



**2023-2025 Title I, 1003 ESF-Focused Support Grant  
Letter of Interest (LOI) Application Due 11:59 p.m. CT, April 21, 2023**

NOGA ID

Authorizing legislation

This LOI application must be submitted via email to [loiapplications@tea.texas.gov](mailto:loiapplications@tea.texas.gov).  
The LOI application may be signed with a digital ID or it may be signed by hand. Both forms of signature are acceptable.

TEA must receive the application by **11:59 p.m. CT, April 21, 2023**.  
Grant period from

Pre-award costs permitted from

**Required Attachments**

1. Excel workbook with the grant's budget schedules (linked along with this form on the TEA Grants Opportunities page)
  2. Pathway 1: Pathway 1 Supplemental Attachment
  3. Pathway 2: Pathway 2 Supplemental Attachment
  4. Memo of Discussion
- NOTE: All applicants MUST submit an appropriate Supplemental Pathway Attachment for EACH CAMPUS on behalf of which the applicant is applying.**

**Amendment Number**

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds):

**Applicant Information**

Organization  CDN  Campus  ESC  UEI

Address  City  ZIP  Vendor ID

Primary Contact  Email  Phone

Secondary Contact  Email  Phone

**Certification and Incorporation**

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the LOI application, as applicable, and that these documents are incorporated by reference as part of the LOI application and Notice of Grant Award (NOGA):

- LOI application, guidelines, and instructions
- Debarment and Suspension Certification
- General and application-specific Provisions and Assurances
- Lobbying Certification

Authorized Official Name  Title

Email  Phone

Signature  Date

**Shared Services Arrangements**

Shared services arrangements (SSAs) are NOT permitted for this grant.

**Number of Campuses Included in this Application**

Pathway 1	<input type="text" value="0"/>
Pathway 2	<input type="text" value="1"/>

**Statutory/Program Assurances**

The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances.

Check each of the following boxes to indicate your compliance.

- 1. The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this LOI will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
- 2. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
- 3. The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the 2023-2025 Title I, ESF-Focused Support Grant Program Guidelines.
- 4. The applicant provides assurance to adhere to all the Performance Measures, as noted in the 2023-2025 Title I, ESF-Focused Support Grant Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
- 5. The applicant provides assurance that they accept and will comply with the requirements of Every Student Succeeds Act Provisions and Assurances.
- 6. The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 TAC 206, 1 TAC Chapter 213, Federal Section 508 standards, and the WCAG 2.0 AA Accessibility Guidelines.
- 7. Title I served Federally Identified campuses awarded this grant will engage in the Effective Schools Framework (ESF) continuous improvement process and create a plan to be submitted to TEA that addresses the selected pathway aligned to the Essential Actions (EA) from the ESF.
- 8. The applicant ensures it will notify the Vetted Improvement Program provider of intent to apply and, if awarded, will work in good faith with the Vetted Improvement Program.
- 9. The applicant will identify a campus leader, on each awarded campus, who will be responsible for managing the grant project.

**Statutory/Program Assurances, cont'd.**

- 10. The applicant will provide access to TEA and its Vetted Improvement Partners for on-site visits to the district and campus(es) as appropriate.
- 11. The applicant provides assurance it will participate in all grant requirements including but not limited to an ESF Self-Assessment and ESF Diagnostic, developing a Targeted Improvement Plan, and submission of funding and pathway progress reports.
- 12. The applicant provides assurance it will provide awarded campuses access to grant funding and funding information in a timely manner, so that funding can be used to meet the needs and action steps of the campus during the grant period.

**Summary of Program**

1. Describe how the LEA will support campus(es) in carrying out school improvement activities, including how the LEA will help develop a Targeted Improvement Plan for the eligible campus(es) selected for this grant.

The Midland Independent School District will support campuses in carrying out all aspects of school improvement by utilizing the data collected during the comprehensive needs assessment process as well as the information obtained from the ESF diagnostic to create a comprehensive plan for effective implementation of the strategies associated with this grant. District and campus systems will be aligned to the identified essential action focus areas. School improvement strategies will be supported at the district level through direct coaching from the executive directors of leadership by ensuring that appropriate systems are in place. Executive directors of leadership that also serve as the district coordinator of school improvement will ensure that clear roles and responsibilities are defined and in place for planning instruction and assessments at the level of rigor of the TEKS. This process will allow the district to build capacity within all leadership roles and enhance student outcomes.

The school district currently is implementing improvement planning with Plan4learning software. This platform facilitates progress monitoring of improvement goals and objectives at the district and campus level. The district will identify high leverage activities and prioritize those strategies and monitor them using clearly established timelines. Actions taken as a result of progress monitoring ensure alignment between campus implementation and district goals.

2. Describe how the LEA will monitor schools receiving the ESF-Focused Support Grant, including how the LEA will: (a) Monitor Targeted Improvement Plans upon submission and during implementation, and (b) Implement additional actions as needed to meet barriers and challenges, after the first year of the grant cycle.

Executive Directors of Leadership will monitor the implementation of school improvement plan over the course of the grant period. The school improvement plan will be developed, reviewed and approved in collaboration with the Executive Directors of Leadership prior to implementation. Activities funded with the use of ESF grant funds will be appropriately monitored with the support of the DCSI, Executive Director of Leadership, and Executive Director of State and Federal Programs to ensure compliance with the use of funds. Executive Directors of Leadership will monitor program instructional goals using formative and summative assessments including MAP scores and benchmark scores administered throughout the school year.

Evidence of unsuccessful implementation of a strategy will require adjustments at the time of the review or at the time the evidence is uncovered. A plan of action to adjust the strategy towards supporting the campus in getting back on track will be developed in coordination with the Executive Directors of Leadership. The school district will seek outside resources and supplement grant initiatives with additional federal funding if necessary to make the necessary adjustments.

**Goals, Objectives, and Strategies, Performance and Evaluation**

1. Describe how the LEA will modify, as appropriate, practices and policies to provide operational flexibility to the awarded campus, that enables full and effective implementation of the Effective Schools Framework Essential Actions and aligned Targeted Improvement Plan.

The school district recognizes that operational flexibility is critical to the successful implementation of the ESF Essential Actions and TIP. To this end, the through the Executive Directors of Leadership, the district will modify its practices and policies to ensure that the awarded school have the necessary autonomy to fully and effectively implement the strategies and activities written in the campus targeted improvement plans. This includes but is not limited to, providing greater flexibility in budgeting, staffing, and curriculum implementation.

The Executive Directors of Leadership are currently working closely with the awarded schools to identify areas where greater flexibility is needed and is modifying its policies accordingly and on a consistent basis. This will involve collaborative processes that includes input from campus leaders, teachers and other stakeholders. The Executive Directors of Leadership will provide consistent monthly ongoing support to principals and their respective leadership teams as they implement the essential actions and the targeted improvement plans, including professional development, coaching, and other resources.

The school district recognizes that each school is unique and that a one-size-fits-all approach is not appropriate. For this reason, the Executive Directors of Leadership will work with each awarded school principal and leadership teams on an individual basis to identify the best practices and policies to support their particular needs. Targeted improvement plans will be reviewed quarterly by the Executive Directors of Leadership and adjustments will be made as needs are identified.

**Budget Narrative**

1. Describe how the proposed budget will meet the needs and goals of the program, including staffing, supplies and materials, contracts, travel, etc. Include a short narrative describing how adjustments will be made in the future to meet needs.

The proposed budget for the grant program has been designed by each campus with their individual campus needs and the program goals and guidelines in mind. The budget allocates a significant portion of the funds towards coaching support, ensuring that the programs build teacher and principal capacity. The budgets are developed to include provisions to ensure staff deliver quality instruction to students.

In addition to professional development activities, the budget also includes minimal provisions for supplies and materials that are essential for carrying out the program. The program requires supplies and materials to ensure that staff carry out their duties efficiently.

The Executive Directors of Leadership, campus principal and Executive Director of State and Federal programs will conduct bi-annual reviews of the budget to identify areas that require adjustments or a continuation of funding sources. The review process will involve analyzing the program's operations to identify areas that need additional funding and areas where funding can be reduced. The team will engage stakeholders to understand the program's needs and obtain feedback on areas that need adjustments. Based on the review's findings, the team will develop a revised budget that reflects the programs needs and sustainability plan.



**Budget Narrative, cont'd.**

2. Describe how the LEA will ensure campus leaders have direct access to grant funding to ensure alignment to the Targeted Improvement Plan.

The Midland Independent School District will appropriately allocate and monitor all federal, state, and local funds to ensure expenditures support program goals and objectives. A budget planning process is utilized to ensure that funds are allocated and expended on research-based school improvement strategies and activities including staff development and instructional materials.

The Executive Directors of Leadership, Executive Director of State and Federal programs, and principals screen grant expenditures based on the following criteria:

Type and description of service

Program evaluation methods

Alignment to district and campus goals

Alignment to Effective Schools Framework and Essential Actions identified in the program

Plan for implementation and the criteria established to measure successful implementation

A final program evaluation will be completed to measure the level of success and subsequent phases of implementation.

**Equitable Access and Participation**

Check the appropriate box below to indicate whether any barriers exist to equitable access and participation for any groups that receive services funded by this program.

- The applicant assures that no barriers exist to equitable access and participation for any groups receiving services funded by this program.
- Barriers exist to equitable access and participation for the following groups receiving services funded by this grant, as described below.

Group	<input type="text"/>	Barrier	<input type="text"/>
Group	<input type="text"/>	Barrier	<input type="text"/>
Group	<input type="text"/>	Barrier	<input type="text"/>
Group	<input type="text"/>	Barrier	<input type="text"/>



**Appendix I: Amendment Description and Purpose** (leave this section blank when completing the initial application for funding)

An amendment must be submitted when the program plan or budget is altered for the reasons described in the "When to Amend the Application" document posted on the [Administering a Grant](#) page. The following are required to be submitted for an amendment: (1) Page 1 of the application with updated contact information and current authorized official's signature and date, (2) Appendix I with changes identified and described, (3) all updated sections of the application or budget affected by the changes identified below, and, if applicable, (4) Amended Budget Request. Amendment Instructions with more details can be found on the last tab of the budget template.

*You may duplicate this page*

**Amended Section**

**Reason for Amendment**