



2021-2022 Texas Education for Homeless Children and Youth

Competitive Grant Application: Due 11:59 p.m. CT, May 18, 2021

NOGA ID

Application stamp-in date and time

TEA will only accept grant application documents by email, including competitive grant applications and amendments. Submit grant applications and amendments as follows:

Competitive grant applications and amendments to competitivegrants@tea.texas.gov

Authorizing legislation:

McKinney Vento Homeless Assistance Act, Subtitle VII-B, reauthorized by Title IX, Part A of the ESSA (42 U.S.C. 11431 et seq.)

Grant period:

From 09/01/2021 to 08/31/2022

Pre-award costs:

ARE NOT permitted for this grant

Required attachments:

Refer to the program guidelines for a description of any required attachments.

Amendment Number

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds):

1. Applicant Information

Name of organization

CDN

Vendor ID

ESC

DUNS

Address

City

ZIP

Phone

Primary Contact

Email

Phone

Secondary Contact

Email

Phone

2. Certification and Incorporation

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the grant application, as applicable, and that these documents are incorporated by reference as part of the grant application and Notice of Grant Award (NOGA):

- Grant application, guidelines, and instructions
- Debarment and Suspension Certification
- General Provisions and Assurances
- Lobbying Certification
- Application-Specific Provisions and Assurances
- ESSA Provisions and Assurances requirements

Authorized Official Name Title Email

Phone Signature  Date

Grant Writer Name Signature  Date

Grant writer is an employee of the applicant organization Grant writer is **not** an employee of the applicant organization.

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Adjustments on this page have been confirmed with _____ by _____ of TEA by phone / fax / email on _____.

3. Shared Services Arrangements

Shared services arrangements (SSAs) are permitted for this grant.
Check the box below if applying as fiscal agent. See Program Guidelines for SSA limitations for this grant.

The LEA or ESC submitting this application is the fiscal agent of a planned SSA. All participating agencies will enter into a written SSA agreement describing the fiscal agent and SSA member responsibilities. Complete the attached **TEHCY ESC SSA Member Chart**, see the Program Guidelines for further guidance on completing the attachment.

4. Identify/Address Needs

List up to three quantifiable needs, as identified in your needs assessment, that these program funds will address. Describe your plan for addressing each need.

Quantifiable Need	Plan for Addressing Need
The identification of students and families that may be qualified for McKinney-Vento identification and support services.	The District McKinney-Vento (MV) Liaison will train designated individuals at each campus on recognizing students that may be living in a housing situation outlined in the MV definition.
The provision of support services for students that are in need of transportation services to and from their school of origin.	The District McKinney-Vento Liaison will work with campus personnel to establish transportation services for identified students and submit requests directly to the transportation department for out of district services.
The support for all identified McKinney-Vento students that are approaching or are in their graduating year.	The District McKinney-Vento Liaison will work collaboratively with high school counselors, meeting to discuss identified MV students that are in need of a graduation or grade level completion plan.

5. SMART Goal

Describe the summative SMART goal you have identified for this program (a goal that is Specific, Measurable, Achievable, Relevant, and Timely), either related to student outcome or consistent with the purpose of the grant.

The purpose of the grant is to provide payroll costs for the District McKinney-Vento Liaison (DMVL). The DMVL will provide training to all campus personnel tasked with the duty of student and support. The personnel will be trained on the McKinney-Vento Law and all available resources. The DMVL will aim to provide quarterly collaborative meetings, reviewing all identified students and their progression. The DMVL has created a Student Residency Questionnaire (SRQ), to assist with the identification of families that may be living in an arrangement consistent with MV circumstance. The McKinney Vento Liaison will have all designated campus personnel trained in identifying and supporting all students qualified by the start of the current school year.

6. Measurable Progress

Identify the benchmarks that you will use at the end of the first three grant quarters to measure progress toward meeting the process and implementation goals defined for the grant.

First-Quarter Benchmark

A collaborative review meeting will be conducted by the campus registrar that is responsible for monitoring attendance, the students assigned counselor and District McKinney Vento Liaison, to discuss progression towards grade level completion or graduation. If it is determined that a student is not showing progression, a plan will be create to address their needs. The benchmark meeting will be held midway through the first semester.

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8. Measurable Progress (Cont.)**Second-Quarter Benchmark**

A collaborative review meeting will be conducted by the campus registrar that is responsible for monitoring attendance, the students assigned counselor and District McKinney Vento Liaison, to discuss progression towards grade level completion or graduation. If it is determined that a student is not showing progression, a plan will be create to address their needs. The benchmark meeting will be held midway through the second semester.

Third-Quarter Benchmark

A collaborative review meeting will be conducted by the campus registrar that is responsible for monitoring attendance, the students assigned counselor and District McKinney Vento Liaison, to discuss progression towards grade level completion or graduation. If it is determined that a student is not showing progression, a plan will be create to address their needs. The benchmark meeting will be held midway through the third semester.

7. Project Evaluation and Modification

Describe how you will use project evaluation data to determine when and how to modify your program. If your benchmarks or summative SMART goals do not show progress, describe how you will use evaluation data to modify your program for sustainability.

The project evaluation data will be utilized on a semester basis to modify the program. The considerations for modifications will revolve around which topics of discussion are prioritized, creating realistic and attainable goals, how well students are progressing at their current plans.

If the benchmarks or SMART goals do not show progress, their will be a collaborative effort with liaisons in the surrounding area. During these meetings, we will discuss what is or is not working in their districts, and what resources are effectively utilized .

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8. Statutory/Program Assurances

The following assurances apply to this grant program. In order to meet the requirements of the grant, the grantee must comply with these assurances.

Check each of the following boxes to indicate your compliance.

1. The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3. The applicant provides assurance that they accept and will comply with [Every Student Succeeds Act Provisions and Assurances](#) requirements
4. The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the 2021-2022 Texas Education for Homeless Children and Youth Program Guidelines.
5. The applicant provides assurance to adhere to all the Performance Measures, as noted in the 2021-2022 Texas Education for Homeless Children and Youth Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
6. The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 TAC 206, 1 TAC Chapter 213, Federal Section 508 standards, and the WCAG 2.0 AA Accessibility Guidelines.
7. The applicant provides assurance that all data requests from TEA and any entity acting on the behalf of TEA are accurately and promptly reported.
8. The applicant provides assurance that performance evaluation reports are submitted for each year grant funds are received.
9. The applicant provides assurance that fiscal monitoring reports are submitted for each year grant funds are received.
10. The applicant provides assurance that the use of subgrant funds will comply with section 11432(g)(3) through (7) of the McKinney-Vento Homeless Assistance Act.
11. The applicant provides assurance that all homeless children and unaccompanied youth have equal access to the same free, appropriate public education, including public prekindergarten programs in accordance with TEC 29.153, as provided to other children and youth.
12. The applicant provides assurance that it will review and revise any policies that may act as barriers to the identification, enrollment, and retention of homeless children and unaccompanied youth; including policies related to outstanding fees, fines, absences, proof of residency, immunizations, birth certificates, guardianships, school records, transportation and other documentation.

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8. Statutory/Program Assurances (Cont.)

13. The applicant provides assurance that it will provide access to educational and other services needed for homeless children and unaccompanied youth, to ensure that such children and youth have an opportunity to meet the same challenging state academic standards to which all students are held.
14. The applicant provides assurance that all homeless children and unaccompanied youth receive prompt and appropriate placement in programs such as: Special Education, Career and Technical Education, Gifted and Talented, and English Learner.
15. The applicant provides assurance that it will collaborate with district stakeholders to implement and monitor early warning academic interventions, to ensure on time promotion and graduation for homeless children and unaccompanied youth.
16. The applicant provides assurance that collaboration will occur with the McKinney-Vento Liaison and district stakeholders for proper identification and coding of homeless children and unaccompanied youth.
17. The applicant provides assurance that services provided by grant funds will not replace regular academic programs.
18. The applicant provides assurance that all identified and enrolled are accurately reported in Texas Student Data System (TSDS) Public Education Information Management System (PEIMS) in a timely manner.
20. The applicant provides assurance that all homeless children and unaccompanied youth receive free meals and transportation to the school of origin, when requested by the parent, guardian, or unaccompanied youth, if it is deemed in the best interest of the student.
21. The applicant provides assurance that it will remove barriers to accessing academic and extracurricular activities, including magnet school, summer school, career and technical education, advanced placement, online learning, and charter school programs.
22. The applicant provides assurance that at least one person affiliated with the management of this grant will attend required trainings
23. The applicant provides assurance to submit a detailed report that includes all grant activities and usage of funds for the 2021-2022 Texas Education for Homeless Children and Youth (TEHCY) grant.

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9. Statutory Requirements

1. Provide a description of the proposed grant activities, programs, and services. This description should include how they address the identified needs and promote equitable access to program services needed to improve academic outcomes for homeless children and unaccompanied youth. Include the resources, strategies and/or systems that will be implemented to support target goals and outcomes, document progress and milestones, and observable results of the proposed grant activities, programs, and services. (***Complete the attached TEHCY Grant Activity Chart, see the Program Guidelines for further guidance on completing the attachment**)

This grants activities will be comprised of weekly campus visits. These visits will be held between the student(s), campus personnel designated to support students that are McKinney Vento qualified and the District McKinney Vento Liaison. These visits will be utilized to discuss students needs, what support and resources are available and the desired outcome.

Training will be provided to campus registrars, designated Communities-In-Schools advisor and campus counselors on identified students that may be living in a McKinney Vento qualifiable circumstance. The trainings will address the rights and responsibilities and the student(s), family(s) and school district. During the meetings, available resources will be discussed and rendered immediately if possible.

2. Provide a description of the extent to which: A) The application reflects coordination/collaboration with other local and state agencies that serve homeless children and unaccompanied youth. Include a list of agency, community, and LEA collaborators and a brief description of the proposed coactivities that will support implementation of the proposed grant activities, programs, and services; B) the proposed use of funds will facilitate the enrollment, identification, and educational outcomes of homeless children and unaccompanied youth; C) the extent to which the applicant will promote the meaningful involvements of parents or guardians of homeless children and youth in the education of their children; and D) The extent to which homeless children and unaccompanied youth will be integrated into the regular education program.

A. This project application will continuously work with agencies that collaborate to coordinate services for homeless children, families and unaccompanied you. The collaborative work is done by meeting frequently to discuss the needs of those served. As an active board member participant for the Coalition of Homeless, the advocacy for the needs are center of discussion. The Corner Stone of Alvin Texas (COAT): which is utilized to meet some financial obligations of unaccompanied students. Communities In Schools: which links students and families to resources available in the community or partnerships that exclusively connected to CIS. Stephen F. Austin Clinic: which provides medical and dental assistance to families and students.

United Way of Brazoria County: which is a continuum of care agency, designed to bridge agencies, school districts and referral sources that support the homeless.

B. The proposed use of funds will be utilized to cover the payroll costs of a licensed master social worker (LMSW), whom has been providing advocacy for students for 12 years. Within those 12 years, the LMSW has provided direct work with homeless students for 4 consecutive schools years. During those years, the LMSW has trained school district staff on The McKinney Vento Law, identifying and servicing homeless students and families, the rights and responsibilities of the school district and families, maintaining connections with community agencies designed to support homeless and students

C. The applicant will continuously work with the parents/guardians of homeless children by providing guidance and support to create continuity in their education.

D. Homeless children and unaccompanied youth are not set apart from students due to their circumstances. The same allowances and opportunities exists for homeless children and unaccompanied youth.

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9. Statutory Requirements (Cont.)

3. Identify the types, intensity, and coordination of services to be provided in coordination with Title I, Part A, Homeless Reservations including: A) The process to review and develop the LEA's plan for coordinating services to support eligible homeless children and unaccompanied youth using Title I, Part A Homeless Reservations. Include the actual reservation for 2019 -2020 and the planned reservation for 2020 -2021 (Complete the attached Title I, Part A and McKinney-Vento Program Coordination Chart), and B) How the LEA determine its reservation amount for services to support homeless children and unaccompanied youth. Include how the LEA assists staff in understanding the LEA's policy or procedure to support homeless children and unaccompanied youth on all campuses regardless of the Title I status, use of these funds, and how the LEA addresses the needs of homeless children and youth in their district or campus improvement plan.

The Title 1, Part A, Homeless Reservations are utilized to fund transportation services, along with the purchasing of clothing and school supplies. When determining the use of funds, an assessment is made to determine what needs are continuously requested. The amount is determined by reviewing the amount of funding that was utilized the prior school year and making adjustments if deemed necessary.

4. Provide a description of established LEA processes to develop, review and revise current LEA policies and procedures to ensure that its proposed grant activities, programs, and services will not isolate or stigmatize homeless children and unaccompanied youth. (Complete the attached McKinney-Vento Policies and Procedures Chart)

The LEA utilizes the direct experience of the District McKinney-Vento Liaison to assist with the development, review and revision of current LEA policies, with regard to supporting homeless children and youth. The District McKinney-Vento Liaison participates in the most current trainings, designed to cover all topics associated with servicing, advocating for and supporting homeless students. Due to the District McKinney-Vento Liaison's knowledge, skills and abilities associated with working with homeless students, she is most equipped to give solid perspective on any changes needed.

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9. Program Requirements

Note to Applicants: Refer to the TEHCY Program Implementation Levels of Service and Support when addressing the four program requirements listed below.

1. Provide a description of the process and procedures that are utilized to enroll, identify, and provide all three levels of TEHCY program services and support for homeless children and unaccompanied youth who are: A) Entering and/or returning to their schools from summer or holiday break, B) Experiencing homelessness after the school year has started, C) Are not currently enrolled or attending school, and D) Are eligible for early childhood and/or prekindergarten programs.

Training on McKinney Vento is provided at each campus level by the District McKinney Vento Liaison. The campus personnel utilize the current school year's student residency questionnaire (SRQ) to identify students and immediately enroll them. Completion of the SRQ allows for students and families to document their needs and requests services such as: school meals, clothing, transportation and school supplies. The campus counselor is notified of any student on their campus that is qualified for McKinney Vento support for monitoring.

The student residency questionnaire is in every students enrollment packet, thus requiring each person to have a newly completed form for the current school year. Due to campus counselors, and administrative personnel being trained yearly on McKinney Vento, the administration team is aware of the signs of student that may be homeless.

Attendance for all students are monitored. If a student is observed to be truant, the campus truancy officer, registrar, counselor or communities in school advocate first addresses where the student is currently residing, to determine if a qualification is necessary and what supports can be offered.

2. Provide a description of the annual McKinney-Vento professional development plan that is currently in place to increase awareness, support enrollment and identification, and increase staff capacity to respond to the unique educational needs of homeless children and unaccompanied youth. Include training dates, duration of training, who was trained/will be trained, and a summary of the training content and evaluation process. Include both external and internal professional development activities.

The annual McKinney Vento training is completed during the Spring and Summer months of the school year by the District McKinney Vento Liaison (DMVL). The DMVL will also notify the campus counselors, registrars and communities in schools personnel of any trainings that are available throughout the school year. The trainings are held in person, in a small group with less than 6 individuals. The trainings will address a detailed overview of the student residency questionnaire, how the SRQ should be completed, the flow-chart of who should receive a copy of the SRQ and role-playing opportunity to discuss a case scenarios.

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9. Program Requirements (Cont.)

3. Provide a description of how the proposed grant activities, programs, and services will address the unique academic needs and support equitable outcomes for elementary homeless children and unaccompanied youth. Include a timeline, milestones, strategies, and/or systems that will be utilized to implement academic progress monitoring, interventions, and services to support: A) Attendance and engagement, B) On-time promotion, C) Coordination of targeted services for homeless children and unaccompanied youth who have been identified and are receiving other special program services (e.g. Special Education, English Learners, and Gifted and Talented), D) Bridging program support services, E) Assessment interventions and scores, F) Discipline interventions, G) Tutoring services, H) Supplemental academic programs, and I) Other programs or services.

Due to the sometimes uncertainty with the qualified students living arrangements, having a readily accessibly McKinney Vento Liaison is essential. The McKinney Vento Liaison will provide advocacy and solutions to situations that are unchartered to most. Working with students whose living situations can be transient would require for a quick critical thinking liaison that can formulate a solution without halting academic progression of the students.

4. A description of how the proposed grant activities, programs, and services will address the unique academic needs and support equitable outcomes for secondary homeless children and unaccompanied youth. Include a timeline, milestones, strategies, and/or systems that will be utilized to implement academic progress monitoring, interventions, and services to support: A) Attendance, engagement, and truancy interventions, B) On-time promotion, C) Coordination of targeted services for homeless children and unaccompanied youth who have been identified and are receiving other special program services (e.g., Special Education, English Learners, and Gifted and Talented), D) Advanced placement and dual credit course work, E) Transcript review for appropriate full or partial credit, F) Credit recovery or credit repairs services, G) Assessment interventions and scores, H) Discipline interventions, I) Four-year cohort graduation, J) Graduation of all homeless students (e.g., current cohort, continuers and early graduates), K) College and career readiness programs and support services, L) Post-secondary transition plan, and M) Other programs or services.

The proposed grant activities will address needs of the secondary level student holistically by maintaining frequent communication with campus personnel. The frequent collaboration will allow for a fluid level of services, assuring that the student has all that is required for successful grade level completion.

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10. Equitable Access and Participation

Check the appropriate box below to indicate whether any barriers exist to equitable access and participation for any groups that receive services funded by this grant.

- The applicant assures that no barriers exist to equitable access and participation for any groups receiving services funded by this grant.
- Barriers exist to equitable access and participation for the following groups receiving services funded by this grant, as described below.

Group		Barrier	
Group		Barrier	
Group		Barrier	
Group		Barrier	

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12. Request for Grant Funds

List all of the allowable grant-related activities for which you are requesting grant funds. Include the amounts budgeted for each activity. Group similar activities and costs together under the appropriate heading. During negotiation, you will be required to budget your planned expenditures on a separate attachment provided by TEA.

Payroll Costs

1.		\$56,027
2.		
3.		
4.		
5.		

Professional and Contracted Services

6.		
7.		
8.		
9.		
10.		

Supplies and Materials

11.		
12.		
13.		
14.		

Other Operating Costs

15.		
16.		
17.		

Capital Outlay

18.		
19.		
20.		

Direct and indirect administrative costs: \$4,913
TOTAL GRANT AWARD REQUESTED: \$60,940

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