



Decision 9c: Dual Credit Faculty Expansion TCLAS Initiative Kickoff Webinar

Welcome and Congratulations on your Award!



Krystal Garza

Coordinator, College and Career Readiness School Models
Division of College, Career, and Military Preparation



Christine Bailie

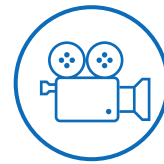
Assistant Director, Postsecondary Success Programs
Division of College, Career, and Military Preparation

Agenda and FYIs for Today's Webinar

Agenda

1. Welcome and Introductions
2. TCLAS Award Next Steps
3. Decision Specific Deep Dive
4. Recap Next Steps

FYIs



Please ask questions and drop them in the **Question and Answer** box in Zoom



This **recording and these slides will be posted** on tea.texas.gov/tclas shortly after this webinar concludes

TCLAS Next Steps

1

What: Complete **Award Confirmation Survey** and re-commit to program assurances for all awarded supports
When: Due by 11:59 PM CT on September 10th

← Complete!

2

What: Complete **Program Onboarding** by:

- Attending mandatory support-specific kickoff webinars
- Completing additional onboarding as outlined in pdf attachment to award confirmation survey (also reviewed in this webinar)

When: September 13th- 21st

← You Are Here

3

What: Complete **eGrants Application:**

- Complete eGrants Application to receive your Notice of Grant Agreement (NOGA)
- Optional Supports: TCLAS eGrant Calculator Available for LEAs and eGrants Webinar and Office Hours

When: Open Mid-September; Closes October 29th (Processed on first-come, first served basis)

FYI - All of this information is detailed in your **award confirmation email and the attached PDF!**



Onboarding Webinar Schedule

Key	
	General TCLAS
	eGrants
	Support-Specific

9/6	9/7	9/8	9/9	9/10
[Labor Day]	Award notification & confirmation survey sent		9am-10am: TCLAS Launch Webinar	Confirmation survey due
9/13	9/14	9/15	9/16	9/17
9am-10am: TCLAS Launch	4pm-5pm: Decision 10	<ul style="list-style-type: none"> 9am-10am: Decision 1 10:30am-11:30am: Decision 3B 2:30pm-3:30pm: Print Access (Decisions 2B & 3C) 4-5pm: Digital Access (Decisions 2A, 3A, 3D, & 6) 	<ul style="list-style-type: none"> 9am-10am 10:30am-11:30am: Decision 9B 1pm-2pm: Decision 9C 2:30pm – 3:30pm: Decision 2A & 2C (CRIMSI) 4pm-5pm: Decision 2A & 2C (SAVL) 	9am-10am: eGrants
9/20	9/21	9/22	9/23	9/24
9am-10am: Decision 3E	<ul style="list-style-type: none"> 9am-10am: Decision 8 1pm-2pm: Decision 5 2:30pm-3:30pm: Decision 4 4pm-5pm: Decision 7 			9am-10am: eGrants office hours

We Are Here

All webinar registration links are available on tea.texas.gov/tclas
Recordings and slides will also be posted on tea.texas.gov/tclas

10/1, 10/15, and 10/29
9am-10am: eGrants office hours



Onboarding Webinar Schedule

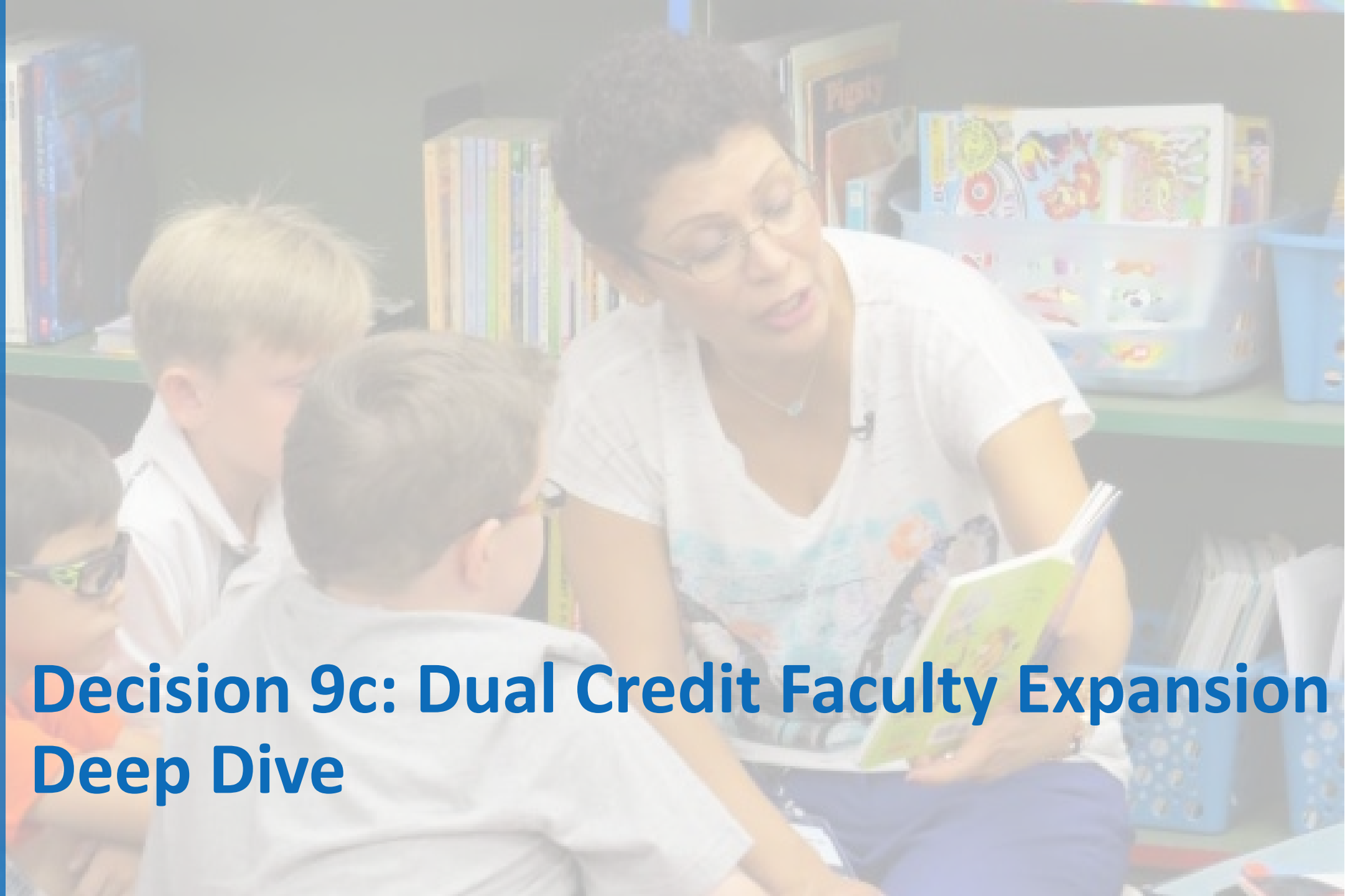
Key	
	General TCLAS
	eGrants
	Support-Specific

9/6	9/7	9/8	9/9	9/10
[Labor Day]	<i>Award notification & confirmation survey sent</i>		9am-10am: TCLAS Launch Webinar	<i>Confirmation survey due</i>
9/13	9/14	9/15	9/16	9/17
9am-10am: TCLAS Launch	4pm-5pm: Decision 10	<ul style="list-style-type: none"> 9am-10am: Decision 1 10:30am-11:30am: Decision 3B 2:30pm-3:30pm: Print Access (Decisions 2B & 3C) 4-5pm: Digital Access (Decisions 2A, 3A, 3D, & 6) 	<ul style="list-style-type: none"> 9am-10am: Decision 9A 10:30am-11:30am: Decision 9B 1pm-2pm: Decision 9C 2:30pm – 3:30pm: Decision 2A & 2C (CRIMSI) 4pm-5pm: Decision 2A & 2C (SAVL) 	9am-10am: eGrants
9/20	9/21	9/22	9/23	9/24
9am-10am: Decision 3E	<ul style="list-style-type: none"> 9am-10am: Decision 8 1pm-2pm: Decision 5 2:30pm-3:30pm: Decision 4 4pm-5pm: Decision 7 			9am-10am: eGrants office hours

**All webinar registration links are available on tea.texas.gov/tclas
Recordings and slides will also be posted on tea.texas.gov/tclas**

10/1, 10/15, and 10/29
9am-10am: eGrants office hours





Decision 9c: Dual Credit Faculty Expansion Deep Dive

College and Career Readiness School Model Strategic Mission

A grayscale photograph of a graduation ceremony. Numerous graduates are visible, many with their arms raised and caps tossed into the air. The scene is filled with a sense of celebration and achievement.

“Build and support innovative high schools that provide a structured program, which leads students to graduate with postsecondary outcomes”

Dual Credit Faculty Expansion Program Fundamentals

Decision 9c: Program Description

*This grant will enable CCRSM schools to **expand the number** of high school teachers eligible to serve as **dual credit instructors** through **reimbursement of expenses** associated with securing a **master's degree with a concentration** (18 credit hours) in their teaching discipline. Reimbursements for individuals may not exceed **\$25,000 for tuition and fees**. The maximum grant award for a CCRSM campus is \$150,000. Eligible campuses include current **Planning, Provisional, and Designated CCRSM campuses** in the 2021-2022 academic year.*

Dual Credit Faculty Expansion Grants Serve a Specific Purpose



Increase the number of **high school educators** eligible to teach academic dual credit courses at College and Career Readiness School Model campuses



Identify and **recruit** high school educators who:

- Able and willing to teach dual credit courses if they had the credentials
- Commit to complete the SACSOC required graduate coursework and any requirements of the hiring institution (dual credit provider)
 - Minimum SACSOC requirements
 - **Master's degree** or higher in the **subject area**, or
 - **Master's degree** or higher with **18 graduate hours** in the subject area.



Establish and/or **strengthen partnership** with a **4-year university** to develop an **accelerated credentialing** program for **graduate** coursework

Establish and/or **strengthen partnership** with a **dual credit provider** that agrees to **hire** the high school **educator** to teach dual credit upon meeting credentialing requirement

Dual Credit Faculty Expansion Program Fundamentals

Decision 9c: Program-Specific Assurances

Grantees provides assurances that:

- ✓ Educators will **teach** at the eligible **CCRSM** in the **2021-2022, 2022-2023, and 2023-2024** school year.
- ✓ A maximum of **\$25,000 per educator** may be reimbursed to cover costs of instruction (Additional costs will be the **responsibility** of the **LEA** or **participant** upon a **local agreement**.)
- ✓ All expenses related to **participation** in the **accelerated credentialing program** (e.g., tuition, fees, textbooks, travel) are eligible for **reimbursement** upon successful completion of courses (75% course average), per term
- ✓ Program funds will **supplement**; NOT supplant



Dual Credit Faculty Expansion Program Fundamentals

Decision 9c: Program-Specific Assurances

Grantees provides assurances that:

- ✓ **Identify** course **needs** aligned with **CCRSM crosswalk**.
- ✓ **Design a program** in partnership with a dual credit provider and a 4-year university to an educator may successfully complete the credentialing requirements.
- ✓ Each CCRSM will submit a **designation (renewal) application** for designation in 2022-2023 and 2023-2024
- ✓ To adhere to all Performance Measures and to provide interim and final **program evaluations**



Dual Credit Faculty Expansion: Overview

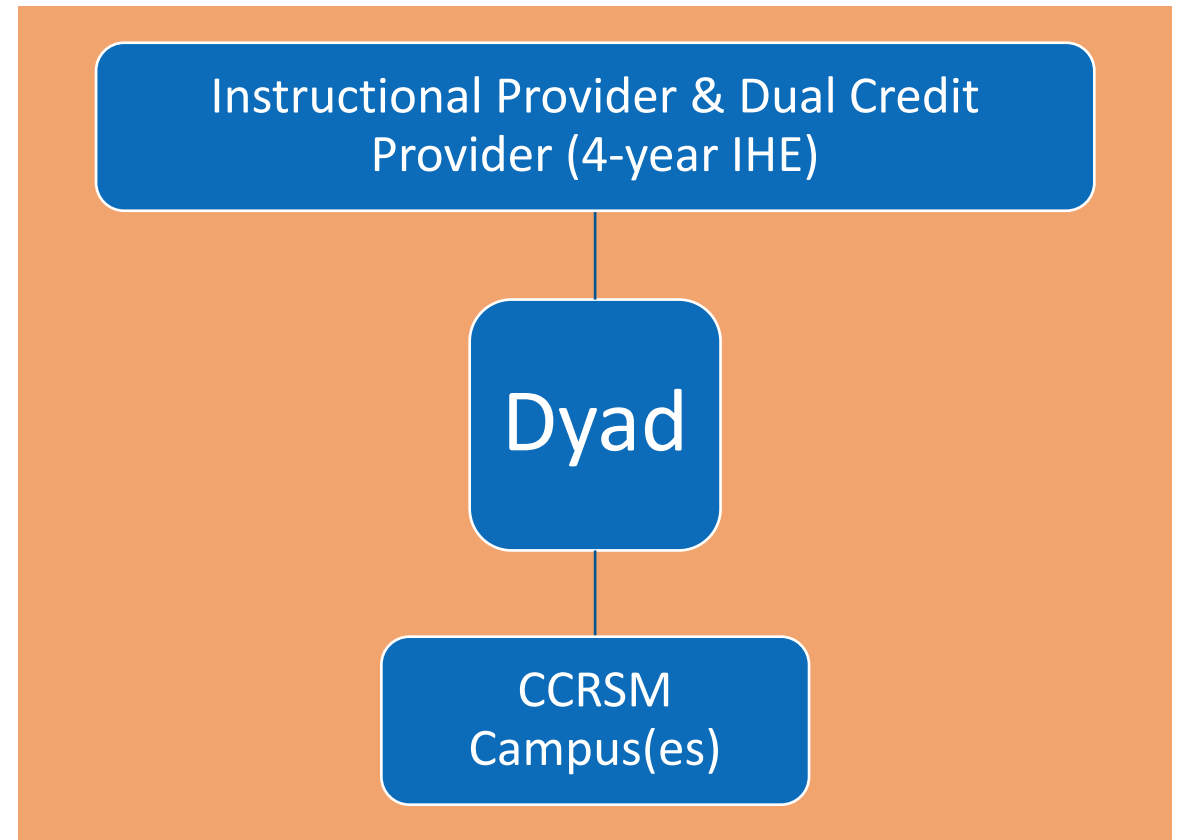
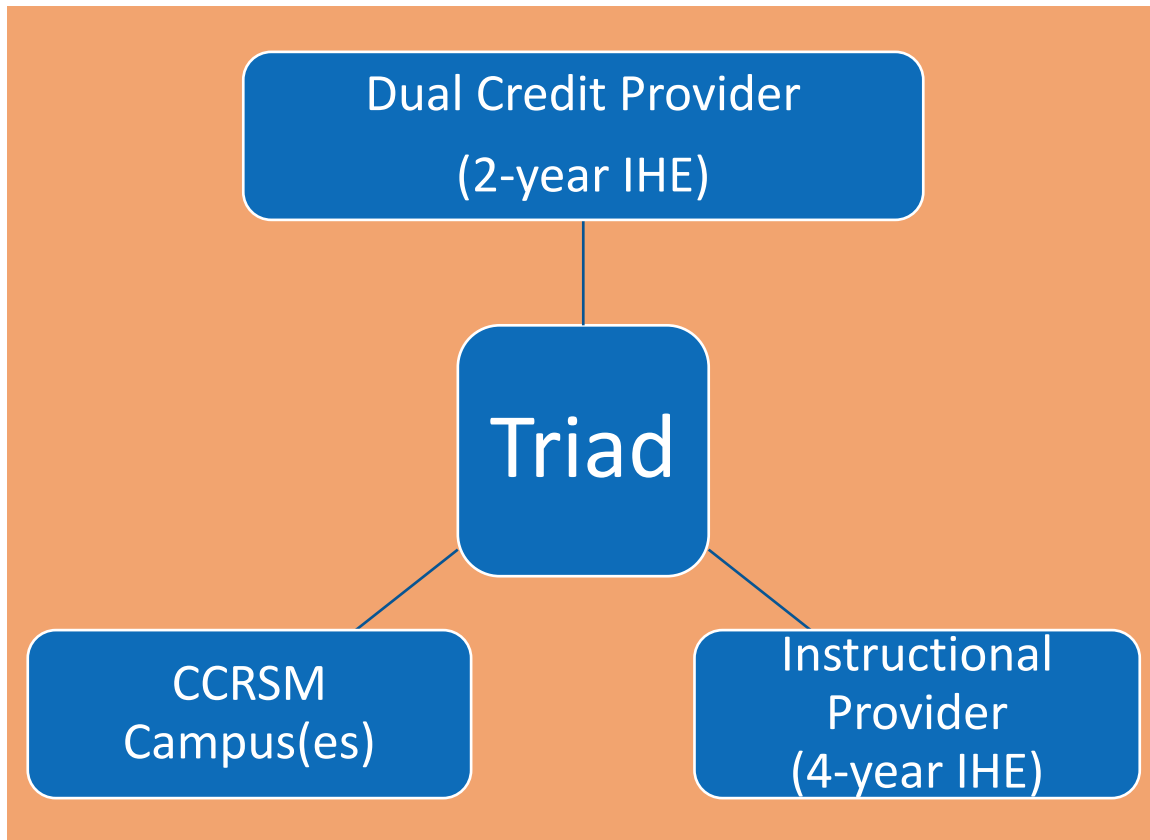
Dual Credit Faculty Expansion Grant Overview

Decision 9c: Accelerated Credentialing Program

- Grantees must partner with IHEs to develop a program which enables educators to secure the credential needed to teach dual credit
 - 4 -year IHE designs accelerated credentialing program as serves as instructional partner
 - Dual credit provider (2-year or 4-year) serves as hiring partner
- Triad or dyad partnership

Dual Credit Faculty Expansion Grant Overview

Decision 9c: Triad or Dyad Partnership



Dual Credit Faculty Expansion Grant Overview

Decision 9c: Local Partnership Agreements

- District agreement with the instructional college
- District agreement with the hiring college.
- Elements of this agreement should include at minimum:
 - Language which will assure that the educators participating in this program will be hired by the IHE servicing dual credit students
 - Roles and responsibilities of both parties

Dual Credit Faculty Expansion Grant Overview

Decision 9c: Participating Educators

- CCRSM must identify course needs and instructors
 - Interested in becoming credentialed
 - Able to commit to completing coursework by May 2023
- The SACSCOC requires (at a minimum) the following:
 - Master's degree or higher in the subject area, or
 - Master's degree or higher with 18 graduate hours in the subject area.
 - Refer to the SACSCOC FAQ for guidance on requirements for faculty credentials
<https://sacscoc.org/app/uploads/2019/07/faculty-credentials.pdf>).

Dual Credit Faculty Expansion Grant Overview

Decision 9c: Participating Educators

- Educators of CCRSM who may participate include educators who have:
 - A bachelor's degree with no graduate coursework
 - Completed a master's degree and require a concentration in the teaching discipline
 - Already started graduate coursework toward a master's degree and are seeking to complete the necessary coursework required by the hiring college/university to become credentialed as dual credit faculty

Dual Credit Faculty Expansion Grant Overview

Decision 9c: Educator Expenses Reimbursement

- Eligible instructional expenses for reimbursement
 - Tuition & fees
 - Books, supplies & instructional materials
 - Expenses associated with enrollment (application fees, GRE exam)
 - In-state travel costs (airfare, car rental, hotel, etc.)
- Educator must provide proof of >75% average in each course
- Reimbursement occurs upon the completion of each term
- It is a local decision regarding who will pay for the cost of the course upon registration



Dual Credit Faculty Expansion: Program Requirements

Dual Credit Faculty Expansion Program Requirements

TEA Program Requirement #1: Identification of Needs

- Identification of needs
 - Develop a plan for identifying current and future dual credit faculty needs
 - Align plan with degree completion =>
 - Need should fill in gaps for CCRSM Crosswalk (Attachment #1)
 - Develop new systems to be put into place at the campus level to ensure that each CCRSM cohort is offered a sequence of coursework which lead to a credential

Dual Credit Faculty Expansion Program Requirements

TEA Program Requirement #2: Program Design

- Develop an accelerated credentialing program in partnership with 4-year IHE and DC provider
- Codify university's roles and responsibilities in building a program to expand # of educators credentialed to teach college courses
 - Assurances from university partner(s) which will provide graduate level instruction to participating educators (Attachment #2)
- Launch Accelerated Credentialing Program in Spring 2022
 - Local partnership agreement(s) executed by December 1, 2021 to enable course enrollment in Spring/Summer 2022 semester
 - Courses *offered* no later than Fall 2022

Dual Credit Faculty Expansion Program Requirements

TEA Program Requirement #3: Hiring

- Codify the roles and responsibilities of the hiring Dual Credit provider to ensure that the courses taken will meet the accrediting standard of DC provider
 - Assurances from dual credit provider (Attachment #3)
- Collaborate with Dual Credit Provider early and often
 - Local partnership agreement executed by December 1, 2021 before enrollment in coursework to ensure participants are hired
 - Courses *validated* no later than December 1, 2021

Dual Credit Faculty Expansion Program Requirements

TEA Program Requirement #4: Sustainability Plan

- Develop a sustainability plan to support the accelerated credentialing program beyond the life of the grant
 - 2-years beyond June 2024
 - Enable participants to complete program
 - Expenses beyond grant cycle to be determined by local arrangement
 - Plan to address future CCRSM programmatic needs

Dual Credit Faculty Expansion Program Requirements

TEA Program Requirement #5: Recruitment & Retention

- Implement new practices to support the completion of coursework necessary to become credentialed as dual credit faculty
- Grantee must maintain accurate Participant Roster (Attachment #4)
- Participant Roster must be submitted by October 29, 2021
 - Grantee must secure signed Letter of Educator's Commitment for each participant (Attachment #5)



Dual Credit Faculty Expansion: Program Evaluation

Dual Credit Faculty Expansion: Program Evaluation

Performance Measures: Data Reporting

- Applicant must collect data and report
 - Mid-term report: June 2022 & June 2023
 - Final program evaluation: June 2024
- Mandatory performance and evaluation metrics
 - Increase in # of educators credentialed and teaching one or more dual credit courses
 - Increase in # of dual credit course offerings
 - Increase in the diversity of dual credit course offerings
 - Increase in # of students enrolled in dual credit courses

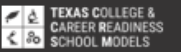


Dual Credit Faculty Expansion: Required Documents

Dual Credit Faculty Expansion: Required Documents

CCRSM Crosswalk:

- Attachment #1 – TEA Template
 - Outlines the intended program/course of study for students
 - Crosswalk Deliverables
 - IHE Partner
 - Programs of Study
 - Detailed plan for each grade level
 - High School Course Information
 - Post-Secondary Course Information
 - Program Outcomes (Level 1, Level 2, Associate Degree)
- Template is 1-Page

 CCRSM Crosswalk Template						
Program of Study	IHE Partner	Program Previously Offered in District? (Y/N)	Expected Program Student Outcomes			
Year / Grade Level	High School Course			Post-Secondary Course		
	PEIMS Course/Code #	High School Course Name	High School Credits	Texas Common Course Numbering System Number	College Course Name	College Credit Hours
Year 1 / Grade 9						
Year 1 / Grade 9						
Year 1 / Grade 9						
Year 1 / Grade 9						
Year 1 / Grade 9						
Year 1 / Grade 9						
Year 1 / Grade 9						
Total Year 1 High School Credits				Total Year 1 College Credit Hours		
Year 2 / Grade 10						
Year 2 / Grade 10						
Year 2 / Grade 10						
Year 2 / Grade 10						
Year 2 / Grade 10						
Year 2 / Grade 10						
Year 2 / Grade 10						
Total Year 2 High School Credits				Total Year 2 College Credit Hours		
Year 3 / Grade 11						
Year 3 / Grade 11						
Year 3 / Grade 11						
Year 3 / Grade 11						
Year 3 / Grade 11						
Year 3 / Grade 11						
Year 3 / Grade 11						
Total Year 3 High School Credits				Total Year 3 College Credit Hours		
Year 4 / Grade 12						
Year 4 / Grade 12						
Year 4 / Grade 12						
Year 4 / Grade 12						
Year 4 / Grade 12						
Year 4 / Grade 12						
Year 4 / Grade 12						
Total Year 4 High School Credits				Total Year 4 College Credit Hours		
Total High School Credits				Total College Credit Hours		
Certification (s) to be earned by high school graduation:						
Degree (s) to be earned by high school graduation:						

*Note: If your campus is implementing a P-TECH program over five (5) or six (6) years, please add additional grade levels as needed. In addition, if key courses will be offered in grade 8, please insert additional rows before grade 9.

Dual Credit Faculty Expansion: Required Documents

Letter of Instructional Assurances:

- Attachment #2
 - Commitment to work with LEA to address identified need and to expand dual credit offerings for students which lead to a postsecondary credential
 - Demonstrate commitment to develop an accelerated credentialing program which will enable educators to earn a master's degree with a concentration in the teaching discipline
 - Develop a sustainable model which can be utilized beyond the grant period
 - Document Deliverables:
 - Describe how partnership will support development of an accelerated instructional program
 - Maximum of 1-page letter

Dual Credit Faculty Expansion: Required Documents


Letter of Hiring Assurances from Dual Credit Provider:

- Attachment #3
 - Commitment to hire/certify participants
 - Commitment to collaborate (with LEA and University) to ensure that the accelerated instructional program will meet the qualifications for educators to be able to serve as dual credit faculty
 - Commitment to develop a local partnership agreement outlining the roles and responsibilities of the dual credit provider

Dual Credit Faculty Expansion: Required Documents

Participant Roster:

- Attachment #4 - TEA Template
 - Master Participant Roster
 - District, Campus, Educator's Name
 - Texas teaching certificate held
 - Name of master's degree program
 - Credits needed to earn master's degree
 - Additional credits needed to qualify as DC faculty in content area
 - Total college hours needed
 - Completion before June 2024
 - Estimated instructional expenses for reimbursement (\$25,000 max)



TEXAS COLLEGE &
 CAREER READINESS
 SCHOOL MODELS

Participant Roster: *Insert Applicant Name Here*

PARTICIPATING CAMPUSES

List all campuses supported through this application. *Note: Add rows as applicable.*

- 1.
- 2.
- 3.

MASTER PARTICIPANT ROSTER

Complete a row for each participating educator. *Note: Add rows as applicable.*

	District Name	CCRSM Campus Name	Last Name	First Name	Texas Teaching Certificate Held	Master's Degree Pursued	Hours Needed to Earn Master's Degree	Additional College Credits Needed To Qualify as Dual Credit Faculty in Content Area	Total College Hours Needed	Anticipate Program Completion by May 30, 2023	Instructional Expenses to be Reimbursed (Max of \$25,000 per teacher)
1	<i>District Name</i>	CCRSM	<i>Last Name</i>	<i>First Name</i>	<i>Certificate Held</i>	<i>Master's Degree</i>	<i># College Credits</i>	<i># College Credits</i>	<i># College Credits</i>	<i>Yes/No</i>	<i>Estimated Expenses to be reimbursed</i>
2	<i>District Name</i>	CCRSM	<i>Last Name</i>	<i>First Name</i>	<i>Certificate Held</i>	<i>Master's Degree</i>	<i># College Credits</i>	<i># College Credits</i>	<i># College Credits</i>	<i>Yes/No</i>	<i>Estimated Expenses to be reimbursed</i>
3	<i>District Name</i>	CCRSM	<i>Last Name</i>	<i>First Name</i>	<i>Certificate Held</i>	<i>Master's Degree</i>	<i># College Credits</i>	<i># College Credits</i>	<i># College Credits</i>	<i>Yes/No</i>	<i>Estimated Expenses to be reimbursed</i>
4	<i>District Name</i>	CCRSM	<i>Last Name</i>	<i>First Name</i>	<i>Certificate Held</i>	<i>Master's Degree</i>	<i># College Credits</i>	<i># College Credits</i>	<i># College Credits</i>	<i>Yes/No</i>	<i>Estimated Expenses to be reimbursed</i>
5	<i>District Name</i>	CCRSM	<i>Last Name</i>	<i>First Name</i>	<i>Certificate Held</i>	<i>Master's Degree</i>	<i># College Credits</i>	<i># College Credits</i>	<i># College Credits</i>	<i>Yes/No</i>	<i>Estimated Expenses to be reimbursed</i>
6	<i>District Name</i>	CCRSM	<i>Last Name</i>	<i>First Name</i>	<i>Certificate Held</i>	<i>Master's Degree</i>	<i># College Credits</i>	<i># College Credits</i>	<i># College Credits</i>	<i>Yes/No</i>	<i>Estimated Expenses to be reimbursed</i>
7	<i>District Name</i>	CCRSM	<i>Last Name</i>	<i>First Name</i>	<i>Certificate Held</i>	<i>Master's Degree</i>	<i># College Credits</i>	<i># College Credits</i>	<i># College Credits</i>	<i>Yes/No</i>	<i>Estimated Expenses to be reimbursed</i>
<i>Total Instructional Hours Pursued, Anticipated Completion Rate, and Costs Requested for Reimbursement</i>									<i>Total # of Credits Pursued</i>	<i>% Participants Anticipating Completion</i>	<i>Estimated Total Instructional Expenses</i>

Participant Roster:



TEXAS COLLEGE & CAREER READINESS SCHOOL MODELS

Participant Roster: *Insert Applicant Name Here*

PARTICIPATING CAMPUSES

List all campuses supported through this application. *Note: Add rows as applicable.*

- 1.
- 2.
- 3.

MASTER PARTICIPANT ROSTER

Complete a row for each participating educator. *Note: Add rows as applicable.*

	District Name	CCRSM Campus Name	Last Name	First Name	Texas Teaching Certificate Held	Master's Degree Pursued	Hours Needed to Earn Master's Degree	Additional <u>College Credits</u> Needed To Qualify as Dual Credit Faculty in Content Area	Total College Hours Needed	Anticipate Program Completion by May 30, 2023	Instructional Expenses to be Reimbursed (Max of \$25,000 per teacher)
1	<i>District Name</i>	CCRSM	<i>Last Name</i>	<i>First Name</i>	<i>Certificate Held</i>	<i>Master's Degree</i>	<i># College Credits</i>	<i># College Credits</i>	<i># College Credits</i>	Yes/No	<i>Estimated Expenses to be reimbursed</i>
2	<i>District Name</i>	CCRSM	<i>Last Name</i>	<i>First Name</i>	<i>Certificate Held</i>	<i>Master's Degree</i>	<i># College Credits</i>	<i># College Credits</i>	<i># College Credits</i>	Yes/No	<i>Estimated Expenses to be reimbursed</i>
3	<i>District Name</i>	CCRSM	<i>Last Name</i>	<i>First Name</i>	<i>Certificate Held</i>	<i>Master's Degree</i>	<i># College Credits</i>	<i># College Credits</i>	<i># College Credits</i>	Yes/No	<i>Estimated Expenses to be reimbursed</i>
4	<i>District Name</i>	CCRSM	<i>Last Name</i>	<i>First Name</i>	<i>Certificate Held</i>	<i>Master's Degree</i>	<i># College Credits</i>	<i># College Credits</i>	<i># College Credits</i>	Yes/No	<i>Estimated Expenses to be reimbursed</i>
5	<i>District Name</i>	CCRSM	<i>Last Name</i>	<i>First Name</i>	<i>Certificate Held</i>	<i>Master's Degree</i>	<i># College Credits</i>	<i># College Credits</i>	<i># College Credits</i>	Yes/No	<i>Estimated Expenses to be reimbursed</i>
6	<i>District Name</i>	CCRSM	<i>Last Name</i>	<i>First Name</i>	<i>Certificate Held</i>	<i>Master's Degree</i>	<i># College Credits</i>	<i># College Credits</i>	<i># College Credits</i>	Yes/No	<i>Estimated Expenses to be reimbursed</i>
7	<i>District Name</i>	CCRSM	<i>Last Name</i>	<i>First Name</i>	<i>Certificate Held</i>	<i>Master's Degree</i>	<i># College Credits</i>	<i># College Credits</i>	<i># College Credits</i>	Yes/No	<i>Estimated Expenses to be reimbursed</i>
<i>Total Instructional Hours Pursued, Anticipated Completion Rate, and Costs Requested for Reimbursement</i>									<i>Total # of Credits Pursued</i>	<i>% Participants Anticipating Completion</i>	<i>Estimated Total Instructional Expenses</i>

Dual Credit Faculty Expansion: Required Documents

Letters of Educators' Commitment:

- Attachment #5 - TEA Template
 - Customizable; 1-page
 - Educator Commitment
 - Continuous enrollment
 - Complete program by May 31, 2024
 - Earn an average grade of 75% or higher
 - Lists dual credit subjects anticipated to teach upon completion of the program
 - Principal commitment to support educator
 - Allowable expenditures for educators
 - Participant Profile (*applicant will copy and paste for Attachment #4*)
 - Submit all Letters as one (1) PDF

TEXAS COLLEGE &
CAREER READINESS
SCHOOL MODELS

Letter of Educator's Commitment: *Applicant First & Last Name*

PROGRAM OVERVIEW:

The LEA is seeking a grant opportunity with the Texas Education Agency (TEA) to expand the capacity of Campus Name to offer dual credit courses. You have the opportunity to earn a master's degree and seeking the coursework needed to become certified as a dual credit instructor. A maximum of \$25,000 in expenses will be eligible for reimbursement to the educator.

COMMITMENT STATEMENT:
I, *Your Name (first and last)*, affirm my commitment to pursue a master's degree in *Discipline Area* from *Name of University* during the 2021-2022. Over the course of the 2021-2022 and 2022-2023 academic years, I will work with my campus principal and *Name of Dual Credit Provider* to ensure that the academic coursework completed will ensure that I become certified as a dual credit instructor in the following subjects: *List All Anticipated Dual Credit Courses*. I understand that I must earn an average grade of 75%, or higher per course, to receive reimbursement of expenditures and to remain in good standing with TEA and continue the program (otherwise, it will be my responsibility to cover the costs of instruction incurred with the course).

Teacher Signature: _____ Date: _____ Principal Signature: _____ Date: _____

ALLOWABLE EXPENDITURES
Allowable Expenditures for reimbursements include the following:

- Reimbursement to educators for instructional expenses, including college course tuition & fees
- Reimbursement to educators for books, supplies, materials
- Reimbursement to educators for expenses associated with enrollment into the university program (e.g., GRE exams)

PARTICIPANT PROFILE
Complete the first row of this table, providing information specific to your master's degree program and additional coursework required by the community college to ensure your eligibility to serve as an instructor for the college. Include all anticipated expenses of completing this program. Note: This form will be provided to TEA in fulfillment of the application.

	District Name	CCRSM Campus Name	Last Name	First Name	Texas Teaching Certificate Held	Master Degree Pursued	Hours Needed to Earn Master's Degree	Additional College Credits Needed To Qualify as Dual Credit Faculty in Content Area	Total College Hours Needed	Anticipate Program Completion by May 30, 2023	Instructional Expenses to be Reimbursed (Max of \$25,000 per teacher)
1	<i>District Name</i>	<i>CCRSM</i>	<i>Last Name</i>	<i>First Name</i>	<i>Certificate Held</i>	<i>Master's Degree</i>	<i># College Credits</i>	<i># College Credits</i>	<i># College Credits</i>	<i>Yes/No</i>	<i>Estimated Expenses to be reimbursed</i>



Letters of Educators' Commitment:

PROGRAM OVERVIEW:

The LEA is seeking a grant opportunity with the Texas Education Agency (TEA) to expand the capacity of Campus Name to offer dual credit courses. You have the opportunity to earn a master's degree and seeking the coursework needed to become certified as a dual credit instructor. A maximum of \$25,000 in expenses will be eligible for reimbursement to the educator.

COMMITMENT STATEMENT:

I, Your Name (first and last), affirm my commitment to pursue a master's degree in Discipline Area from Name of University during the 2021-2022. Over the course of the 2021-2022 and 2022-2023 academic years, I will work with my campus principal and Name of Dual Credit Provider to ensure that the academic coursework completed will ensure that I become certified as a dual credit instructor in the following subjects: List All Anticipated Dual Credit Courses. I understand that I must earn an average grade of 75%, or higher per course, to receive reimbursement of expenditures and to remain in good standing with TEA and continue the program (otherwise, it will be my responsibility to cover the costs of instruction incurred with the course).

Teacher Signature: _____ Date: _____ Principal Signature: _____ Date: _____

ALLOWABLE EXPENDITURES

Allowable Expenditures for reimbursements include the following:

- Reimbursement to educators for instructional expenses, including college course tuition & fees
- Reimbursement to educators for books, supplies, materials
- Reimbursement to educators for expenses associated with enrollment into the university program (e.g., GRE exams)

PARTICIPANT PROFILE

Complete the first row of this table, providing information specific to your master's degree program and additional coursework required by the community college to ensure your eligibility to serve as an instructor for the college. Include all anticipated expenses of completing this program. Note: This form will be provided to TEA in fulfillment of the application.

	District Name	CCRSM Campus Name	Last Name	First Name	Texas Teaching Certificate Held	Master Degree Pursued	Hours Needed to Earn Master's Degree	Additional College Credits Needed To Qualify as Dual Credit Faculty in Content Area	Total College Hours Needed	Anticipate Program Completion by May 30, 2023	Instructional Expenses to be Reimbursed (Max of \$25,000 per teacher)
1	<i>District Name</i>	<i>CCRSM</i>	<i>Last Name</i>	<i>First Name</i>	<i>Certificate Held</i>	<i>Master's Degree</i>	<i># College Credits</i>	<i># College Credits</i>	<i># College Credits</i>	<i>Yes/No</i>	<i>Estimated Expenses to be reimbursed</i>



Dual Credit Faculty Expansion: Allowable Expenditures

Dual Credit Faculty Expansion -Allowable Expenditures

Funds	Allowable	Unallowable
<p>TEA Funding Source (State Funds)</p> <p>This funding is subject to supplement not supplant regulations.</p>	<ul style="list-style-type: none"> • Direct administrative costs associated with project (total direct administrative costs may not exceed more than 10% of the award) • Direct payment to an institution of higher education on behalf of advancing an employee's education • Reimbursement to educators for instructional expenses, including college course tuition & fees • Reimbursement to educators for books, supplies, materials • Reimbursement to educators for expenses associated with enrollment into the university program (e.g., GRE exams) • Reimbursement to educators for in-state travel costs (including hotel, airfare, car rental, following state per diem) associated with the instruction received 	<ul style="list-style-type: none"> • Out-of-state travel • Travel costs for officials such as executive director, superintendent, or board members • Non-employee travel • Hosting or sponsoring of conferences • Cost of membership in any civic or community organization • Tuition and course fees for <i>students</i> • Instructional materials for <i>students</i> • Travel for <i>students</i> to conferences • Educational field trips for <i>students</i> • Food, beverages, snacks • Debt service (lease-purchase) • Audit services for state-funded grants • Costs associated with Advisory Councils • Educator certification expenditures • Equipment or consumables related to the CCRSM program





Dual Credit Faculty Expansion: Implementation

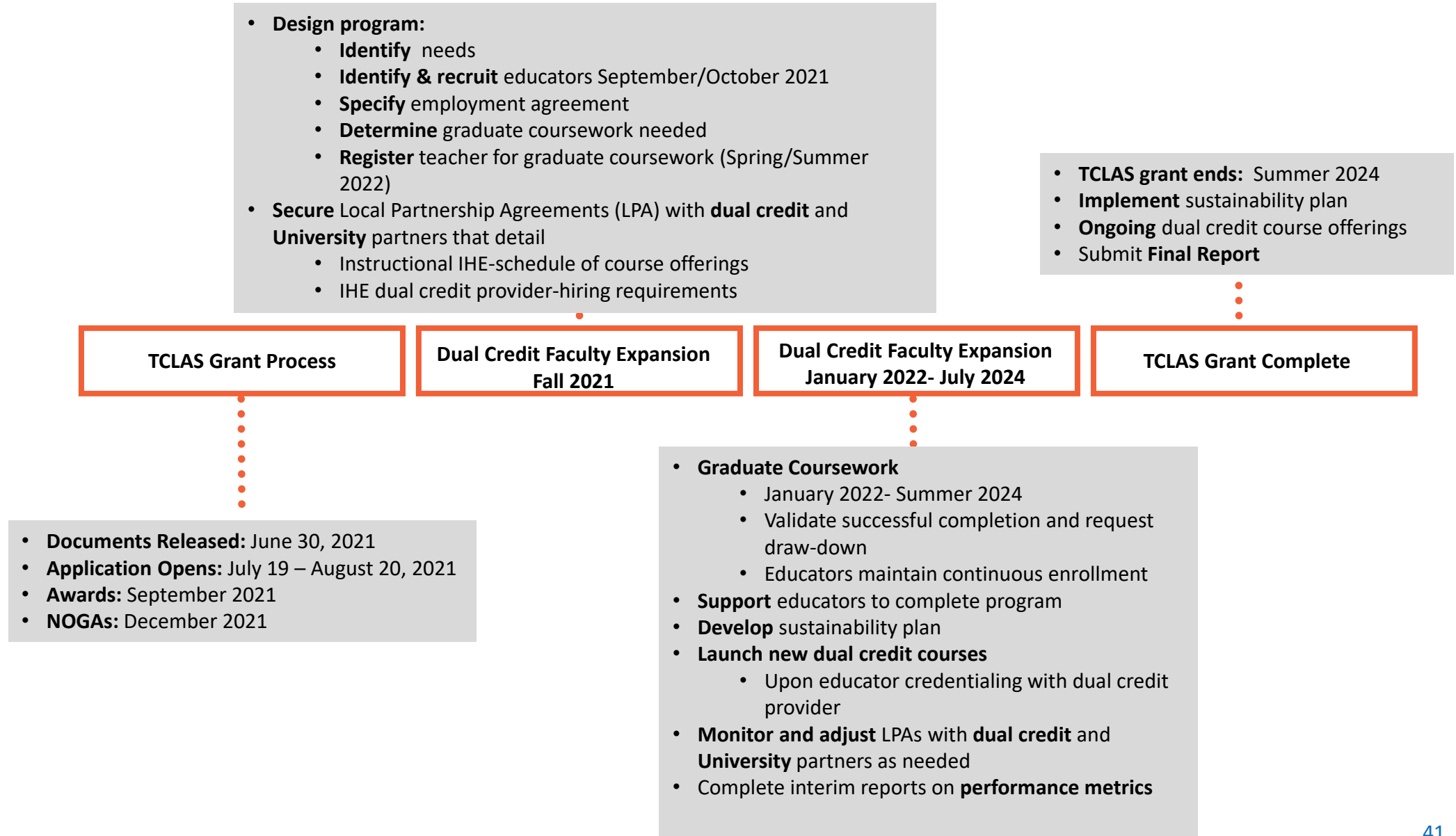
Successful Grant Implementation

- Partnerships
 - Have clear roles and responsibilities (Local Partnership Agreements)
 - Communicate often with IHE partners
 - Include the dual credit provider as early as possible
- Begin with the end in mind
 - What is the ultimate goal? =>Expansion of DC aligned with degree completion
- Program Assessment
 - What data do you need to collect? => See Slide 32
 - How will formative data be used to make midcourse corrections?
- Meet Deadlines
 - TEA program reporting (Grantee Package & annual Performance Evaluation)
 - CCRSM Designation (Renewal)

Successful Grant Implementation

- Monitor the grant budget
 - Review frequently
 - Make sure educators are maintaining continuous enrollment
 - Ensure expense are allowable
 - Refer to guidelines/cost principles
 - Review allowable/unallowable expenditures
- Validate successful completion of coursework (end of semester)
- Draw down funds in a timely manner (monthly)
- Communicate frequently with budget office responsible for draw downs
- Supplement; NOT supplant

Dual Credit Faculty Expansion Implementation





Dual Credit Faculty Expansion: Timeline

Dual Credit Faculty Expansion Timeline

Date	Event
September 7, 2021	Award Announcement
September 16, 2021	Grantee Webinar
September/October 2021	Program Manager to Facilitate Partnerships with IHEs
October 7, 2021	Designation (Renewal) Application for Academic Year 2022-2023 Opens (CCRSM Program Leader Completes)
October 29, 2021	Submit 9c Grantee Packet (Letters of Assurances from 2-year and 4-year IHE, CCRSM Crosswalk, Participant Roster, Letters of Participant's Commitment to CCRSM@tea.texas.gov)
October 29, 2021	eGrant Application to receive NOGA
December 1, 2021	Local Partnership Agreement with 4-year IHE for Accelerated Instructional Program
December 1, 2021	Local Partnership Agreement with Dual Credit Provider
December 1, 2021	Final Date to Submit Revised Participant Roster (Attachments #4); Include Letters of Educator Commitment for all New Participants (Attachment #5)
Winter 2021	NOGA: Draw Down Monthly from TEA => Ongoing
January 28, 2022	Designation Application for 2022-2023 Closes



Dual Credit Faculty Expansion Timeline

Date	Event
January 2022	Educators may begin Accelerated Credentialing Program
May 2022	Program Manager Validates Successful Completion of Spring 2022 Semester Enrollment (Ongoing for Spring, Summer, and Fall semesters)
Through May 2023	Educators apply as Dual Credit Faculty as They Complete Their Programs
Summer 2022	Submit Interim Report to TEA (survey link will be sent)
Sept/Oct 2022	Designation Application for Academic Year 2023-2024 Opens
January 2023	Designation Application for 2023-2024 Closes
Summer 2023	Submit Report (survey link will be sent)
Sept/Oct 2023	Designation Application for Academic Year 2024-2025 Opens
January 2024	Designation Application for 2024-2025 Closes
Summer 2024	Submit Final Report (survey link will be sent)
Summer 2024	Ending Date of Grant





Dual Credit Faculty Expansion: Next Steps

Next Steps

- Build/Convene Accelerated Credentialing Program
 - Identify Program Manager with Knowledge to Grow CCRSM Program
 - Identify Need: Targeted Dual Credit Courses Tied to CCRSM Crosswalk
 - **Complete CCRSM Crosswalk with DC Provider (Attachment #1)**
 - Codify roles and responsibilities for all parties through local partnership agreements
 - **ISD + 4-year IHE (Attachment #2)**
 - **ISD + Dual Credit Provider (Attachment #3)**
 - Schedule planning meetings for the year
- Recruit Participants for Accelerated Credentialing Program
 - **Master Roster (Attachment #4)**
 - **Letters of Commitment (Attachment #5)**

Next Steps

Decision 9c: Successful Completion of a Grantee Package

- Submitting the Grantee Package
 - 9c Grantee Package due October 29 at 11:59 p.m. to CCRSM@tea.texas.gov.
- Email should include:
 - _Attachment #1 – CCRSM Crosswalk (1 per campus)
 - _Attachment #2 – Letter of Instructional Assurances (1 page max)
 - _Attachment #3 – Letter of Hiring Assurances (1 page max)
 - _Attachment #4 – Participant Roster
 - _Attachment #5 – Letter of Educator’s Commitment (1 per participant)

CCRSM Resources

A recording of this webinar will be posted on TEA's [Texas COVID Learning Acceleration Supports \(TCLAS\) Website](#).

- Texas Education Agency
 - <http://tea.texas.gov/ccrsm>
- External Support
 - <http://www.texasccrsm.org>
 - <https://texasccrsmblueprints.org/>
 - <https://texasccrsmdesignation.org/>



*Texas Education Agency
CCRSM Website*



Closing and Next Steps

This support is a heavy lift intended to have a large impact

This support is designed to have a significant and lasting impact on learning acceleration for your students and requires a significant amount of time and effort from you and your staff.

If, after today's webinar, you do not believe that your LEA can fully commit to all requirements and assurances of this TCLAS support, please send an immediately to tclas@tea.texas.gov.



TCLAS Next Steps

1

What: Complete **Award Confirmation Survey** and re-commit to program assurances for all awarded supports
When: Due by 11:59 PM CT on September 10th

← Complete!

2

What: Complete **Program Onboarding** by:

- Attending mandatory support-specific kickoff webinars
- Completing additional onboarding as outlined in pdf attachment to award confirmation survey (also reviewed in this webinar)

When: September 13th- 21st

← Complete!

← Homework

3

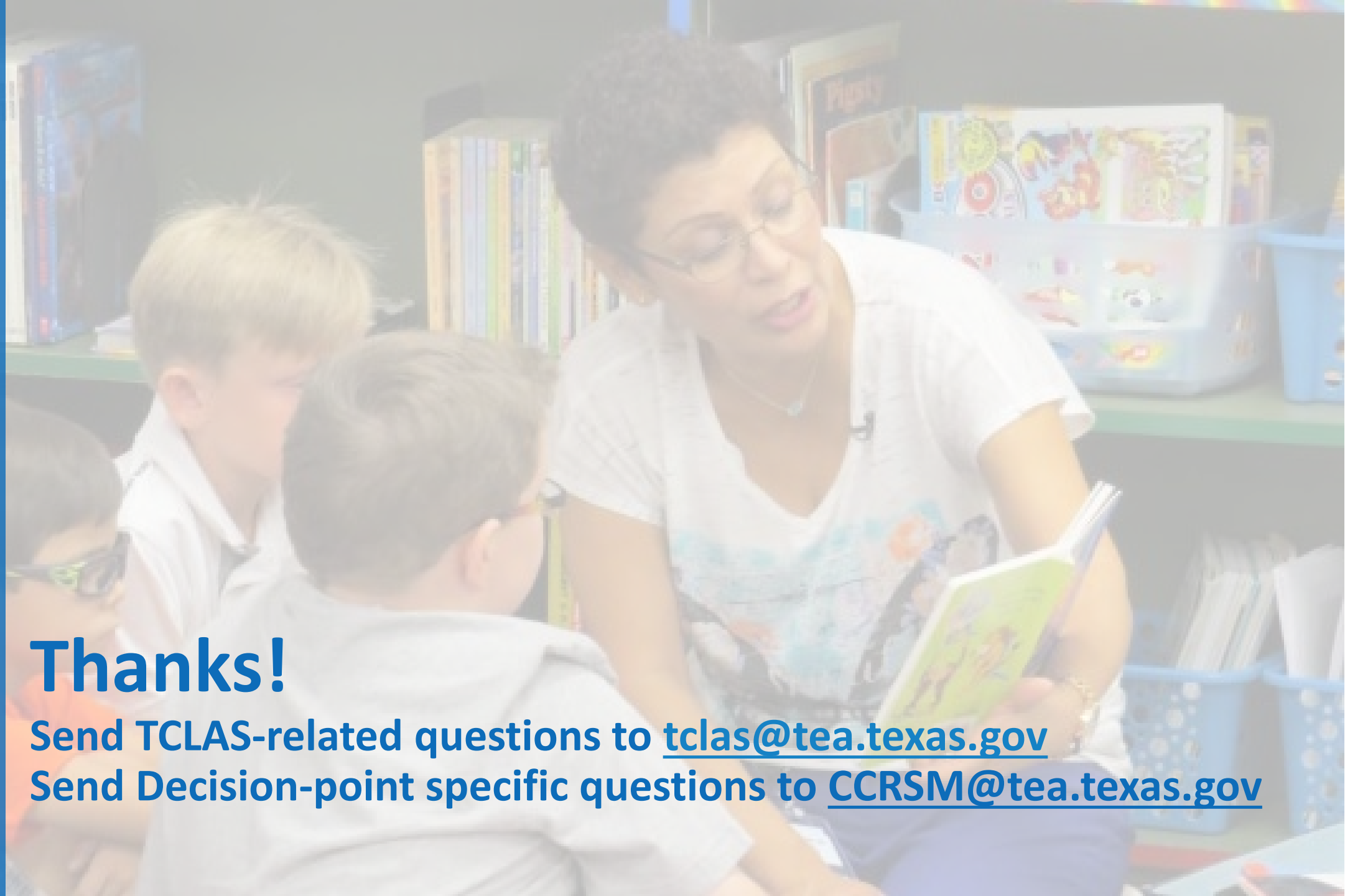
What: Complete **eGrants Application:**

- Complete eGrants Application to receive your Notice of Grant Agreement (NOGA)
- Optional Supports: TCLAS eGrant Calculator Available for LEAs and eGrants Webinar and Office Hours

When: Open Mid-September; Closes October 29th (Processed on first-come, first served basis)

FYI - All of this information is detailed in your **award confirmation email and the attached PDF!**





Thanks!

Send TCLAS-related questions to tclas@tea.texas.gov

Send Decision-point specific questions to CCRSM@tea.texas.gov