 11:47:27 AM



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**General Information
 GS2100 - Applicant Information**

Part 1: Organization Information

A. Applicant		
Organization Name: 16 Region XVI ESC		
Mailing Address Line 1: 5800 BELL ST		
Mailing Address Line 2:		
City: Amarillo	State: TX	Zip Code: 79109

B. Unique Entity Identifier (SAM)
UEI (SAM): NZFRZFEY21F4

Part 2: Applicant Contacts

A. Primary Contact			Select Contact:	Select One	or	Add New Contact
First Name: Amy	Initial:	Last Name: Barragan				
Title: Coordinator, Special Education						
Telephone: 806-677-5210	Ext.:	E-Mail: amy.barragan@esc16.net				

B. Secondary Contact			Select Contact:	Select One	or	Add New Contact
First Name: Emily	Initial:	Last Name: Cox				
Title: Grants Specialist						
Telephone: 806-677-5133	Ext.:	E-Mail: emily.cox@esc16.net				



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General Information GS2300 - Negotiation Comments and Confirmation

Part 1: General Comments

General Comments (TEA Use Only)

Part 2: Negotiation Items

This schedule is for TEA to document any required changes and communications to the applicant in the event this application requires negotiation. It will also require applicants to acknowledge that they have made the changes requested.

Applicants: For all negotiation notes below, please make the requested changes in the grant application itself.

- Please do check the "Change Completed" box.
- Please do not enter information in the "Grantee Comments" section, unless you are specifically instructed to do so.

Negotiation Items	
1.	Date: <input type="text" value="03/11/2024"/> Schedule: <input style="border: none; border-bottom: 1px solid black;" type="text" value="Select One"/>
TEA Negotiation Note: <div style="border: 1px solid black; padding: 5px; min-height: 40px;">The application is set to negotiation, so that the grantee may revise and resubmit.</div>	
Grantee Comments: <input type="checkbox"/> LEA Completed Change <div style="border: 1px solid black; padding: 5px; min-height: 40px; background-color: #f0f0f0;">Revising narrative portion per TEA as attachments are not allowable.</div>	

Add Row

Delete Row



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Program Description PS3013 - Program Plan

A. Standard Statutory/Program Assurances

1. The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances. Selecting all assurances is required.
- 1. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
 - 2. The applicant provides assurance to adhere to all Statutory Requirements and Texas Education Agency (TEA) Program Requirements as noted in the 2023-2024 Lead SIL Program Guidelines.
 - 3. The applicant provides assurance to adhere to all Performance Measures, as noted in the 2023-2024 Lead SIL Program Guidelines, and shall provide TEA, upon request, any performance data necessary to assess the success of the program. This includes quarterly reports provided to TEA by the grantee that track progress on metrics and other data as required by TEA.
 - 4. The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 Texas Administrative Code (TAC) 206, 1 TAC Chapter 213, Federal Section 508 standards, and the Web Content Accessibility Guidelines (WCAG) 2.0 level AA.

Schedule Status: Complete

Discretionary Competitive

Application ID:0035100304090002



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Program Description PS3013 - Program Plan

B. Additional TEA Program Assurances



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Program Description PS3013 - Program Plan

1. The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances. Selecting all assurances is required.
 - 1. Any personnel or consultant travel approved in this grant must be reimbursed according to the applicant's written policies and procedures; however, reimbursement may not exceed State of Texas mileage allowance, General Services Administration (GSA) hotel rate, and per diem rate existing in the current Texas State Appropriations Act.
 - 2. Any personnel, agencies, or organizations subcontracted by the applicant must have the appropriate licenses, credentials, and skills to perform the services required (19 TAC §89.1131).
 - 3. Special education personnel in an educational-related setting working with students will be certified, endorsed, or licensed in the area of assignment in accordance with provisions in Title 19, TAC, Chapter 230 (Professional Educator Preparation and Certification).
 - 4. Funds will be used as stipulated in this document and use of funds other than in the manner authorized may be construed as misuse and may result in the reclamation of these funds.
 - 5. The applicant will comply with all reporting requirements (34 Code of Federal Regulations (CFR) 300.645, Program Guidelines, Public Education Information Management System (PEIMS) Data Standards, and Education Department General Administrative Regulations (EDGAR), as applicable) in a timely manner.
 - 6. This application and all related documents, evaluations, and reports will be available to parents/families and to the general public (34 CFR 76.304 and 300.212).
 - 7. The applicant will account for all funds separately and appropriately according to generally accepted accounting principles, the Financial Accountability System Resource Guide, and the Program Guidelines.
 - 8. All encumbrances shall occur on or between the beginning and ending dates of the grant. The grantee must liquidate (record as an expenditure) all obligations (encumbrances) incurred between the begin and end dates of the grant. The term obligation means the amounts of orders placed, contracts and subgrants awarded, goods and services received, and similar transactions during a given period that will require payment by the grantee during the same or a future period. Obligations representing orders placed are reflected in the accounting records as encumbrances. In no manner shall encumbrances be considered or reflected as accounts payable or as expenditures. Obligations that are liquidated and recognized as expenditures must meet principles in 2 CFR 200, Subpart E of EDGAR (as applicable) and program rules, regulations, and guidelines contained elsewhere.
 - 9. The applicant assures that funds expended for services, programs, and projects comply with EDGAR, as applicable, and 34 CFR 300, including the reauthorized IDEA statute of 2004 and corresponding regulations of August 14, 2006, and any revisions thereafter.
 - 10. Products, materials, and outputs, etc. (hereafter called "products"), funded with IDEA-B funds and developed by the grantee (or subcontractors, agents, or assignees under the direction of the grantee) are the property of TEA. Within an agreed-upon timeframe after the development of such products, the grantee shall supply TEA with appropriate documentation of any such products.
 - 11. IDEA-B discretionary funds must be used for activities that are directly related to the improvement of services to students with disabilities, ages 3 through 21.
 - 12. TEA maintains the right of final approval of all materials and resources before publication, dissemination, or presentation.
 - 13. All products created for public dissemination will comply with the current version of the TEA Brand Book, Style Guide, and copyright standards. Such products will carry the TEA logo in addition to the project logo if applicable.
 - 14. The grantee may not promote commercial products on project websites or products without the express written consent of TEA.
 - 15. The grantee may not reference or link to Common Core Standards or materials in any way on project websites or products.
 - 16. The grantee is responsible for citing resources appropriately and ensuring proper permissions are obtained, if applicable, for the use of all published content, including but not limited to published research material and video recordings, used on project websites or products.
 - 17. The grantee is responsible for obtaining the proper permissions using the appropriate TEA Release Form when recording or photographing individuals for use in project videos and images prior to use or dissemination.
 - 18. All products intended for use with parents and families will be at a 6th-grade reading level or less and made available in English and Spanish.
 - 19. The percentage of staff salary funded by this grant program should directly correspond to the amount of time he or she works on grant projects and activities. For example, staff who are 100% funded by the 2023-2024 Lead SIL will spend 100% of their time and effort on activities to implement the grant.
 - 20. The grantee must perform the activities and produce products identified in the 2023-2024 Lead SIL Program Guidelines and approved required activities document developed in collaboration with TEA each year thereafter.
 - 21. The grantee will collaborate with TEA staff to provide any necessary documentation and related information to accomplish the goals of this project.
 - 22. The grantee will participate in, at minimum, monthly calls with TEA staff to provide progress updates on activities.
 - 23. The applicant provides assurance that the required proof of nonprofit status will be submitted with the grant application as described in the General and Fiscal Guidelines, Fiscal-Related Documentation Required to Be on File section.
 - 24. The applicant provides the job description that contains the essential functions (listed in the Program Description) to TEA.
 - 25. The applicant provides assurance that they will partner with TEA to support the scope of work in this grant by employing team of 4 Lead SIL professionals who have the qualifications listed below.
 - 26. The applicant provides assurance that they will partner with TEA to conduct and support the training of trainers (i.e., ESC SIL representatives from every region) through coaching and mentoring with a suite of synchronous and blended training options developed by TEA. The awardee will support those trained to ensure fidelity of implementation when turning around training and will provide training and oversight for the coaching and content components of SILs. There may be opportunities to develop additional resources in these areas as the need arises, in the area of UDL, SDI, and executive coaching.



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Program Description PS3013 - Program Plan

- 27. The applicant provides assurance that they will partner with TEA to scale existing resources and trainings to all LEAs in the state and ensure fidelity of implementation by those trained. This is critical to the success of this grant. Texas has about 400,000 educational professionals working in LEAs, so scaling training statewide and ensuring the training positively affects educator practice can be daunting. The outreach of the Lead SILs will be through the mentorship, coaching, and training of SILs to provide LEAs the resources and support needed to make system level changes. Also, Lead SILs will help SILs scale the systematic change approach through their mentorship, coaching, and training. Scaling and outreach also encompasses the collaboration with other program areas for alignment.



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Program Description PS3014 - Program Narrative

Please include complete responses for each question below.

A. Summary of Program

1. Provide an overview of the program to be implemented with grant funds. Include the overall mission and specific needs of the organization. Describe how the program will address the mission and needs.

The Lead SIL program aims to bolster the effective implementation of Inclusion and MTSS at the district level. Operating through four Essential Functions, lead SILs will serve as executive mentors, coaches, and collaborative partners for SILs across the 20 regions. Within this framework, Lead SILs will commit to providing ongoing training sessions, empowering SILs to enhance their capacity, thereby fostering district-level sustainability of transformative processes.

Region 16 is committed to addressing the needs of our clientele, as outlined in our manifesto. Our programs are designed to serve both internal and external teams, guiding individuals and groups towards actions that enhance student outcomes and innovation.

We acknowledge and respect the efforts across the state to narrow the achievement gap, and recognize a crucial gap in the strategic planning expertise of district leaders. Districts acknowledge the imperative to respond strategically to student data through inclusive practices and multi-tiered instructional support; there is a lack of evidence-based strategies for executing these responses using the science of effective implementation.

By introducing the Lead SIL Program to the Region 16 ESC, we expect Lead SIL staff to align with our organizational mission and heed the call to action. Through collaborative leadership, the four Lead SILs will cultivate a culture of integrity ensuring fidelity in project scaling and statewide implementation support.

B. Qualifications and Experience of Key Personnel

1. Outline the required qualifications and experience for primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program. Include whether the position is existing or proposed.

The Lead SIL mandates a Master's level degree and significant leadership experience. Candidates must demonstrate expertise in strategic planning, systems change, and successful project implementation and management. The successful implementation of the Statewide SIL project hinges on the leadership of the four Lead SIL candidates collaborating closely with the Program Coordinator, Region 16's Executive Leadership, and TEA.

Placing Leads strategically ensures ongoing collaboration with key members of leadership working in various initiatives already in place at Region 16, such as TIL, TCSS, TSL, and Executive Coaching. Lead SILs will ensure alignment with each initiative to foster urgency among SILs to enhance cross-ESC calibration.

As the SIL landscape evolves, there will be an increased need for strategic foresight and resource allocation. Region 16 commits to allow 50% of the Program Coordinator's time into this focused leadership need. The Coordinator will anticipate emerging challenges and identify opportunities for innovation, and serve as a strong advocate for the fidelity of implementation among ESC Leadership. This will be advantageous in ensuring sustainability and to maximize necessary support at the regional and state levels.

2. Provide a description of the qualifications key personnel in your organization have to fulfill the requirements of this grant and indicate how you will recruit and maintain qualified candidates if needed. Explain your ideal candidate for this position and why? Describe how you will structure/assign the Lead SILs to provide support to SILs within each region.

Region 16's SPED Program is well-positioned to meet the requirements of the grant. The Coordinator has led the team to embrace Design Thinking & 4DX principles. With these established practices, the potential appointment of Dr. Jefferies, the current MTSS SIL, to one of the Lead positions is another unmatched merit. Dr. Jefferies' experience in spearheading onboarding systems and her experience with TIL and TSL Data support will be instrumental in ensuring continuity and alignment across stakeholders and programs.

Recruitment endeavors targeting leadership roles within ESC 16 will prioritize the identification of individuals exemplifying integrity, effective communication, and innovative thinking, which are paramount qualities for successfully steering the SIL Project implementation.

By prioritizing these key qualities, a SIL leadership team will be capable of driving positive change and achieving shared goals. After the Lead SILs undergo onboarding, the Leads, along with TEA, will conduct a needs analysis to determine the best structure of support to provide the Regional SILs. Certain considerations will include the number and size of LEAs in the region, the number of districts engaging in TCSS, and pilot SILs actively providing implementation support. Some SILs will need higher levels of support, so differentiation in the workload distribution for the Leads will be important also. Establishing a culture of flexibility will be foundational in this work.



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Program Description PS3014 - Program Narrative

C. Goals, Objectives, Strategies

1. Describe the major goals/objectives of the proposed program. What activities/strategies will be implemented to meet those goals/objectives?

The Lead SIL role is to provide guidance, support, and collaboration for SILs, ensuring successful implementation of district systems for Inclusion and MTSS. In partnership with TEA, the Lead SILs will work with SILs across the 20 ESCs, fostering their development to enhance district capacity for improving and transforming systemic processes. Leads will share responsibility to develop the skill set of SILs working to improve outcomes for students receiving special education services and support.

Goal attainment will include Lead SILs consistent collaboration with TEA while establishing and maintaining regular communication with the 20 ESC stakeholders to align the SIL project with cross-functional initiatives relevant to the project's objectives. The Essential Functions will guide Leads' ongoing development and continuous improvement, crucial for maintaining the FOI using a SIL implementation FOI rubric. Lead SILs will set a WIG and cadence of meetings focused on monitoring performance and project measures. Lead SILs will work to develop a comprehensive theory of action to determine specific performance measures.

A strategy currently employed by Region 16 is strategic engagement in PPM systems. These systems will provide a reliable structure for Lead SILs to assess certification requirements and efforts to disseminate training practices to ESC SILs. As part of accountability measures, Lead SILs will maintain project boards within the Monday.com portfolio software.

D. Performance and Evaluation Measures

1. Describe the performance measures identified for this program which are related to student outcomes and are consistent with the purpose of the program. Include the tools used to measure performance, as well as the processes that will be used to ensure the effectiveness of project objectives and strategies.

Student achievement data serves as a primary performance measure, providing quantitative data on student progress in key subject areas. These data points along with surveys, focus groups, and observation protocols will capture qualitative data on factors like student attendance rates, participation and engagement. In coordinating support performance measures, Region 16's ESC convenes wrap-around meetings as the approach to assisting schools in responding to student data. These meetings bring essential ESC staff together to evaluate district data to craft a customizable plan of support and focused scope for initiating district change. The Inclusion and MTSS SILs will be instrumental additions in this model. Having the Lead SIL team in Region 16 will provide the opportunity to influence all ESCs to emulate the WAM concept as a proven executive strategy.

In addition to Qualtrics data tracking, ongoing stakeholder feedback and collaboration will be central to our evaluation efforts. We will engage internal cross-initiative leadership teams, TEA integration stakeholders, and the leadership from the other 19 ESCs in regular discussions and feedback sessions to gather diverse perspectives on program effectiveness. This participatory approach will help us refine strategies, address challenges, and maximize impact.



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Program Description PS3014 - Program Narrative

E. Budget Narrative

1. Describe how the proposed budget will meet the needs and goals of the program, including for staffing, supplies and materials, travel, etc. If applicable, include a high-level snapshot of funds currently allocated to similar programs. Include a short narrative describing how adjustments will be made in the future to meet needs. The costs detailed in the budget should demonstrate an exceptional plan inclusive of all aspects of the program, including personnel, materials, and ongoing support. Additionally, the plan should detail how the program will utilize existing resources and systems. The budget should also address cost considerations for contingency plans.

The Lead SIL budget is tailored to accommodate the establishment of 4 positions and the essential expenses in launching their work. It compares to the allocations and expenditures from the 2023-2024 Liaison Grant. Lead SIL grant funds will procure supplies and materials to include adequate technology, mobile access to wifi, and office spaces conducive to both collaborative and virtual work scenarios. A significant portion is appropriated for salary scales to attract candidates with superior leadership experience meeting the requirements outlined in the job description, and to accommodate the partial salary of a Coordinator reflecting the time and effort management of this grant will require.

Adjustments will be made to the budget to meet the needs of the grant according to the purpose and evolving nature of the SIL work. As the entire SIL initiative progresses, Region 16's Business Office Leaders and Program Coordinator will regularly review the budget to assess the effectiveness of resource allocation, and with appropriate partnership with TEA, funds may be reallocated based on changing priorities of the grant.

By allocating resources to support the initiation of the 4 Lead SIL positions, the budget aims to build capacity in strategic leadership, collaboration, and impactful engagements with stakeholders. Regular monitoring and adaptation will not only optimize the utilization of resources but will also provide stewardship necessary to achieve program goals.

2. Continue the previous response here if needed. Enter N/A if the additional space is not needed.

Salaries:(46% of budget)

Includes all benefits, insurance, retirement, etc for 5 professional staff and 1 support staff member.

Facility, Network and Telephone Charges:(2 % of budget)

Facility fees are charged monthly to the multiple programs based on the amount of square footage. Programs also have computers, printers, tablets, etc. connected to the Local Area Network. Region 16 owns a phone system and employees are provided with a phone at their desk.

Miscellaneous Contracted Services:(31% of budget)

Includes salaries and benefits for 16 ESC SILs paid for the month of August.

Meeting Room Rental and Printing Services: (1% of budget)

Production of printed materials essential for training programs, and rooms for training sessions.

General Supplies and Reading Materials: (6% of budget)

Office supplies, training supplies, postage/shipping costs, and reading materials.

Technology Related Equipment: (2% of budget)

Computers are updated every 3 to 5 years on a rotating basis.

Travel:(4% of budget)

All travel for Lead SILs to attend required training as specified in the program guidelines.

Indirect Cost: (8.749% of Direct Costs)

The current unrestricted rate is approved per the program guidelines of the grant. Paid to Region 16 ESC for expenses of doing business that are not readily identified with a particular function or activity, but are necessary for the general operation of the organization and the conduct of activities it performs.



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Program Description PS3014 - Program Narrative

F. Additional Program Specific Requirements

1. Summary of Training and Coaching Knowledge: Provide a description of your knowledge of and experience with coaching and mentoring and your plan to address any gaps you may have. Include specific details for how you will support Lead SILs and ensure fidelity of implementation of the trainers and the trainees, citing evidence of previous trainings and coaching success.

Along with the development of the Effective Coaching Framework, Region 16 recently implemented Project and Performance Management standards and protocols to track program implementation, including how coaching will be tied to ensuring the fidelity of the implementation of trainers and trainees. New Region 16 undergoes an onboarding process structured around the TIL framework. Region 16 also leverages the similarities between the TIL and NCSI coaching frameworks, aiding staff in identifying common concepts across the frameworks. As Region 16 partners with TEA, Lead SILs will receive immersive onboarding training that supports their development as effective coaches, aligning with the organizational commitment to excellence in coaching practices.

Lead SILs will undergo training and capacity building, equipping them with the knowledge, skills, and resources necessary for effective program execution. Ongoing support and guidance will be provided through regular check-ins, individual coaching sessions, and group workshops, allowing Lead SILs to address concerns and help trainers stay on track. Monitoring and feedback systems, including observation protocols and performance metrics, will be established to assess implementation and provide constructive feedback.

2. Outreach and Scaling: Provide a description of potential outreach and scaling plans that have worked for you in the past. Explain how these plans can be generalized to scaling across the entire state of Texas and identify any barriers you foresee. How does your ESC currently partner and collaborate with personnel within and outside of the area of Special Education. Explain what current systems and practices are in place to ensure program alignment across all areas at your ESC and how you anticipate this will expand based on the Lead SIL initiative.

In our past experiences, Region 16 relied on the approaches of having a clear vision of goals, maintaining consistent communication practices, and fostering a culture of continuous improvement through ongoing reflection and evaluation to scale plans and provide implementation support. We believe that applying these practices and experiences in the Lead SIL grant will provide a blueprint for scaling SIL implementation statewide, despite potential barriers. Expected barriers could include late hires of SILs at ESC, varying levels of proficiency, potential resistance to change by both ESC and district stakeholders, and imbalances in the number and sizes of engaged districts across the state. Leveraging lessons learned and implementing targeted support mechanisms such as training and coaching can mitigate these barriers for successful statewide implementation.

Region 16 also emphasizes collaboration across service areas to address the evolving needs of student population. Specialists from various teams work together, exemplified by WAM meetings uniting specialists from School Improvement, TIL, and C&I, strengthening district support. Special Education Program staff closely collaborate with the Counseling and School Safety Team to enhance resources and training for student success, including CTE, CCMR, and graduation planning.

3. Prior Experience: Provide a description of your experience with activities similar to the requirements of this grant, including how to navigate emerging needs of the field within the parameters of the grant. Include additional information of why your ESC is an ideal ESC to house LEAD SILs and describe what practices you have or will have to support strong cohesive practices to build a team that will meet the unique needs of SILs across the state.

Region 16 has multiple experiences in offering specialized implementation support tailored to executive leadership and systems change, executive coaching, and project and performance management. These comprehensive services have equipped districts with evidence-based strategies and tools to navigate organizational transformations effectively. Region 16's prior experience with activities comparable to the LEAD SIL grant underscores its dedication to fostering effective leadership, enhancing instructional practices, and promoting educational excellence across the region.

Our Executive Leaders are stewards of exemplary leadership influence and development. Their hands-on support of all initiatives in Region 16, including igniting the Region 16 Pilot MTSS SIL position into existence, contributes to innovative practices. The organization balances the understanding of the challenges encountered in small and rural school communities, while continuing to influence the evolution of practices in larger districts. Region 16 has established a shared vision for serving selflessly, leading learning, and igniting innovation across the Texas Panhandle. In centralizing the Lead SILs under the direction of such strong leaders, Region 16 ESC can enhance coordination, optimize resources, and ultimately, maximize the impact of SIL programs on student success and educational equity.



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Program Description PS3014 - Program Narrative

4. Additional Budget Narrative: Provide a description of how you will ensure funds are used with fidelity for the Lead SIL Positions at your ESC including how you will plan for office space to conduct virtual coaching, and how you will work with other ESC business offices to provide the one month salary for an MTSS SIL at each ESC.

The Region 16 business office and component teams work fluidly to ensure integrity in the Program Guidelines and Federal grant requirements are understood and guide daily operations. Throughout the grant cycle, the Coordinator is responsible for approving spending requests within the perimeters of the grant guidelines and spending plan.

To ensure the genuine nature of collaboration within the Lead SIL work, each of the four Leads, alongside the MTSS and Inclusion SILs, will have dedicated individual workspaces. These spaces will be located together in a designated SIL room, emphasizing the importance of both individual work time and collaborative efforts. Although this arrangement is prime for the work needs, the SILs will also have access to the collaboration areas for a more focused one-on-one format.

Our organization has a trusting established relationship with Regional ESCs evidenced by numerous working interlocal agency agreements and supportive alliances. Region 16 also has a trusting partnership established with the TEA, evidenced by our service as the fiscal agent for the Strong Foundations District Support grant. With established processes and trusting relationships as the foundation, having an efficient and effective payroll process for the month of August is not a concern. As per the directives from the TEA Grants Division, compensation for liaisons from ESCs outside of Region 16 will be processed as contracted services under account code 6299.



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**Program Budget
 BS6001 - Program Budget Summary and Support**

Statutory Authority: PL 108-446, Individuals with Disabilities Education Act (IDEA), as amended, Part B, Section 611; a) Grants to States – (1)

Part 1: Available Funding

[View List of SSA Members](#)

Available Funding	
Description	23-24 Lead SIL
1. Fund/SSA Code	226
2. Planning Amount	
3. Final Amount	\$495,000
4. Carryover	
5. Reallocation	
Total Funds Available	\$495,000

Part 2: Budget Summary

A. Budgeted Costs		
Description	Class/ Object Code	23-24 Lead SIL
1. Consolidated Administrative Funds		<input type="radio"/> Yes <input type="radio"/> No
2. Payroll Costs	6100	\$228,734
3. Professional and Contracted Services	6200	\$166,630
4. Supplies and Material	6300	\$39,813
5. Other Operating Costs	6400	\$20,000
6. Debt Services	6500	
7. Capital Outlay	6600	
8. Operating Transfers Out	8911	
Total Direct Costs		\$455,177
9. Indirect Costs		\$39,823
Total Budgeted Costs		\$495,000
Total Funds Available Minus Total Costs		\$0
10. Payments to Member Districts of SSA	6493	

B. Pre-Award Costs

Part 2B Pre-Award Costs is hidden because it does not apply to the funding source(s) for this grant application.

C. Breakout of Direct Admin Costs

Part 2C Breakout of Direct Admin Costs is hidden because it does not apply to the funding source(s) for this grant application.



Organization: 16 Region XVI ESC
Campus/Site: N/A
Vendor ID: 1751246760

County District: 188950
ESC Region: 16
School Year: 2023-2024

SAS#: LSILAA24

2023-2024 Lead SIL Grant

Program Budget BS6101 - Payroll Costs

Part 1: Total Payroll Costs

Payroll costs entered on BS6001	
Total Payroll Costs	23-24 Lead SIL
	\$228,734

Part 2: Number and Type of Positions

A. Administrative Support or Clerical Staff	
Position Type	23-24 Lead SIL
1. Administrative support or clerical staff (integral to program)	1

B. LEA Positions	
Position Type	23-24 Lead SIL
1. Professional staff	<input type="checkbox"/>
2. Paraprofessionals	<input type="checkbox"/>
3. Administrative support or clerical staff (paid by LEA indirect cost)	<input type="checkbox"/>

C. Campus Positions	
Position Type	23-24 Lead SIL
1. Professional staff	<input type="checkbox"/>
2. Paraprofessionals	<input type="checkbox"/>
3. Administrative support or clerical staff (paid by LEA indirect cost)	<input type="checkbox"/>

Part 3: Substitute, Extra-Duty, Benefits

Substitute, Extra-Duty, Benefits	
1. For schoolwide personnel (includes staff salary, extra-duty pay/beyond normal hours, and substitutes for staff positions at schoolwide campuses)	<input type="checkbox"/>
2. Extra duty pay/beyond normal hours for positions not indicated above	<input type="checkbox"/>
3. Substitutes for public and charter school teachers not indicated above	<input type="checkbox"/>
4. Stipends for positions not indicated above	<input type="checkbox"/>

Part 4: Confirmation of Payroll Requirements

Confirmation of Payroll Requirements	
1. <input checked="" type="checkbox"/> The grantee certifies the federally funded portion of this position and duties are reasonable, necessary, allowable and allocable under the applicable federal fund source. The grantee further certifies that it is in compliance with the federal supplement, not supplant provision applicable to each federal fund source. The grantee assures the grant-funded portion of this position and duties meet the purpose, goals, and objectives of the federal fund source. Documentation must be maintained locally by the grantee that clearly demonstrates the allowable and supplemental nature of the position, as required by each federal fund source, and will provide such documentation to TEA upon request.	



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 Campus/Site: N/A
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County District: 188950
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2023-2024 Lead SIL Grant

**Program Budget
 BS6201 - Professional and Contracted Services**

Part 1: Professional and Contracted Services

Budgeted Costs		
Description	Class/Object Code	23-24 Lead SIL
1. Rental or Lease of Buildings, Space in Buildings, or Land	6269	
2. Consulting Services	6219 6239 6291	
Subtotal Professional and Contracted Services Costs		
Remaining 6200 Costs That Do Not Require Specific Approval		\$166,630
Total Professional and Contracted Services Costs		\$166,630

Part 2: Direct Administrative Costs

Part 2 Breakout of Direct Administrative Costs is hidden because it does not apply to the funding source(s) for this grant application.

Part 3: Itemized Professional and Consulting Services

Itemized Professional and Consulting Service (6219, 6239, 6291)	
Description	23-24 Lead SIL
1. Service: <input type="text"/>	
Specify Purpose: <input type="text"/>	
<input type="button" value="Add Item"/> <input type="button" value="Delete Item"/>	
Total Professional and Consulting Services Costs	



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**Program Budget
 BS6401 - Other Operating Costs**

Part 1: Other Operating Costs

Budgeted Costs		
Description	Class/ Object Code	23-24 Lead SIL
1. Out-of-State Travel for Employees LEA must keep documentation locally.	6411	
2. Travel for Students to Conferences (does not include field trips) Requires pre-authorization in writing.	6412	
3. Educational Field Trips LEA must keep documentation locally.	6412 6494	
4. Stipends for Non-employees other than those included in 6419 Requires pre-authorization in writing.	6413	
5. Travel Costs for Officials such as Executive Director, Superintendent, or Board Members Allowable only when such costs are directly related to the grant. If Out-of-State Travel, LEA must keep documentation locally.	6411 6419	
6. Non-Employee Costs for Conference Requires pre-authorization in writing.	6419	
7. Hosting Conferences for Non-Employees LEA must keep documentation locally.	64xx	
Subtotal Other Operating Costs		
Remaining 6400 Costs That Do Not Require Specific Approval		\$20,000
Total Other Operating Costs		\$20,000

Part 2: Direct Administrative Costs

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Organization: 16 Region XVI ESC
 Campus/Site: N/A
 Vendor ID: 1751246760

County District: 188950
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SAS#: LSILAA24

2023-2024 Lead SIL Grant

**Program Budget
 BS6501 - Debt Services**

Part 1: Subscription-Based Information Technology Arrangement (SBITA) and Capital Lease Liability Costs

Budgeted Costs		
Description	Class/ Object Code	23-24 Lead SIL
1. SBITA Liability - Principal	6514	
2. SBITA Liability - Interest	6526	
3. Capital Lease Liability - Principal	6512	
4. Capital Lease Liability - Interest	6522	
5. Interest on Debt	6523	
Total Debt Service Costs		

Part 2: Description of SBITA

Subscription

1. SBITA Description:

Subscription Cost:

Fund Source: Contract Start Date: Contract End Date:

Part 3: Description of Property

Property

1. Property Description:

Property Value:

Fund Source: Contract Start Date: Contract End Date:



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 Campus/Site: N/A
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2023-2024 Lead SIL Grant

**Program Budget
 BS6601 - Capital Outlay**

Part 1: Capital Expenditures

Budgeted Costs	
Description	23-24 Lead SIL
1. Library Books and Media (Capitalized and Controlled by Library)	
2. Capital Expenditures for Additions, Improvements, or Modifications to Capital Assets Which Materially Increase Their Value for Useful Life (not ordinary repairs and maintenance)	
3. Furniture, Equipment, Vehicles or Software Costs for Items in Part 2	
Total Capital Outlay Costs	

Part 2: Furniture, Equipment, Vehicles or Software

Items

1. Generic Description: Number of Units:

Fund Source: Total Costs:

Describe how the item will be used to accomplish the objective of the program:



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2023-2024 Lead SIL Grant

Provisions Assurances CS7000 - Provisions, Assurances and Certifications

Provisions, Assurances and Certifications	
1. <input checked="" type="checkbox"/> I certify my acceptance and compliance with all General and Fiscal Guidelines.	General and Fiscal Guidelines
2. <input checked="" type="checkbox"/> I certify my acceptance and compliance with all Program Guidelines.	Program Guidelines
3. <input checked="" type="checkbox"/> I certify my acceptance and compliance with all General Provisions and Assurances requirements.	General Provisions and Assurances
4. <input checked="" type="checkbox"/> I also certify my acceptance and compliance with all Debarment and Suspension Certification requirements. I certify I am not debarred or suspended.	Debarment and Suspension Certification
5. Choose the appropriate response for Lobbying Certification:	
a. <input checked="" type="checkbox"/> I certify this organization does not spend federal appropriated funds for lobbying activities and certify my acceptance and compliance with all Lobbying Certification requirements.	Lobbying Certification
b. <input type="checkbox"/> This organization spends non-federal funds on lobbying activities and has attached the required OMB Disclosure of Lobbying Activities form, as described below.	
Instructions for completing and attaching the Disclosure of Lobbying Activities form. <ul style="list-style-type: none"> • Print and sign the form. • Scan the signed form and save it to your desktop. • Click the Attach Files icon on the Table of Contents page to attach your signed form to this eGrants application. 	
6. <input checked="" type="checkbox"/> I certify my acceptance and compliance with all Program-Specific Provisions and Assurances requirements.	Program-Specific Provisions and Assurances

SSA Funding Report

Region	County District	Organization	ADC Submitted Date								
				R:	R:	R:	R:	R:	R:	R:	R:
Total:				R: \$0	R: \$0	R: \$0	R: \$0	R: \$0	R: \$0	R: \$0	R: \$0